

# **SCHOOL BOARD MINUTES**

Monday, December 19, 2016 5:45 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

### **2. Approval of Meeting Agenda**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the meeting agenda. Motion passed 7-0.

### **3. Work Session**

M. Schoen, Superintendent and P. Kern, Delano City Administrator shared details of the development agreement between Delano Public Schools and the City of Delano. P. Kern explained the agreement and exhibits. M. Schoen explained pending changes and stated that he is asking for the school board's approval pending said changes to the agreement. A. Johnson asked about parking spaces and accommodations for the 2017-18 school year. M. Lindquist stated that plans are being developed to accommodate parking for next year. M. Schoen stated that the high school entrance will close beginning Friday, December 23 and shared current project updates. M. Lindquist shared information regarding plans for a new stadium scoreboard, inquiries about naming the stadium field and stadium entrance re-design. He stated that none of these projects will be supported by bond dollars.

Upon motion by M. Larson, seconded by R. Durick, the Board of Education called the meeting to recess at 6:56 p.m. Motion passed 7-0.

Board Chair A. Johnson called the meeting out of recess and to order at 7:02 p.m.

### **4. Pledge of Allegiance**

### **5. Truth in Taxation Hearing (Mary Reeder)**

Upon motion by C. Milano, seconded by L. Seguin, the Board of Education opened the Truth in Taxation Hearing. Motion passed 7-0.

Upon motion by R. Durick, seconded by C. Black, the Board of Education closed the Truth in Taxation Hearing. Motion passed 7-0.

### **6. Consent Agenda**

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed 7-0.

A. School Board Minutes

1. November 28, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed 7-0.**

**8. Personnel Matters:**

**Upon motion by R. Durick, seconded by M. Larson, the Board of Education approved the personnel matters. Motion passed 7-0.**

**9. Public Comment: None**

**10. Administrative Reports**

**A. Superintendent**

M. Schoen reported that the district referendum bidding process was complete. He added that the district is close to completion on the elementary addition, both projects at the community education building should be complete by end of February, field work has been prepped with completion slated for spring 2017. He added that the intermediate school work is ongoing, secondary building re-design will begin over winter break with the entrance to the high school to close beginning Friday, December 23. M. Schoen stated that all students, staff and community members should enter through the middle school doors while work is being done to make the entrance and offices to the secondary building a secure entrance. The re-design projects for the secondary building will be completed in phases.

M. Schoen shared a community education update for D. Johnson, who was absent. He reported that the community education brochure will be mailed on December 23. He added that community education will offer a book discussion on the new Thomas Friedman book, "Thank You for Being Late." M. Schoen reported that community education received a \$2400 grant from the Central Minnesota Arts Board for the 2017 Concerts in the Park series. He added that community education classes begin the week of January 9, early childhood screening dates are posted for winter/spring, Tiger Kids Club is accepting new students, and three new RISE programs will be offered this winter/spring.

**B. Principals:**

1. Mr. Voight

B. Voight reported a communication was emailed to parents regarding conference date and time change. He added that date/time change was due to parental feedback from fall conferences. B. Voight stated that a conference tip sheet will be emailed to parents at the beginning of January. He stated that parents will also receive information about Winter Activity Day. B. Voight reported they continue to work on the School Improvement Plan and FAST testing results will be forthcoming at the next school board meeting. He added that transition planning for the new intermediate school is underway and the master schedule for the new building is 90% complete. B. Voight stated that a public meeting will be scheduled for parents to discuss the new building schedule, grading protocol and questions will also be addressed.

2. Dr. Heil

S. Heil reported that Tiger Activity Center staff members and activities staff have moved offices to accommodate building projects. He added that a Tiger Activity Center satellite desk will be located in the middle school entrance and discussions have begun to reorganize weight and circuit rooms in late spring to early summer. S. Heil stated that staff and student parking will be adjusted and classrooms will be relocated during the 2017-18 school year to accommodate building projects. He added that technology staff and custodians are utilizing their time to assist in the moves and communication will be ongoing to inform parents and community members of changes made. S. Heil stated that all athletic teams have state rankings, one act play section tournaments are in January and band and choir performances took place in December.

