

**SCHOOL BOARD MINUTES**  
Monday, January 28, 2013 7:00 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order/Pledge of Allegiance**

A. Record of members present or absent

Members Present: A Johnson, C Milano, L Seguin, S Baker, R Durick, C Black and M Larson

Members Absent: None

**2. Approval of Meeting Agenda**

**Agenda was approved with the addition of item F under New Business: Approve new telephone system**

**Motion: Milano Second: Baker Vote: 7-0**

**3. Program Review - Traci Lawman, Communications Coordinator**

Traci Lawman, Communications Coordinator, presented information on how Delano Public Schools is currently communicating with students, parents and the community, along with future plans and goals to further expand district communications. Ms. Lawman gave examples of the different monthly communications that are currently taking place, as well as the different technology tools the district hopes to use to increase communication opportunities with all district stakeholders.

**4. Consent Agenda**

**Motion: Durick Second: Seguin Vote: 7-0**

A. School Board Minutes

1. January 7, 2013 Organizational Meeting

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. Wire Transfers

4. Minnesota Liquid Asset Fund

5. Cash Report

6. Revenue Report by Fund

7. Expense Report by Fund

8. Expense Report by Program

9. Expense Report by Object

10. List of Bills Presented for Payment

11. Donations: Rasco Industries/Rosy Brown - 1,982 feet of 2" x 4" 14-gauge steel tubing.

## **5. Personnel Matters:**

**Motion: Baker Second: Seguin Vote: 7-0**

### **A. Retirements/Resignations/Terminations**

### **B. Recommendations for Employment**

1. John Bergh, DHS Boys Soccer Head Coach for the 2013-14 School year. Replaces Chad Skartvedt who resigned.
2. Angela Kurth, DMS Track and Field Coach, effective 04-01-13. Replaces Melody Soderberg who resigned.
3. Craig Sinkle, DHS Jr. Varsity Softball Coach, effective for the 2012-13 school year only while Amanda Weinandt is on family leave.
4. Scott Streachek, DES Long-term Substitute beginning approximately 02-03-13 through 03-22-13 for Kimberlee Knisley who will be taking family leave.
5. Sadie Russenberger, Tiger Activity Center Aquatics, effective 12-12-12.

### **C. Contract Changes/Approvals**

1. 2012 - 2014 Collective Bargaining Agreement between SEIU, Local 284 Paraprofessional Bargaining Unit and Independent School District No. 879, Delano Public Schools.

### **D. Leaves of Absence**

## **6. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

- A. Bob Gielau, a resident of Delano with two daughters in the High School, stated that he had questions regarding hiring coaches in the district. Mr. Gielau was wondering if there was a specific written policy; Superintendent Schoen stated that there is no written policy but that the district is an equal employment opportunity employer and follows all state and federal laws when hiring any employee. Mr. Gielau then inquired as to what the district goal is when hiring coaches and staff. Superintendent Schoen stated that the goal is to hire the best and most qualified person for the position. Mr. Gielau asked if there was specific language in the teachers contract stating that if there is a qualified staff person, does that person automatically get hired over an outside candidate. Mr. Gielau noted that John Bergh was hired as the Varsity Boys Soccer Head Coach, and inquired as to why an inside candidate was not hired instead of Mr. Bergh. Board Chair, Amy Johnson, stated that those questions dealt with day-to-day operations, which are dealt with at the district level. Ms. Johnson explained that Superintendent Schoen brings the hiring recommendations to the school board, which the board then approves. Superintendent Schoen offered to have a separate conversation with Mr. Gielau if he has any questions regarding the hiring practices of the district.

## **7. Administrative Reports**

### **A. Superintendent**

Mr. Schoen reported on the Affordable Care Act (also known as Obama Care) and how it affects districts. January 1, 2014, is the implementation date. One issue is how benefit language in contracts will be affected by bargaining agreements already in place. The government has also decided that an employee is eligible for health care benefits if the employee works 30 hours or more. The district

office staff will be gathering information regarding employees who would qualify for benefits that are currently not qualifying. Mr. Schoen also reported on the Governor's proposed budget; the Governor does not drive legislation, but his proposal is considered a blueprint recommendation. Governor Dayton is recommending \$15 billion be allocated for E-12 education. The governor recommends increasing the formula by 1%, but also wants to simplify the pupil weighting system, which would ultimately change the actual dollar amount per pupil that the district would receive. The governor also put a timeframe for the shift buyback in his proposal; the shift would be fully paid back during the FY16 - FY17 biennium. The governor is also proposing to fund up to 70% of All Day Kindergarten by FY15. Mr. Schoen will continue to update the board as information comes in from the legislature.

