

SCHOOL BOARD MINUTES
Monday, January 8, 2018 7:00 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to Order/Pledge of Allegiance

- A. The board chair calls the meeting to order.
Record members as present or absent.

Members Present: A. Johnson, C. Milano, L. Seguin, A. Briesemeister, R. Depa, C. Black and M. Larson

Members Absent: None

2. Election of Officers

The board chair conducts the election of officers. The new chair takes charge of the meeting after the election.

A. Chairperson

A. Johnson nominated M. Larson for Chairperson. Motion carried 7-0.

B. Vice Chairperson

A. Johnson nominated L. Seguin for Vice Chairperson. Motion carried 7-0.

C. Clerk

A. Johnson nominated C. Milano for Clerk. Motion carried 7-0.

D. Treasurer

L. Seguin nominated C. Black for Treasurer. Motion carried 7-0.

3.

Approval of Agenda

Upon motion by R. Depa, seconded by C. Milano, the Board of Education approved the agenda after amending the committee representatives list to make R. Depa the lead on the Schools for Equity in Education committee and to make C. Milano the backup. Motion passed 7-0.

4. Annual Designations

- A. **Official Newspaper:** Consider quotes from the *Delano Herald Journal and Sun Media*
M. Schoen recommended that the board choose the Delano Herald Journal to be the official newspaper of Delano Public Schools. He explained that the Delano Herald Journal has an office within the school district and offered the lower bid. Upon motion by C. Black, seconded by A. Briesemeister, the Board of Education approved the Delano Herald Journal as the official newspaper of Delano Public Schools. Motion passed 7-0.

B.

School Board Compensation: Any of the following items, B-M, may be voted on separately at the request of a board member.

Current Rates

Regular Meetings - \$60/meeting

Committee Meetings/Work Sessions/Special Meetings - \$25 minimum

Workshops/Special Meetings - \$12.50/hour after two hours, not to exceed \$100

Chairperson - \$300/year

Clerk - \$250/year

C. School Attorneys:

Official Attorneys - Rupp, Anderson, Squires & Waldspurger P.A.

Local Attorney - Dick Grinley

Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent & Business Manager

D. Memberships:

MSBA (MN School Board Association)

MAWSECO (Meeker and Wright Special Ed Coop)

SEE (Schools for Equity in Education)

Wright Technical Center (Career and Technical Coop)

CMERDC (Central MN Educ Research & Dev. Council)

Resource Training and Solutions

MN State High School League

Sherburne-Wright Educational Technology Cooperative

E. Federal Grants:

Title I, II

F. Delegate authority to make electronic fund transfers:

Superintendent

Business Manager

Accountant

HR Specialist

Payroll Specialist

G. Designate the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879

Superintendent Matthew W Schoen

H. Signatures for Elementary Activity Fund:

Business Manager

Elem. School Admin Assistants

I. Prepayment of Bills:

Avoid penalties and finance charges

Reimbursement of employees

Obtain discounts

Pre-approved contracts

J. Mileage Reimbursement Rate:

IRS rate (\$.545/mile)

K. Official Depositories:

- State Bank of Delano
- Minnesota Lakes Bank
- 21st Century Bank, Loretto
- Wells Fargo
- MN School District Liquid Asset Fund
- PMA Securities, Inc./MN Trust
- U.S. Bank Corporate Trust Services

L. School Board Regular Meeting Times and Dates for 2018:

Recommended 4th Monday of the month at Delano City Hall beginning at 5:45 p.m., with the exception of May 21 (due to Memorial Day) and December 17 (due to Winter Break). In December the meeting will be held in the Delano High School Media Center.

M. Renew Board Operating Protocol

Upon motion by A. Johnson, seconded by C. Black, the Board of Education approved items B-M. Motion passed 7-0.

5. Appoint Members to Board Committees and Representatives

Committee	2017 Members	2018 Members
Building and Grounds	Seguin*, Black, Larson	Seguin*, Black, Larson
Meet & Confer	Seguin*, Black, Briesemeister	Seguin*, Black, Briesemeister
Transportation Negotiations	Milano*, Larson, Depa	Milano*, Larson, Depa
Classified Employee Negotiations	Seguin*, Depa, Briesemeister	Seguin*, Depa, Briesemeister
Teacher Negotiations	Black*, Johnson, Larson	Black*, Johnson, Larson
Administrative Negotiations	Johnson*, Black, Seguin	Johnson*, Black, Seguin
Finance/Insurance Committee	Seguin*, Larson, Depa	Seguin*, Larson, Depa
Delano City/School	Seguin*, Black, Larson	Seguin*, Black, Larson
Spirit of Community Commission		Johnson*, Briesemeister
District Advisory Committee	Larson*, Johnson	Depa*, Johnson
Community Ed. Advisory Committee	Briesemeister*, Black	Briesemeister*, Black
MAWSECO (Meeker/Wright Special Ed. Coop	Johnson*, Black	Johnson*, Black
Wright Technical Center	Briesemeister*, Johnson	Briesemeister*, Johnson
MN High School League & Activities Council	Black*, Milano	Black*, Milano
Professional Development Team	Milano*, Briesemeister	Milano*, Briesemeister
Site Base Committee - Elementary	Johnson*, Black	Johnson*, Depa
Site Base Committee - Middle School	Depa*, Larson	Depa*, Larson
Site Base Committee - High School	Briesemeister*, Johnson	Briesemeister*, Black
Delano Area Sports Association	Johnson*, Larson	Johnson*, Larson
Safe Schools	Depa	Depa*, Briesemeister
Schools for Equity in Education	Milano*, Depa	Milano*, Depa

Upon motion by C. Milano, seconded by R. Depa, the Board of Education appointed members to Board Committees and Representatives after amending the list to make R. Depa the lead on the Schools for Equity in Education committee and to make C. Milano the backup. Motion passed 7-0.

6. Adjournment

Upon motion by A. Johnson, seconded by L. Seguin, the meeting was adjourned at 7:20 p.m. Motion passed 7-0.