

# **SCHOOL BOARD MINUTES**

Monday, February 24, 2014 5:45 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved that 4. Approval of Meeting, shall be moved above number 2. Work Session on the monthly school board agenda. Motion passed.

### **2. Work Session**

**M. Lindquist presented information regarding the Application for Dissolution of the Girls Swimming Cooperative Sponsorship with Watertown/Mayer. M. Schoen updated the board on changes to district policies, versions 1 and 2 of the 2014-15 School Calendar, the City/School Trail Construction and Maintenance Agreement, and reviewed the facility process and informed the board of the final interviews with the three chosen architectural firms.**

**Upon motion by R. Durick, seconded by M. Larson, the Board of Education called the meeting to recess at 6:52 p.m. Motion passed.**

**Board Chair A. Johnson called the meeting out of recess and to order at 7:00 p.m.**

### **3. Pledge of Allegiance**

### **4. Approval of Meeting Agenda**

**Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved the meeting agenda. Motion passed.**

### **5. Program Review - I Love to Read Month (Darren Schuler)**

**D. Schuler explained that first graders are in the formative years of reading. He then introduced Mrs. Schmidt's and Mrs. Beck's students that were in attendance at the board meeting. Mrs. Schmidt's students introduced themselves and read to the school board members. Mrs. Beck's students then introduced themselves and read with the school board members. The teachers shared information about the reading skills their students are learning in first grade, and how these skills were demonstrated by the students. D. Schuler shared that DES is at the end of their annual "I Love to Read" month which teaches young students the importance of reading and encourages them to develop a love of reading.**

### **6. Consent Agenda**

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.**

A. School Board Minutes

1. January 27, 2014

## B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

## 7. Resolution for Acceptance of Gifts

**Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.**

## 8. Personnel Matters:

**Upon motion by M. Larson, seconded by A. Johnson, the Board of Education approved the Personnel Matters. Motion passed.**

### A. Retirements/Resignations/Terminations

1. Ramona Eicher, DES Grade 2 Teacher, retirement effective on the last teacher workshop day, currently 06-10-14, of the 2013-14 school year. In Delano for 34 years.
2. Nancy Jordan, DES Kindergarten Teacher, retirement effective on the last teacher workshop day, currently 06-10-14, of the 2013-14 school year. In Delano for 31 years.

### B. Recommendations for Employment

1. Laurie Donayre, DES Early Childhood Speech/Language Pathologist .5 FTE, beginning 02-10-14. This is a new position based on the needs of the students.
2. LaVerne Hedtke, DHS Administrative Assistant, beginning 02-13-14. Replaces Cheri Shouts who will retire effective 02-28-14.
3. Ryan Brumm, DHS Custodian, 30 hr/wk position effective 01-28-14. Replaces Martin Lira Landa who moved into the vacancy left by Donald Jerde's retirement in September.
4. David Graeber, DMS Custodian, Full-time position effective 02-10-14. Replaces Brad Neutz who resigned 11-29-13.
5. Lindsay Baleisis, COMM ED Fitness Instructor, beginning 01-29-14. New position.
6. Rachelle Bolzer, COMM ED Kindermusik Educator, beginning 01-30-14. New program.
7. Paige Hagen, COMM ED Gymnastics Aide, beginning 02-04-14. New position.

8. Katrina Clark, COMM ED Tiger Kids Club Paraprofessional, beginning 06-04-14. Seasonal position.
9. Kimberly Harder, COMM ED Tiger Kids Club Paraprofessional, beginning 03-03-14. Replaces Tammy Frommelt who resigned.
10. Nora Suttner, COMM ED Tiger Kids Club Teacher, beginning 06-04-14. Seasonal position.

C. Contract Changes/Approvals

1. Katie Culviner, DMS Grade 6, requesting lane change from BA to BA+15, effective 03-20-14.
2. Ashlee Hunter, DES Grade 1, requesting lane change from BA+30 to MA, effective 03-20-14.
3. Rob Luke, RHS Language Arts, requesting lane change from MA+15 to MA+30, effective 03-20-14.

D. Leaves of Absence

- 1.

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

A. Superintendent

Superintendent Schoen reported that the Building and Grounds Committee met on Monday, February 24, and discussed potential architectural firms that will help lead us through facilities planning over the next 18 months. He mentioned that the school year will be extended another day due to the snow day on Friday, February 21. Superintendent Schoen expressed his gratitude for all the things board members do for the school district and gave each member a certificate of appreciation in honor of School Board Appreciation Week which was February 17-21, 2014.

