

**SCHOOL BOARD MINUTES**  
Monday, January 9, 2017 7:06 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to Order/Pledge of Allegiance**

- A. The board chair calls the meeting to order.  
Record members as present or absent.

Current Members Present: A. Johnson, C. Milano, L. Seguin, C. Black, and M. Larson  
Newly Elected Members Present: R. Depa and A. Briesemeister

Members Absent: None

**2. Ceremonial Oath of Office for New Board Members**

**3. Election of Officers**

**The board chair conducts the election of officers. The new chair takes charge of the meeting after the election.**

A. **Chairperson**

C. Milano nominated A. Johnson for Chairperson. Motion carried 7-0.

B. **Vice Chairperson**

C. Black nominated M. Larson for Vice Chairperson. Motion carried 7-0.

C. **Clerk**

L. Seguin nominated C. Milano for Clerk. Motion carried 7-0.

D. **Treasurer**

A. Johnson nominated L. Seguin for Treasurer. Motion carried 7-0.

**4. Approval of Agenda**

**Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the agenda. Motion passed 7-0.**

**5. Annual Designations**

- A. **Official Newspaper:** Consider quotes from the *Delano Herald Journal and Sun Media*  
M. Schoen recommended the Delano Herald Journal to be the official newspaper of Delano Public Schools. He stated that the Delano Herald Journal has an office within the school district and also offered a lower bid.

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Delano Herald Journal as the official newspaper of Delano Public Schools. Motion passed 7-0.**

B.

**School Board Compensation: Any of the following items, B-M, may be voted on separately at the request of a board member.**

**Current Rates**

Regular Meetings - \$60/meeting

Committee Meetings/Work Sessions/Special Meetings - \$25 minimum

Workshops/Special Meetings - \$12.50/hour after two hours, not to exceed \$100

Chairperson - \$300/year

Clerk - \$250/year

**C. School Attorneys:**

Official Attorneys - Rupp, Anderson, Squires & Waldspurger P.A.

Local Attorney - Dick Grinley

Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent & Business Manager

**D. Memberships:**

MSBA (MN School Board Association)

MAWSECO (Meeker and Wright Special Ed Coop)

SEE (Schools for Equity in Education)

Wright Technical Center (Career and Technical Coop)

CMERDC (Central MN Educ Research & Dev. Council)

Resource Training and Solutions

MN State High School League

Sherburne-Wright Educational Technology Cooperative

**E. Federal Grants:**

Title I, II

**F. Delegate authority to make electronic fund transfers:**

Superintendent

Business Manager

Accountant

HR Specialist

Payroll Specialist

**G. Designate the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879**

Superintendent Matthew W Schoen

**H. Signatures for Elementary Activity Fund:**

Business Manager

Elem. School Admin Assistants

**I. Prepayment of Bills:**

Avoid penalties and finance charges

Reimbursement of employees

Obtain discounts

Pre-approved contracts

**J. Mileage Reimbursement Rate:**

IRS rate (\$.535/mile)

**K. Official Depositories:**

State Bank of Delano  
Minnesota Lakes Bank  
21st Century Bank, Loretto  
Wells Fargo  
MN School District Liquid Asset Fund  
PMA Securities, Inc./MN Trust  
U.S. Bank Corporate Trust Services

**L. School Board Regular Meeting Times and Dates for 2017:**

Recommended 4th Monday of the month at Delano City Hall beginning at 5:45 p.m., with the exception of December 18 (winter break), when the meeting will be held in the Delano High School Media Center. Discussion of potential March 2017 meeting date of either March 20 or 27.

**Board recommended that the March School Board Meeting be held on Monday, March 20, 2017, in the Delano High School Media Center.**

**M. Renew Board Operating Protocol**

**Upon motion by A. Briesemeister, seconded by R. Depa, the Board of Education approved items B-M. Motion passed 7-0.**

**6. Appoint Members to Board Committees and Representatives**

Committee	2016 Members	2017 Members
Building and Grounds	Seguin*, Durick, Black	Seguin*, Black, Larson
Meet & Confer	Seguin*, Black, Durick	Seguin*, Black, Briesemeister
Transportation Negotiations	Milano*, Durick, Larson	Milano*, Larson, Depa
Classified Employee Negotiations	Durick*, Seguin	Seguin*, Depa, Briesemeister
Teacher Negotiations	Black*, Johnson, Baker	Black*, Johnson, Larson
Administrative Negotiations	Johnson*, Black, Seguin	Johnson*, Black, Seguin
Finance/Insurance Committee	Seguin*, Durick, Larson	Seguin*, Larson, Depa
Delano City/School	Seguin*, Black, Larson	Seguin*, Black, Larson
District Advisory Committee	Larson*, Johnson	Larson*, Johnson
Community Ed. Advisory Committee	Baker*, Black	Briesemeister*, Black
MAWSECO (Meeker/Wright Special Ed. Coop)	Johnson*, Black	Johnson*, Black
Wright Technical Center	Durick*, Baker	Briesemeister*, Johnson
MN High School League & Activities Council	Black*, Durick	Black*, Milano
Professional Development Team	Milano*, Black	Milano*, Briesemeister
Site Base Committee - Elementary	Johnson*, Black	Johnson*, Black
Site Base Committee - Middle School	Milano*, Larson	Depa*, Larson
Site Base Committee - High School	Larson*, Johnson	Briesemeister*, Johnson
Delano Area Sports Association	Johnson*, Durick	Johnson*, Larson
Safe Schools		Depa
Schools for Equity in Education	Milano*	Milano*, Depa

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education appointed members to Board Committees and Representatives. Motion passed 7-0.**

**7. Adjournment**

**Upon motion by M. Larson, seconded by C. Black, the meeting was adjourned at 7:55 p.m. Motion passed 7-0.**