

**SCHOOL BOARD MINUTES**  
Monday, March 18, 2013 7:00 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order/Pledge of Allegiance**

A. Record of members present or absent

Members Present: A Johnson, C Milano, L Seguin, S Baker, R Durick, C Black and M Larson

Members Absent: None

**2. Approval of Meeting Agenda**

The Program Review was changed from the Field Trip Request by Mr. Fitzer to a Winter Activities Update by Mr. Lindquist. Mr. Fitzer was unable to attend the School Board meeting due to the inclement weather.

Motion: Seguin Second: Baker Vote: 7-0

**3. Program Review - Winter Activities Update by Mr. Lindquist**

Mr. Lindquist reported that it has been an exciting winter season for all sports and activities.

Boys Basketball - Head Coach Terry Techam - will be playing in the state tournament at noon on Wednesday against St. Paul Johnson at Williams Arena. The team became the Section 3A champs after winning their game last Thursday.

Girls Basketball - Head Coach Amy Gould - had a winning season, but lost in double overtime during the semi-finals to Dassel-Cokato.

Dance - Melissa Koch - had a state appearance in High Kick and placed 8th.

Gymnastics - Head Coach Jamie Greenberg - had a team appearance in the Class A state tournament and had their best score of the season. Three individuals advanced - Jr. Amelia Sutherland, Sr. Anna Wischmann, and Sr. Andi Jo Shrode; Andie Jo placed 6th in Beam.

Boys Hockey - Head Coach Steve Brown - finished the season with a winning record and advanced to the section finals for the first time and played against Breck; Breck placed 4th in the state tournament.

Girls Hockey - co-op with Buffalo - team was rated in the top 10 of their section; 8 participants from Delano.

Boys Swimming - co-op with host team Watertown-Mayer, along with Waconia and Holy Family - had a strong showing at the section meet; 9 participants from Delano.

Wrestling - Head Coach Jeff Olson - three individuals advanced in the state tournament - Sr. Miles Hammerland, Fr. Keven Kneisl, and first-time ever for Delano Wrestling program - 106 lbs. State Champion 8th Grader Tucker Sjomeling.

Science Olympiad - placed 8th out of 30 teams at the state tournament. Medal winners included Nate Bressler, Ryder Shallbetter, Ashley Simenson and Gavin Hellmich.

Math Team - Jerry Shouts - had their best state tournament finish ever - placed 7th out of 38 teams.

Top three Delano scorers - James Redinger, Kristin Hedtke, and Zach Muckenhirn.

Band and Choir - Jason Koets and Maria Vejdani - had their concerts before the winter break and have started the WCC competitions.

Spring sports are starting - Track and Softball started last week, Baseball started today, and Golf starts tomorrow.

**A Johnson asked Mr. Lindquist if there had been a drop in enrollment numbers due to the increase in activity fees; Mr. Lindquist stated that the numbers had not changed much. Fall had been down 1 to 2% when compared to the year before.**

**C Black asked if there was a review process for the coaches. Mr. Lindquist reported that one of his goals is to review the coaches handbook and include more comprehensive coaching expectations. The MSHSL has a new program that outlines coach and spectator expectations. Mr. Lindquist is also looking at implementing the 10 minute walk-through observation program that has been put in place for teaching staff. Mr. Lindquist noted that as a conference, Wright County Conference is looking at ways to better support good sportsmanship.**

**C Milano stated that Mr. Lindquist and his department do a great job.**

#### **4. Consent Agenda**

**Motion: Milano Second: Durick Vote: 7-0**

##### **A. School Board Minutes**

1. February 25, 2013 Regular School Board Meeting

##### **B. Financial Affairs**

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

#### **5. Resolution for Acceptance of Gifts**

**Motion: Baker Second: Milano Vote: 7-0**

#### **6. Personnel Matters:**

**Motion: Larson Second: Durick Vote: 7-0**

##### **A. Retirements/Resignations/Terminations**

1. Desiree Helstrom, 7th Grade Math Applications Teacher, effective 06-04-13.
2. Kristine Cruikshank, DHS Special Ed Teacher, effective 06-04-13.