B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported that 8th graders met with high school advisors and registered for their 2014-15 classes. In addition, Mixed Blood Theatre came to DMS and gave a theatrical performance on Martin Luther King's legacy. Ms. Klinkner added that 8th grader Jacob Huotari advanced to the regional Spelling Bee competition, 95 students were involved in the Willy Wonka play, 24 students have qualified for the regional History Day competition, and Wright County Probation Office, Brian Stoll, spoke to students about sexting and cyber safety. In addition, 6th grade teacher, Mrs. Palmer invited a member of the 1980 Olympic Hockey Team to talk to students about setting goals and pursuing dreams. Ms. Klinkner shared that there are several new pieces of art inside and outside the middle school building to help beautify DMS. All these projects were designed in Art 8, an enrichment course at DMS. Ms. Klinkner added that "I Love to Read" month is beginning soon and conferences are next week.

2. Dr. Heil

Dr. Heil thanked Ms. Barb Roy, cast and crew for the wonderful performances of Willy Wonka. He shared that the new sound system in the auditorium is installed and works great. In addition, the school district has devices for hearing-impaired individuals to use if they were to attend an event in the MS Auditorium. Dr. Heil added that he would like to thank Administrative Assistant Cheri Shouts for her dedication to the school district for the past 18 years, and he would like to welcome Dolly Hedtke aboard as the newly hired administrative assistant. He shared that last week was Winterfest Week at DHS, which included many activities, a talent show, and ended with a Sadie Hawkins dance, which was a fundraiser for Prom. Lastly, Dr. Heil stated that winter activities are wrapping up, some with final season games and others with sectional and state tournament play.

3. Mr. Schuler

Mr. Schuler reported that the first graders were very excited to read at the school board meeting. In addition, Willy Wonka was a wonderful production for a large number of students to experience theatre. He added that conferences start Thursday, February 27 and continue the following week and during conferences the DES Scholastic Book Fair will be open. Mr. Schuler shared that Kindergarten Roundup is in March and is a great experience for parents and incoming kindergarteners. He added that per DES's Strategic Plan, four elementary teachers were able to attend a gifted & talented conference this year which enabled them to collaborate with gifted and talented teachers across the state to discuss the best teaching methods and content. Mr. Schuler ended by stating DES is in the planning stages for the Blue Ribbon Ceremony that will take place on Monday, March 3, at 8:30 a.m.

C. Business Manager

Ms. Reeder reported that her staff is preparing preliminary data for the FY15 budget which will be complete by the end of March and approved at the end of June. She also shared that she and Food Director Kris Larson are discussing meal prices for next year.

D. Community Education Director

Ms. Johnson reported that community members should check with the Delano Community Education website and emails for information regarding class cancellations and rescheduling due to inclement weather. She shared that there were four performances of Willy Wonka, Wee Tiger Preschool registration was rescheduled, ECFE Summer Registration is this week, and Wee Tiger Preschool was approved as a Reading Corps pilot school. She added that the facilities scheduling software is up and running and thanked Ryan Hayes for being instrumental in setting up the member management software. This software will allow members pictures to be taken to better identify members when they enter the facility.

## 11. Student Board Representatives Report

A. Alex Grant and Abbey Hutchins

Alex Grant and Abbey Hutchins reported that a DHS choir contest was held at Dassel-Cokato High School on Monday, February 24. In addition, DMS Winter Activity Day was held on February 6 and was a great chance for students to experience something new and learn independence. Global Service Day was held in December and students were involved in projects to help community members and charities. In addition, many of the schools were involved in raising funds for Pennies for Patients. Alex and Abby shared that this is the first year Delano High School participated and they raised \$2000. In addition, Winterfest Week was held at DHS, students were able to purchase roses for friends, a Sadie Hawkins dance was held on February 15, and Friday, February 28, is the Dollars for Scholars spaghetti dinner and donkey basketball will be held in the old HS gym. Alex added that the Math Team took 2nd place at sections and did not qualify for state this year.

## 12. Board Reports

#### A. MAWSECO

A. Johnson reported that she attended the last meeting on January 28. This meeting was an organizational meeting, along with a visit to the West Side Alternative Program which is a chemical abuse residential treatment facility. She added that they learned how the students that live there are serviced with 30-120 day treatment programs.

#### B. Wright Technical Center

R. Durick reported that S. Baker attended in his absence. S. Baker stated that this meeting was an organizational meeting and there was a discussion about submitting meeting minutes to the local newspaper. The board needed to research how to authorize this and the purpose it would fulfill. S. Baker added that there was discussion about increasing fees to member districts, she explained Habitat for Humanity work WTC is involved with, and curriculum mapping being worked on by Wright Technical Center.