3. Mr. Schuler

Mr. Schuler shared a School Improvement Plan update stating DES purchased software with DES PIE funds to update all iPads so they can push out all apps from one central location. He added that January 9-13, 2017 is Inclusion Week. This is a time when attention will be given to draw awareness to special populations in the school and students/staff will be educated about this topic. D. Schuler stated that Dr. Mary Sheedy Kurchina will speak about student success and sleep on Tuesday, January 31, at 6:00 p.m. in the MS Auditorium. He added that the district's annual United Way fundraising event took place and \$11,238 was raised. D. Schuler stated that the high school staff raised the largest amount and were rewarded with a pizza luncheon.

C. Business Manager

Ms. Reeder reported the updated budget information has been submitted to the district's 5-year projection model.

## 11. Student Board Representatives Report

A. Dani Stevens and Alex Moe reported

D. Stevens reported that the DES Read-a-Thon will be held on Thursday, December 22, the fall fundraiser is complete and students who raised the most were able to participate in a principal egg smash and ride in the principal's chair to lunch day. She added that Santa will visit DES on Wednesday, December 21. D. Stevens stated that the question of the month was "What are your New Year's Resolutions?" DES student resolutions included reading bigger books and turning work in on time. D. Stevens reported that middle school students were busy doing holiday activities in their classes, #WeCare Day activities were successful, GTT classes were creating house models, students were playing broomball in gym, choir and band concerts took place in December and the Junior High One Act Play Festival took place. She stated that middle school student resolutions included improving in certain subjects, studying more and getting better grades. A. Moe reported that this

week is high school dress up week, students are preparing for finals, the Jingle Run is Thursday, December 22, PSAT test results are available for students and there is a holiday gift giving tree in the media center. He added that high school student resolutions included preparing for the ACT test, working to make the A Honor Roll and getting good results on finals.

## 12. Board Reports

### A. MAWSECO (Board Minutes 11.22.16)

A. Johnson reported she is going to tour new female juvenile facility in Annandale, MN during meeting on Tuesday, December 20.

### B. Wright Technical Center (Board Minutes 11.1.16)

R. Durick reported the Board met on Tuesday, December 6. He stated that WTC still owns the house built by students, but it is on consignment. R. Durick added that WTC had a successful audit, the only negative was separation of duties and WTC is in a strong financial state.

### C. Schools for Equity in Education (SEE)

M. Schoen stated that MDE Commissioner Brenda Cassellius spoke and answered questions about the upcoming legislative session and decisions that could impact K-12 education. He added that it is imperative that communications about SEE and community outreach to educate about equity in educational funding continue. M. Schoen added that Dr. Clayton Cook, Associate Director of Psychology at the University of Minnesota spoke about school-based mental health and how to deal with students with mental health issues in an ever-changing school environment.

## 13. Old Business

### A. **Second read of policy due to substantive and/or legal reference changes: Policy 720-Vending Machines**

**Upon motion by M. Larson, seconded by C. Milano, the second read of Policy 720 due to substantive and/or legal reference changes was approved. Motion passed 7-0.**

## 14. New Business

### A. Building Development Agreement with City of Delano

**Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the Building Development Agreement with changes to Section 3, Item D; Section 7, Item D; Section 14, page 10 and exhibits will be forthcoming prior to signatures. Motion passed 7-0.**

### B. Certify 2016 Pay 2017 Final Property Tax Levy

**Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the Certify 2016 Pay 2017 Final Property Tax Levy. Motion passed 7-0.**

## 15. Adjournment

**Upon motion by R. Durick, seconded by C. Milano, the meeting was adjourned at 7:55 p.m. Motion passed 7-0.**