##### **B. Recommendations for Employment**

1. Ted Moonen, JV Boys Lacrosse Coach, effective 04-01-13.

2. Lori Bergh, DMS Long-term Substitute Teacher beginning 02-22-13 through 04-05-13 for John Bingea who will be on medical leave.
3. Kerry McIntire, DES Long-term Substitute Paraprofessional beginning 02-19-13 through the end of the school year, hired due to increased need for special ed student services.
4. Jessica Landowski, DHS Long-term Substitute Teacher beginning 03-07-13 through the end of the school year for Amanda Weinandt who will be on family leave.
5. Laura Erickson, DES Part-time Special Ed Teacher, effective 03-11-13 through the end of the school year. This position was added to increased number of special ed students at DES.
6. Marcus Hanson, Asst Track Coach, effective 04-01-13, replaces Andy Klaers.
7. Brooke Lemke, Comm Ed Asst. Basketball Coach, effective 02-09-13.

C. Contract Changes/Approvals

D. Leaves of Absence

1. John Bingea, DMS Grade 5 Teacher, requesting medical leave beginning 02-25-13 through 04-05-13.
2. Carley Boll, Youth Development Coordinator, requesting family leave beginning approximately 06-10-13 through 09-03-13.

**7. Contract Changes/Approvals**

- A. Traci Lawman, Assistant to the Superintendent/Communications Coordinator, effective 04-01-13 through 06-30-13.

C Milano stated that she feels that this is a needed position and that Traci Lawman is a great asset to the district but that she will be voting no because of the timing and cost increase.

Motion: Seguin Second: Larson Vote: 5-2 (Milano and Baker dissenting)

- 8. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record. Matt Mittelstaedt of Mittelstaedt's Services stated that he appreciated the opportunity to submit a quote for the lawn mowing. Mr. Mittelstaedt informed the board that his company currently takes care of an 11 acre and an 13 acre property in Chanhassen, along with other properties.**

**9. Administrative Reports**

A. Superintendent

Superintendent Schoen reported that he attended MASA workshops last week; this was the fourth of the Great Start workshops. The workshops focused on Understanding Special Services and Special Education Funding, Communication Strategies for New or Newer Leaders - using mobile apps and how to communicate with the press in a crisis, Understanding the Year-end Audit Process, Crisis Response and School Safety, Superintendent as the Information Resource Leader, and Scott Staska, Rocori Superintendent, presented on Reflective Leadership and Making a Difference. Mr. Schoen stated that he is looking forward to beginning the strategic planning process. Mr. Schoen also reported that he will be working on the finance process with the Finance Committee in the near future. The district finances will be discussed during the April and May work sessions with Board action in June for the approval of the FY14 budget.

B. Business Manager

Ms. Reeder reported that Matt Schoen, Brooks Grossinger and she met with PMA two weeks ago to

finalize the numbers that were entered into the five-year Financial Projection Plan, and that the FPP has now been loaded out onto the web so that the district can start running scenarios. Ms. Reeder stated that she will be meeting with Superintendent Schoen next week to put together some scenarios to present to the Finance Committee.

## 10. Board Reports

### A. MAWSECO

A Johnson reported that MAWSECO met on February 26th. The committee went over the revised budget and the FY13 and FY14 federal allocations. Carryover funds are declining sooner than expected, so over the next few years, federal allocations will be decreasing. The Trek Program for students with autism was discussed. There is a waiting list for this program, and it was noted that not only would additional staff need to be hired to handle the additional students, but additional rooms would be needed, which are not readily available at this time.

### B. Wright Technical Center

R Durick reported that there was a meeting on March 5th. A work session was held before the regular meeting to interview the two director finalists via Skype due to the inclement weather. Both finalists were great candidates; during the regular meeting, the candidate from Wisconsin was approved for hire. The candidate is currently a principal but has a career and technical background. Mr. Durick thanked Dr. Sweet for facilitating the director search and hiring process and for keeping the process on task. Delano student enrollment at Wright Tech Center is projected to increase over the current year. Mr. Durick stated that enrollment in the Project Lead the Way Capstone program is a little low; 8 to 10 students are needed to run the program. Julie Warner, WTC Director, testified before the School Education Finance Committee at the Capitol regarding possible extended day funding changes that would adversely affect schools like Delano and our Blue Ribbon Award Elementary School Targeted Services programs. Some technical upgrades were discussed and considered. The WTC Administrative Finance person has submitted a retirement letter; the Board is currently looking at options to fill the position. The 2013-2014 calendar was accepted.

