

# **SCHOOL BOARD MINUTES**

Monday, May 20, 2013 7:00 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order/Pledge of Allegiance**

A. Record of members present or absent:

Members Present: A. Johnson, C. Milano, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: L. Seguin

Meeting was called to order at 7:01 p.m.

### **2. Approval of Meeting Agenda**

**Motion: Baker Second: Milano Vote: 6-0**

### **3. Program Review - Scitech Presentation Dr. Heil**

Dr. Heil presented on SciTech, a collaboration between the school district and local businesses to promote 21st century skills and STEAM. This program entails engaging our community, students and all the resources available to promote and foster 21st century skills which will create conduit to explore the multitude of pathways for students to be college and career ready. This will help promote, retain, attract and grow Delano's education institutions, business community and community-at-large. Delano as a whole is planning a business week, which will include a SciTech Festival, to be held on Thursday, April 10, 2014, and will include three sessions. This event will be in a trade show format. The SciTech program will also connect a student's current learning to higher education, internships and employment opportunities. Advertising and marketing plans are being developed and three future dates are on the calendar to preserve longevity of this program.

### **4. Consent Agenda**

**Motion: Durick Second: Larson Vote: 6-0**

A. School Board Minutes

1. April 22, 2013 Minutes
2. May 9, 2013 Special Meeting Minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund

7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**5. Resolution for Acceptance of Gifts**

**A. Johnson reported on all gifts listed in resolution.**

**Motion: Baker Second: Johnson Vote: 6-0**

**6. Personnel Matters:**

**Motion: Larson Second: Durick Vote: 6-0**

**A. Retirements/Resignations/Terminations**

1. Gerald Litfin, DMS Physical Ed, resignation effective 06-06-13.
2. Mark Nelson, DMS Part-time Vocal Music, resignation effective 06-06-13.
3. Kristine Zeller, DHS Special Education Paraprofessional, resignation effective 06-05-13.
4. Seth Potter, DMS Jr. High Boys Soccer Coach, resignation effective 04-29-13.

**B. Recommendations for Employment**

1. Crista Wadholm, DES Health Office Professional, effective 04-23-13. Replaces Mary Zelko who resigned.
2. Danielle Anastasia, Community Ed TKC Student Aide, effective 05-07-13. New position.
3. Colette Bersie, Community Ed TKC Student Aide, effective 06-04-13. Replaces Katie Lofrano who will remain on the sub list.
4. McKay Elwood, Community Ed TKC Aide, effective 05-06-13. New position.
5. Kate Hansen, Community Ed TKC Student Aide, effective 06-03-13. Replaces Lisa Lofrano who will remain on the sub list.
6. Kaarina Eskola, Community Ed Gymnastics Student Aide, effective 04-01-13. New position due to program growth.
7. Cassie Moe, Community Ed Gymnastics Student Aide, effective 04-01-13. New position due to program growth.
8. DES/DMS Targeted Services Summer Program Teachers: Troy Bergmann, Kiz Gorham, Ashlee Hunter, Rachel Kunde, Teresa Langton, Lynda Sohns, Molly Stern, Charlene Warne and Julie Williams. Paraprofessionals include Barb Kenison and Nancy Heding. The program will be in session 07-08-13 through 08-08-13, 3.5 hours per day for a total of 20 days.
9. Sarah Beck, DES Grade 1, effective 08-27-13. New position.
10. William Breeden, DHS Mathematics, effective 08-27-13. Replaces Caroline McCoy who was on family leave and has resigned.

11. Andrew Fredericksen, DMS/DHS Special Education, DCD, effective 08-27-13. New position.
12. Megan Halbleib, DHS Economics/Social Studies, effective 08-27-13. Replaces Sarah Rude who was on a one year only contract.
13. Julie Nielsen, DMS Grade 6, effective 08-27-013. New position.
14. Mackenzie Narins, DMS Special Education Teacher, effective 08-27-13. Replaces Natasha Goudy who resigned.
15. Maria Vejdani, DHS Vocal Music, effective 08-27-13. Was a one year only contract, rehired for 2013-14.
16. Jessica Benker, QComp Advisor and Lead Peer Coach, effective for the 2013 - 2014 school year.

#### C. Contract Changes/Approvals

1. 2013 - 2015 Labor Agreement between Delano Public Schools and the Food Service Director, Kris Larson.
2. Memorandum of Understanding between Jane Larter, District-wide and High School Nurse and Delano Schools adding 60 hours for performing additional duties beyond 181 day contract for 2013-14.
3. Sandra Meyerson, DES Music, changing from .87 FTE to 1.0 FTE, effective 08-27-13.
4. 2013-14 Agreement between Delano Public Schools and Merrill Pavlovich, Head Football Coach.

#### D. Leaves of Absence

1. Lindsey Stotts, Community Ed Preschool Teacher requesting family leave beginning approximately 09-14-13 through 10-25-13.

### **7. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

### **8. Administrative Reports**

#### A. Superintendent

M. Schoen reported that the district has completed strategic planning sessions with teachers, classified employees and the community. The Delano Public Schools Cabinet and Board will hold a special meeting on Thursday, June 6, to look at the results from all groups to determine a 5-year plan for the district. Board action on the strategic plan will be in June or July. M. Schoen also gave a legislative update concerning education funding. There will be a 1.5% basic formula increase over the next two years. All-day kindergarden will be funded through the state beginning in 2014-15. Delano Public Schools has to offer all-day kindergarden to obtain funding from the state. Funding for all-day kindergarden will go from .61 to 1. Pupil weighting for grades 1-12 will be adjusted as well.