B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported that the administrative team has spent a lot of time talking about security. Ms. Klinkner also reported that second quarter has ended and that the Middle School reviewed the School Improvement Plan. The staff have received training on how to understand the MMR data, the next sense of community event to take place will be Winter Activity Day, and Ms. Klinkner is posting the results of the questions of the month on her blog; Ms. Klinkner will continue to update the blog with results throughout the remainder of the year. The Middle School curriculum guide was updated; the guide is a tool for prospective families who are looking to move to the Delano school district. The Middle School was notified last week that the Gateway to Technology Program received national recognition; Delano Middle School will be listed on the Project Lead the Way website as a nationally recognized middle school.

2. Dr. Heil

Dr. Heil reported that second semester started smoothly. The High School is in full registration mode; students met today and will meet again on Thursday with their advisors; and actual registration starts next week. The Staff Development Day was very successful; staff discussed the instructional model, and worked on coming up with a common language and thought process. Dr. Heil also reported that he met with the Delano Economic Development Council. Dr. Heil stated that Delano has great schools and great businesses, but that the schools don't know what the business are doing and the businesses don't know what the schools are doing. Dr. Heil explained STEAM (Science, Technology, Engineering, Arts and Math) education to the council and talked about how to develop a strong relationship with the business community.

3. Mr. Schuler

Mr. Schuler reported that the Elementary staff development day focused on technology in the morning and the staff worked on grade level reading curriculum in the afternoon. The Technology Committee taught classes on how to use Smart Notebook 11, document cameras, You Tube in the classroom, iPad applications, Google Chrome and Pinterest. Teachers are using Pinterest to find great teaching ideas from other educators across the country. The Elementary is continuing to talk about school safety; the staff is meeting weekly and talking about short-term and long-term things that can be done. Delano Elementary held a Healthy Delano event on January 21st; over 100 people registered for the event. Chef John from Ridgeview Medical Center taught how to make delicious, healthy tortilla wraps. There were other demonstrations on how to make additional healthy snacks. A class for children's yoga was held, and due to the cold temperature, the snowshoeing event was held in the DAPE room. The Pennies for Patients fundraiser has started, which is one of the Elementary School's community service projects. The goal is to raise over \$8,000 this year. I Love to Read Month is starting Friday, February 1st.

C. Business Manager

Ms. Reeder reported that the 2012-2013 budget has been revised and that the 5-year Financial Projection Plan should be ready in a couple of weeks.

D. Community Education Director

Ms. Johnson reported that the Winter/Spring Community Ed brochure was mailed on December 26th. Ms. Johnson thanked Sarah Kennedy for the great design and layout work she did on the brochure; it was Sarah's first time putting together the brochure. Registration has been very strong, and there are many new adult enrichment classes. Mixed Blood Theatre will be presenting "Dr. King's Dream" on Monday, February 4th, at 7 PM, in the Middle School Auditorium. A free-will donation will be taken at the door. The Community Ed new website will soon be launched. Summer Tiger Kids Club planning has started and summer registration packets will be available on March 11th; the registration and information night will be held on April 4th. ECFE winter classes started the week of January 7th; Madelyn Glover from Coburn's Bakery was the Hometown Hero for the winter session, and the Leukemia & Lymphoma Pennies for Patients Family Fun Night will be held on February 7th. Upcoming Early Childhood Health and Development Screening dates are January 24th and 25th, February 28th and March 1st. YAR is in the process of planning a bowling tournament fundraiser in March. Destination ImagiNation have their regional tournaments coming up in March. The Skiing and Snowboarding Club has started its second year; the club goes to Powder Ridge for six Thursday evenings. The next Midwest Amateur Gymnastics Association (MAGA) meet is on Sunday, January 27th, in Monticello. The Tiger Activity Center hosted a Healthy Delano event called "Meet the Athletes" in December; there were over 90 people who attended and a wide variety of athletes who donated their time. The event was so successful, that it is planned to take place again next year. The Tiger Activity Center is in the process of hiring personal trainers to be available to members.

## 8. Board Reports

A. MAWSECO

A Johnson reported the organizational meeting was held on January 22nd, and there was no change in board members or officers. Keely Swartzler and Kari Taylor presented on what happens in a typical day for their programs. The different funding streams for MAWSECO were also discussed.

