

# **SCHOOL BOARD MINUTES**

Monday, September 26, 2016 5:48 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, L. Seguin, S. Baker, C. Black and M. Larson, C. Milano (arrived late)

Members Absent: R. Durick

### **2. Approval of Meeting Agenda**

Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed 5-0. (C. Milano did not vote)

### **3. Work Session**

J. Aksoy shared details regarding the extended field trip to Germany. She stated that the trip will be in the latter part of March and the dates are yet to be determined. She stated that a student must be in German II or above to go on this field trip. J. Aksoy added that the cost of the trip is \$3100.00 and the DHS Global Market is one of the fundraising opportunities for the students. C. Rears shared that the soil retention issue at the CE building has been solved and construction of the concrete slab for the elevator has begun. He added that the elementary cafeteria is fully enclosed, all block walls are up, roof joists and decking are on, roof drains in and roofing will begin soon. C. Rears explained that problems with columns and beams at the entrance were addressed, re-engineered and construction has continued with no extra cost to the district. M. Schoen reported that submitted bids for the campus improvement projects came in over the preliminary budget and details of bids need to be investigated. He stated that the project will not be re-bid, but the district will need to bring the project back into scope. M. Schoen stated that a special board meeting regarding the bids will take place in the next two weeks. M. Schoen shared information regarding parent concerns about the new intermediate school's gym size. He added that the size is within MDE guidelines. M. Schoen stated that a request for bids is going out for the intermediate school and then for the secondary school redesign. M. Schoen reported that concrete timeframes, construction schedules and FAQs for community members will be shared once determined. He added that communication to stakeholders needs to be concise to avoid confusion. M. Schoen shared that Quit Claim Deeds were discussed with neighbors on Elm Ave. and plans are in place for issues with students leaving school. M. Reeder shared levy certification details and decrease in levy by \$20,000. She stated that this decrease qualified Delano for state funding equalization aid which will help decrease the district's debt service by \$400,000. M. Schoen reviewed policies 414, 506, 520, 533 and 618. Upon motion by L. Seguin, seconded by C. Milano, the Board of Education called the meeting to recess at 6:50 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:01 p.m.

### **4. Pledge of Allegiance**

### **5. Program Review - Community Education Program Review (Chris Runke and Ryan Hayes)**

### **6. Consent Agenda**

**Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the consent agenda. Motion passed.**

A. School Board Minutes

1. August 22, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by L. Seguin, seconded by C. Milano, the Board of Education approved the personnel matters. Motion passed.**

- 9. Public Comment: Sheila Schultz, 1080 Hidden Hills Drive, Delano, MN 55328. S. Schultz shared her concerns regarding the size of the gym in the new intermediate school. She stated that students cannot move safely in a gym that size which is used for dual physical education classes. S. Schultz added that the gym has been designed too small per teaching national standards. She asked the Board of Education to consider adding a second gym to the new intermediate building or increasing the size of the planned gym. Jan Kittok, 8403 County Line Road, Delano, MN 55328. J. Kittok introduced herself to the Board and expressed reasons why she is running for the state senate. She expressed that her experiences in teaching and education will help her role in supporting educational development and funding. J. Kittok stated that she would like to be the voice of education in the Minnesota Senate. Steve Rogers, 196 Raymond Avenue, Delano, MN 55328. S. Rogers shared his concern regarding the hike in school taxes regarding the bond referendum and the affect it will have on local businesses. He stated that he would like the district to be more transparent in communicating where bond dollars are spent.**

**10. Administrative Reports**

A. Superintendent

Superintendent Schoen reported on building projects. He stated that the elementary cafeteria is enclosed, the temporary wall is up and safety measures are in place. M. Schoen added that the cement slab for the elevator well is being constructed at the CE building with appropriate drainage.

He stated that the elevator will make the building ADA accessible. He shared that the utility relocation is complete and power will be shut off on Thursday, October 20, to transition power to the new transformers. M. Schoen stated the Campus Improvement bids have been opened, but data is being studied to make an informed recommendation to the Board. He added that bids for the new intermediate building and secondary re-design will go out in October. He added that Strategic Plan 4th Year plans will be presented to the Board in October and November.

B. Principals:

1. Mr. Voight

Mr. Voight reported that 18 students and 3 staff members attended WE Day along with 18,000 youth from area schools. He added that veteran middle school staff members are very pleased with the newly hired staff. Mr. Voight shared that the MS Site Base Team attended a retreat and rewrote site base bylaws and edited and revised the School Improvement Plan which will be shared at the October School Board Meeting. He expressed that Homecoming events went well and he was glad middle school students could participate in some high school activities. Mr. Voight stated that a Master Scheduling Task Force was formed for the new intermediate school and they will begin work soon.