### C. Curriculum Advisory Council

L Seguin reported that the committee met on February 26th. Math is in year two of the curriculum cycle. Middle School is looking at purchasing textbooks; Julie Longstreet said they are looking at the transition to iPads but do not feel they are ready to move in that direction yet. Jerry Shouts and Anna Olson discussed the Flipped Classroom that is taking place in the High School; they still have students who are unmotivated - this change did not help motivate those students. The students who are engaged do prefer this new method, as do the teachers because they are able to spend more time with the students.

Health and Science are in year one. Health is looking at Wise Kids Outdoor curriculum and online health curriculum. Science gave an overall update on Project Lead the Way and how it aligns with 6th Grade Science. Science is also not quite ready to go with the iPads and will probably be purchasing textbooks; the Science apps are not quite ready.

### D. Schools for Equity in Education (SEE)

C Milano reported that there will be a meeting this Friday in Cokato. Ms. Milano stated that the district needs to get the Pizza video out to help people visualize the inequity issue. On April 3rd at 9:45 AM, Deb Griffiths, SEE's Communications Director, will be making appointments with legislators for anyone interested in meeting to talk about the funding inequity issues. There are bills in the House and Senate that are being discussed regarding the equity issue: 1) House 769 and Senate 177 - Equalization aid levels increased for operating referendum and debt service equalization aid programs; and 2) House 579 and Senate 569 - Equalization levies increase and indexing authorization for property tax relief. Ms. Milano noted that it does make a difference when the legislators hear

noise from their constituents. Ms. Milano is asking everyone to step up and contact their legislators. Due to the inequity issues, Delano taxpayers pay more but get less for the same amount of tax dollars than some other districts. Ms. Milano stated that all of this information and more can be found on the SEE website: <http://schoolsforequity.org/>.

E. Delano Area Sports Arena (DASA)

M Larson reported that there was a meeting on March 6th. The Board elections were deferred to April. The ice is coming out of the arena this week, and a crew has been hired, for the first time ever, to come in and completely clean and disinfect the entire arena. Some of the glass that was broken will be replaced. Lacrosse will be using the arena during the summer. DASA is doing better than expected financially.

F. Safe Schools

S Baker reported there was no meeting.

## 11. Old Business

## 12. New Business

A. 2013 and 2014 Lawn Mowing Proposals

Superintendent Schoen stated he was pleased to receive ten proposals for lawn mowing for the next two years. Mary Reeder put together a spreadsheet to show costs so that the proposals could be adequately compared. The proposals ranged from over \$72,000 to \$36,510 for the two years. Mr. Schoen spoke to references and other who have had experience with the vendors, looked at the list of equipment and how that would be able to handle mowing and maintaining 33 acres plus athletic fields, as well as experience in working with athletic fields. Mr. Schoen recommended to the Board to give the contract to 4.0 Services based on feedback from staff - campus mowing was done in one day, and 4.0 also has expertise and background in caring for and bringing back athletic fields. 4.0 Services was in the lower third based on costs of all of the proposals. The Board approved contracting with 4.0 Services for the next two mowing seasons.

Motion:Milano Second: Seguin Vote: 7-0

B. Industrial Tech Surplus Items

The following items were gathered by Joe Finn to be considered surplus; some of the items are in good enough shape to be sold. Mary Reeder will run an ad for two weeks for those items and ask for sealed bids; the highest bidder for each item will win the bid.

Surplus

1- Metal Nibbler

2 – ½ sheet sanders

8 – ¼ sheet sanders

1- Belt Sander

2- Routers

3- Hand Drills

1- Jig Saw

9- Hand Block Planes

Bid Items

1- Hardness Tester (Brand New) Goko Seiko Works Model # 74211

1- Marquette Arc Welder 180 Amp/ Needs repair

1- Powermatic Drill Press/Needs Repair Model # 1150 Serial # 67VO574

1- 14” Rockwell Band saw/ Needs Repair Model# 28-200 Serial # E04121

Motion: Durick Second: Baker Vote: 7-0

## 13. Adjournment

**The meeting was adjourned at 7:50 PM.**

**Motion: Seguin Second: Larson Vote: 7-0**