B. Wright Technical Center

R Durick reported that there was a meeting on January 8th, and the organizational meeting will be held on February 5th. At the organizational meeting, there will be one new board member from Big Lake; the former Big Lake board member was also one of the officers, so there will be officer

changes, as well. The search for a new director is continuing; January 31st is the application deadline. As of January 8th, 10 applications had been started, but only three had been completed, which has the board worried about the depth of the pool of candidates. The board has authorized Dr. Sweet to go out and recruit additional candidates. The initial interviews will be held during the third week of February, and the board hopes to have reached a hiring decision in March. Julie Warner, the current Director, was also the Carl Perkins Administrator for all Wright Tech member districts, as well as for other districts. The need for a new Carl Perkins Administrator will also have to be addressed. Mr. Durick also reported that Wright Technical Center's Pay Equity Report was filed, and they are in compliance.

**C. Schools for Equity in Education (SEE)**

C Milano reported that SEE met last week. The SEE Committee was disappointed to learn that the tax fairness pieces of their proposed legislation were not included in the governor's budget proposal. Ms. Milano reiterated that 1/3 of the districts in the state are living the reality of fiscal disparities. Ms. Milano reported that there are 16 groups going to the capitol on different dates to present legislators with pizza, based on the pizza video that has been produced by SEE, to help demonstrate the inequities for districts across the state. Ms. Milano noted that Dr. Bill Morris was the guest speaker, and he discussed the results of a survey that was conducted last month that asked Minnesotans their opinions about the economy; Dr. Morris reported that there is optimism that things are getting better.

**D. Delano Area Sports Arena (DASA)**

M Larson reported that there was a meeting on January 16th, but he had January 23rd on his calendar, so he missed the meeting.

**E. Safe Schools**

S Baker reported that there was a meeting on December 18th, which was shortly after the Newton, CT, tragedy. The meeting was a debriefing opportunity for the group. Building security issues and protocols to improve safety were discussed. Discussion also centered around how to communicate with parents and the community in an emergency. Ms. Baker stated that it is important that the district keep current with its protocols and that the protocols be communicated to and practiced with all staff. Ms. Baker also reported that Grant Eldred, the district's School Resource Officer, shared information regarding the traffic issues at the Elementary regarding pedestrian safety and student drop off safety.

**F. Staff Development**

C Milano reported that the committee met last week. The committee is comprised of teachers from all three buildings, a support staff representative, the curriculum coordinator, superintendent and building principals. The committee talked about the development of goals and is in generating mode. Ms. Milano stated that if the district is to stand behind and believe that Educational Excellence is its Foremost Goal, then staff development that is engaging needs to be available annually for teachers and administrators since they are the heart and soul of education.

## **9. Old Business**

## **10. New Business**

- A. Surplus Equipment: An HP DesignJet 500 Plotter/Printer with mobile stand/output bin and a stand-mounted grinder were approved by the Board to be surplus equipment.  
Motion: Milano Second: Larson Vote: 7-0
- B. Resolution Limiting Open Enrollment and Adopting Standards for Accepting and Rejecting Open Enrollment Applications: The Board approved by roll call vote the resolution limiting open enrollment and adopting standards for accepting and rejecting open enrollment applications as

presented.

Motion: Durick Second: Baker Vote: 7-0

- C. 2013-14 School Calendar: The Meet and Confer Committee met with other representatives to create the 2013-2014 school calendar; the calendar is reflective of all workshop days, conference dates, etc. The Board approved the 2013-2014 calendar as presented.

Motion: Larson Second: Seguin Vote: 7-0

- D. Safe Routes to Schools Resolution: The Board approved by roll call vote the Safe Routes to Schools Resolution. This will be a joint resolution between the City of Delano and Delano Public Schools; Phil Kern will have this resolution on the City Council Agenda in February. The school district is working with the City of Delano to apply for a Safe Routes to School federal grant that is administered through the MN Department of Transportation to provide safe walking and biking paths/trails for students. The grant promotes healthy living - walking and biking - in a safe manner.

Motion: Seguin Second: Durick Vote: 7-0

- E. Approve 2013 Pay Equity Report: The Board voted to approve the 2013 Pay Equity Report as presented.

Motion: Larson Second: Baker Vote: 7-0

- F. Approve New Telephone System: The Board voted to approve the recommendation for a new telephone system provided by Frontier.

Motion: Milano Second: Seguin Vote: 7-0

**11. Adjournment: The meeting was adjourned at 8:39 PM.**

**Motion: Durick Second: Seguin Vote: 7-0**