

SCHOOL BOARD MINUTES
Monday, October 24, 2016 5:45 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A. Johnson, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: C. Milano

2. Approval of Meeting Agenda

Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed 5-0. (S. Baker did not vote)

3. Work Session

M. Schoen explained the MSHSL Constitution Ballot. This ballot proposes a constitutional amendment that would change current representation in the league. M. Schoen and C. Black recommended to vote against this amendment and pursue a better solution.

R. Durick reported that the district received eight bids for the new intermediate school and alternates. The POC recommends the district accept the bid from Jorgenson Construction Inc. R. Durick shared that the bid to be accepted is approximately \$800,000 under budget compared to estimates going into the bidding process. He added that the City of Delano will open the bid for the water main relocation on October 25. The city and school are working together on this project. In addition, Delano Municipal Utilities and the school are working together on the football field/stadium renovation water issues. R. Durick shared current project update. M. Schoen reviewed changes to policies 102, 206, 401, 413, and 616. J. Vieau shared updates to Year 4 Strategic Plan Work Plans for Professional Development and Curriculum. M. Schoen shared Year 4 Facilities Work Plan.

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education called the meeting to recess at 6:43 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:02 p.m.

4. Pledge of Allegiance

5. Program Review - 2015-16 World's Best Workforce (Joe Vieau)

6. Consent Agenda

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. September 26, 2016
2. October 4, 2016
3. October 17, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by C. Black, seconded by L. Seguin, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.

8. Personnel Matters:

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the Personnel Matters. Motion passed 5-1, A. Johnson abstained.

9. Public Comment: None

10. Administrative Reports

A. Superintendent

M. Schoen reported on the Year 4 Facilities Work Plan. He stated that there are five steps in the Year 4 Facilities plan which include: Awarding bid for DES addition, CE building updates and transformer relocation; awarding the bid for campus improvement projects; awarding the bid for new intermediate school with a tentative completion date of May 2018; award bid for secondary building remodel with planned bid opening in mid-November and school board action at November board meeting; and to facilitate a successful human development plan with the City of Delano, which is a three step process. M. Schoen shared that Wold Architects, ICS Consulting and the Project Oversight Committee oversee all the projects. He added that he will share the Year 4 Technology Work Plan in November. M. Schoen stated that work has begun on the soccer field near the elementary, the CE building is progressing with the elevator completion date within two months, and the elementary school addition should be completed by mid-December 2016.

B. Principals:

1. Mr. Voight

B. Voight reported on 2016-17 Delano Middle School Improvement Plan and Review of 2015-16

2. Dr. Heil

S. Heil reported on 2016-17 Delano High School Improvement Plan and Review of 2015-16

3. Mr. Schuler

D. Schuler reported on 2016-17 Delano Elementary School Improvement Plan and Review of 2015-16

C. Business Manager

M. Reeder reported that the district's audit was completed on Thursday, September 28, and the audit presentation will take place at the November school board meeting. She added that surplus items for sale are listed on the district website and bids are due by Friday, October 28, at 2 p.m.

D. Community Education Director

Ms. Johnson reported on 2016-17 Continuous Improvement Plan and Review of 2015-16. She was asked if additional programming will be added when the new performing arts center is completed. Ms. Johnson stated yes and she is researching.

11. Student Board Representatives Report

A. Dani Stevens and Alex Moe reported

D. Stevens reported that DES celebrated Kindness Day and wrote quotes of kindness on the sidewalks at DES on October 3 and Unity Day Against Bullying on October 19. She added that on November 10, KooKoo Kangaroo will visit the elementary school, the Halloween parade is on October 28, along with the Tiger Hop in the evening. D. Stevens shared that students learned about fire safety during the week of October 17. She added the question of the month was, "What makes your day at school?" Elementary students expressed chromebooks, art, recorders, music and Fridays. D. Stevens stated that the DHS Girls' Tennis Team is going to the state tournament and three individuals qualified as well, Tucker Sjomeling won the Boys' Cross Country Conference Championship, the football team plays Big Lake in section play, girls' swimming sections are in Hutchinson, volleyball is starting playoffs. She stated that high school students answered this month's question with: chemistry, labs, passing time and teachers. A. Moe reported that middle school science students visited Henderson, MN, to learn about geology and work on their rock collection project, students completed 3D Me project in language arts and Native American switching project. In addition, newly created art banners are on display around Delano. He stated that the students answered this month's question with: physical education, math, science, swimming, lunch and recess with friends.

12. Board Reports

A. MAWSECO (Board Minutes 9.27.16)

A. Johnson reported that the business manager will retire in December and interviews for this position are complete and a recommendation for hire has been submitted. She added that Keely Swartzner, Delano's Special Education Coordinator resigned. MAWSECO posted this position and interviewed, but many highly qualified candidates are under contract, so position will be re-posted in March to fill for next year. A. Johnson shared that MAWSECO is adding new programming, Sholund School for Girls, which will be located in Annandale. This school is similar to the Village Ranch for Boys in Cokato.

B. Wright Technical Center (Board Minutes 9.6.16)

R. Durick reported that the financial report was shared at the October 4 meeting, the audit will be shared in November and enrollment numbers as of October 1 is 621 students. He added that 33 students are from Delano and these students represent all programs.

C. District Advisory Council

L. Seguin reported they met on August 22 and discussed the World's Best Workforce Plan.

D. Professional Development

No report. C. Milano will report in November.

13. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 506-Student Discipline, Policy 520-Student Surveys, Policy 533-Wellness, Policy 618-Assessment of Student Achievement.

Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the second read of policies due to substantive and/or legal reference changes. Motion passed.

14. New Business

- A. **Approve 2016-2017 German Extended Field Trip Request**

Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved the 2016-2017 German Extended Field Trip Request. Motion passed.

- B. **Acceptance of Bid for New Delano Intermediate School and alternates**

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education accepted and awarded the Bid for the New Delano Intermediate School and alternates to Jorgenson Construction Inc. Motion passed.

- C. **Approve 2016-2017 Q-Comp Plan**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the 2016-2017 Q-Comp Plan. Motion passed.

- D. **First read of policies due to substantive and/or legal reference changes:** Policy 102-Equal Educational Opportunity, Policy 206-Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 401-Equal Employment Opportunity, Policy 413-Harassment and Violence, Policy 616-School District System Accountability.

Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the first read of policies 102, 206, 401, 413, and 616 due to substantive and/or legal reference changes. Motion passed.

15. Adjournment

Upon motion by L. Seguin, seconded by M. Larson, the meeting was adjourned at 8:50 p.m. Motion passed.