#### B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported that Exploratory Day has been moved. She also stated that there will be more academic options for students in 7th and 8th grade that do not want to take either choir or band. In the past, general music was the only alternate choice. GTT training will be provided for Tori Spanier and Rick Haley this summer for two of the new classes that will be offered. Future scheduling options are being discussed in the middle school, and research is being done internally to find the best scheduling solution, because the latest scheduling research was done in 1996. DMS is embarking on their own strategic planning process to improve the middle school in areas where it is needed. R. Klinkner also reported that due to large numbers, 5th and 6th grade band will be split into two ensembles for the 2013-14 school year.

2. Dr. Heil

Dr. Heil reported that art instructor Ray Cordes will attend AP art training this summer. He also stated that MCA testing is complete. May 20-26 is Cancer Awareness Week at DHS, in support of cancer research and local Relay for Life efforts. Hiring for the 2013-14 school year is complete. Dr. Heil stated that Friday, May 24, is Spring Fling Day for the students and a senior breakfast will also be held. In addition, the senior editors of the Yearbook won a National Yearbook Program of Excellence Award sponsored by Jostens. Spring sports are still being rescheduled due to weather conflicts. Dr. Heil also reported on the Delano Middle School auditorium renovation that is being organized by a private group of parents and staff. This project will be financially funded through Delano Partners in Education. The next meeting to discuss this project is Monday, June 10.

3. Mr. Schuler

Mr. Schuler reported that the strategic planning process was completed at the elementary school. The 1st and 2nd grade music concerts will be held in the next two weeks. On Friday, May 24, Grandparent's Day will be held for first graders and school board member Sarah Baker will give a tour of the school to all who attend. Mr. Schuler reported that the testing season is complete at DES and the hiring process for the 2013-14 school year is nearing completion. In addition, DES is holding a fun run after school on Wednesday, May 22, for those students who would like to participate. This event will wrap up the Healthy Delano Initiative for this school year.

C. Business Manager

Ms. Reeder was absent.

D. Community Education Director

Ms. Johnson reported that the summer CE brochure was mailed on April 25, registration is open for all summer programs, and registration is open for fall TKC registration. She also shared that the ECFE summer session began the week of May 1 and the end of the year picnic for ECFE students and parents was held on May 14. In addition, the staff of Wee Tiger Preschool just completed a site visit to Elk River School Readiness/Preschool program to learn how the Creative Curriculum and the GOLD Assessment process have been implemented at their school and there are still openings at Wee Tiger Preschool for the 2013-14 school year. Wee Tiger Preschool was also selected to serve as a comparison school for an evaluation of the MN Reading Corps pre-k program next year. 143 Early Childhood Health and Developmental Screenings were completed this year and they had a significant number of medical and ECSE referrals. YAR held their annual highway clean-up on May 15, and granted money to four service projects in the past month. Destination ImagiNation has 4 out of 10 teams travelling to Knoxville, Tennessee for Global Finals. Ms. Johnson also reported that Tiger Activity Center summer hours begin on June 10.

## 9. Board Reports

A. MAWSECO

A. Johnson reported that the committee met on April 23 and talked through the Federal Proportionate Share Program. The group then talked through the Infintec program and how it adapts curriculum to students with special needs. It was decided to adopt the Infintec program for another year. The group discussed the TREK program and decided to wait to expand until they have the right staffing and space needs fulfilled.

B. Wright Technical Center

R. Durick reported that they reviewed financials and WTC is in a good financial position. The new WTC director was introduced and the group discussed the services they provide, costs incurred, and the pros and cons of these items. R. Durick also stated that they discussed principal evaluations.

C. Curriculum Advisory Council

L Seguin did not report - absent.

D. Schools for Equity in Education (SEE)

C. Milano reported that there was no meeting. She added that the SEE group had drafted a legislative platform for 2013 and three out of the four items were addressed and there has been progress in the SEE initiative at the state level.

E. Delano Area Sports Arena (DASA)

M. Larson reported that DASA meeting was rescheduled for May 29.

F. Safe Schools

There was no report for Safe Schools.

G. Staff Development

C. Milano reported that there is a meeting on May 21.

H. Activities Advisory Council

C. Black reported that the group heard from Boys Tennis Coach, Jake Olson, and they were moving forward to make Boys Tennis a varsity sport. This effort has been in the process for eight years. The board will discuss at the work session in June and take action in either June or July. Boys Tennis would be handled and run like LaCrosse, with no cost to the district. Mr. Black discussed Wright County Conference (WCC) changes and on Wednesday, May 27, Dr. Heil and Mr. Lindquist will be attending a meeting to discuss the WCC issues. Community Education has chosen new scheduling software that will improve the scheduling process. He also shared information about the Delano Middle School auditorium renovation project and said there is a lot of momentum moving forward.

## 10. Old Business

## 11. New Business

A. 2nd Sheet of Ice Initiative

This item was postponed definitely until the June 6 special meeting.

**Motion: Milano Second: Baker Vote: 6-0**

B. Conduct hearing to maintain College in the Schools (CIS) fee.

M. Schoen recommended that we maintain the fees indefinitely. The fees will continue to reflect those that qualify for free and reduced meals as well.

**Motion: C. Milano Second: C. Black Vote: 6-0**

C. Resolution for Membership in the Minnesota State High School League

**Motion: R. Durick Second: M. Larson Vote: 6-0**

D. 2013-14 High School Handbook  
Proposed change document

Dr. Heil provided a brief overview of changes and updates.

**Motion: S. Baker Second: A. Johnson Vote: 6-0**

E. Approve 2013-2014 Meal Increases

M. Schoen stated that the meal price changes are required because of federal government requirements. The five cents increase at the middle school is differentiated from the high school because of portion differences for each school.

**Motion: Durick Second: Milano Vote: 6-0**

## **12. Adjournment**

**Meeting was adjourned at 8:13 p.m.**

**Motion: Baker Second: Milano Vote: 6-0**