#### C. Curriculum Advisory Council

L. Seguin reported that she attended the CAC meeting on February 13 and that science teachers are curriculum mapping to national standards. In addition, HS health teacher Mitch Rue is looking at new textbooks for Health, there is no need for new Science textbooks in the middle school, but the high school may need new CIS Chemistry books. L. Seguin added that curriculum mapping started off slow, but now that teachers are more comfortable with it, they are moving quicker through the process and with more professional development time it will be even more efficient. She also stated that the curriculum mapping process and purpose was explained during the meeting and J. Vieau explained the World's Best Workforce legislation.

#### D. Schools for Equity in Education (SEE)

C. Milano reported that due to the weather the recent SEE meeting was cancelled. She also asked community members and parents to consider attending the SEE Day at the Capitol, April 8, 2014, from 9:45 a.m. to 2:00 p.m., to continue discussions with legislators about bringing equality and equity to all students regardless of where they live. For more information, go to [www.schoolsforequity.org](http://www.schoolsforequity.org).

#### E. Delano Area Sports Arena (DASA)

M. Larson reported that DASA began talks about taking the ice out mid-March. He added that they will be working on improvements to the arena over the summer and are looking into a cooling tower alternative or replacement.

#### F. Safe Schools

S. Baker reported that there were discussions on security updates, and SRO patrolling. In addition, the group discussed concerns about family stressors such as finances, chemical use, how they impact student learning and ways teachers and staff can support them in school. S. Baker shared that cyber-bullying is taking place in our schools and it is important for parents to get involved with their students. In addition, Safe Schools is launching a campaign on the use of marijuana and driving which is an increasing problem with teenagers. S. Baker stated that bullying legislation will be reviewed during the 2014 MN legislative session. In addition, the state will look at how individual districts can write and implement effective policies on bullying.

#### G. Professional Development

C. Milano reported that the June Teacher Workshop Day plans were discussed, along with curriculum mapping, next year's budget and Professional Learning Communities (PLC). She added the PLC's encourage working collaboratively and achieving better academic results.

#### H. City/School

L. Seguin reported that the Tiger Trail project was discussed. She added that the city/school received a \$300,000 grant for this project and complimented those that did the research to attain the grant. L.

Seguin stated that the Tiger Trail will be complete before the beginning of the 2014-15 school year.

### 13. Old Business

### 14. New Business

#### A. All Day Kindergarten Proposal

M. Schoen reported on the process the district used to determine whether All Day Kindergarten (ADK) should be adopted. He stated that the district believes because of the research done and the state supported funding, he recommends beginning the ADK program in the 2014-15 school year. C. Milano addressed the concern of some parents that do not want to send their children to ADK and asked how that would be handled. M. Schoen said that the district will work out individual plans for parents that do not want ADK. R. Durick commented on budget impact with facilities restructuring and repurposing. A. Johnson asked about school funds available and M. Reeder responded that capital dollars would be used for additional dollars needed for ADK.

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the All Day Kindergarten proposal. Motion passed.**

#### B. Milk Contract Adjustment

M. Reeder reported that Andy's asked for additional funds because of a mistake made on the original bid. She added that his original bid was low and very competitive. M. Reeder added that Andy's would lose money throughout the remainder of the 2013-14 school year if we did not adjust his contract and his price would still be less than Kemp's original bid price.

**Upon motion by L. Seguin, seconded by C. Black, members A. Johnson, R. Durick, L. Seguin, S. Baker, C. Black and M. Larson voted for the Milk Contract Adjustment, C. Milano voted against. Motion passed 6-1.**

#### C. First read of policies due to substantive and/or legal reference changes: Policy 410-Family and Medical Leave Policy, Policy 413-Harrassment and Violence.

**Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved the first read of policies due to substantive and/or legal reference changes. Motion passed.**

#### D. First and only read of policy due to non-substantive and/or legal reference changes: Policy 417-Chemical Use/Abuse, Policy 504-Student Dress and Appearance, Policy 505-Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 603-Curriculum Development, Policy 607-Organization of Grade Levels, Policy 620-Credit for Learning, Policy 624-Online Learning Options, Policy 707-Transportation of Public School Students, Policy 708-Transportation of Nonpublic School Students, Policy 904-Distribution of Materials on School District Property by Nonschool Persons, Policy 906-Community Notification of Predatory Offenders.

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the first and only read of policies due to non-substantive and/or legal reference changes. Motion passed.**

#### E. Surplus Technology Equipment

**Upon motion by M. Larson, seconded by R. Durick, the Board of Education approved the Surplus Technology Equipment. Motion passed.**

### 15. Adjournment

**Upon motion by C. Milano, seconded by L. Seguin, the meeting was adjourned at 8:15 p.m.**