2. Dr. Heil

Dr. Heil reported that the Chinese visitors are here and Mr. Han Shupe, the male teacher from China, was very interested in DHS engineering and Mr. Schaack's physics class and lab. Mr. Shupe plans on using DHS curriculum at his school in China. He shared that DHS National Merit Semifinalists were Jack Weber and Seth Thoeke. Dr. Heil added that there are three NMS Commended Students that will be announced next week. He shared that high school conferences were held tonight along with Honor Roll Awards Night which acknowledges those who have earned academic letters. Dr. Heil reported that there were over 150 students that earned this honor in grades 10-12. He added that the PSAT test will be administered on Wednesday, October 19. The PSAT is the qualifying test for National Merit Scholarship opportunities.

3. Mr. Schuler

Mr. Schuler reported DES received 370 responses to the Orientation Day Survey and the majority of the responses were positive regarding the new format that replaced the fall open house. He added that he also administered a staff survey and the responses proved to be mostly positive. D. Schuler added that the DES Site Team will meet next Wednesday and review comments from the surveys. He also reported that paraprofessionals received a training day this year and 70% felt it was very valuable. C. Milano asked if the orientation times were conducive for parents. D. Schuler shared that this is an item they will discuss during their site base meeting and they may consider changing times. He added that teachers were happy to gain a better understanding of each student before school started. D. Schuler expressed that Homecoming activities were fun for the students and first and third grades were awarded for their school spirit that week. He added that the elementary students appreciated the high school students involvement at DES during Homecoming week.

C. Business Manager

Ms. Reeder reported that the audit began today and audit results will be presented at the November Board meeting. She added that updated budget numbers will also be shared.

D. Community Education Director

Ms. Johnson reported construction is underway at the CE building and her administrative assistant, Sarah Kennedy, should be back in her office within two weeks. She added that there will be occasional front entrance and playground closures during construction. D. Johnson shared that the

ECFE Open House was last Thursday, September 22, preschool classes and Reading Corps benchmarking has begun. She stated that Early Childhood Screening days are coming up, TKC is full, and there is a waitlist, but pre-k classes have openings. D. Johnson expressed that 15 families attended the DI Open House on September 13. She added that there are 118 students registered for gymnastics and practices have been moved to afternoons until the high school gymnastics season starts. D. Johnson stated that the special olympics bowling program has started at Delano Lanes, swim lessons enrollment is at 88 students with a Saturday lesson offering. There are four Opening Doors activities for individuals with disabilities available this fall, but work is underway to try and increase the offerings for this program.

## 11. Student Board Representatives Report

### A. Dani Stevens and Alex Moe reported

D. Stevens reported that DES has 910 students enrolled and the outdoor movie night had a great turnout. She added that the students are working hard on elements of the Tiger Way and construction in full force at DES. D. Stevens shared that the DHS fall play is *Radium Girls*, the Chinese visitors are here, the Robotics Team is looking for new members, Girl's Tennis won their 13th conference title, Homecoming Week went well and the Homecoming dance was well attended. She stated that this month's student question is, "What goals have you set for yourself for the 2016-17 school year?" Elementary students responded with getting better at math and reading and challenging themselves with teachers help. High school students response was pass classes, succeed at sports, do well on the ACT and prepare for the future. A. Moe reported that students and staff from DMS attended WE Day, students enjoyed Homecoming dress up days and pepfest and fall sports are going well. He added information about the middle school play *Beauty and the Beast* and the cookie dough fundraiser. A. Moe stated that the middle school students response to this month's question included working to achieve better grades, prepare for high school and develop strong leadership throughout the middle school student body.

## 12. Board Reports

### A. MAWSECO (Board Minutes 8.23.16)

### B. Wright Technical Center Minutes

### C. Schools for Equity in Education (SEE)

M. Schoen reported that he attended the meeting on September 16 and the guest speaker was Dr. David Heistad, a leader in educational assessments, K-12 benchmarks and accountability. He added that Dr. Heistad discussed his current work which includes the development and implementation of valid education indicators and district success measures in pathways to graduation and career and college readiness. M. Schoen stated that Dr. Bill Morris also presented information on public opinion and political trends. He shared results gathered from current surveys conducted regarding perceptions on K-12 education in the current political landscape.

## 13. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 509- Enrollment of Nonresident Students, Policy 532-Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 721-Uniform Grant Guidance Policy Regarding Federal Revenue Sources, Policy 805-Waste Reduction and Recycling.  
**Upon motion by C. Milano, seconded by L. Seguin, the second read of policies 509, 532, 721 and 805 due to substantive and/or legal reference changes were approved. Motion passed.**

## 14. New Business

- A. **Approval of Wright County Community Action Head Start Memorandum of Agreement**  
Upon motion by L. Seguin, seconded by C. Black, the Wright County Community Action Head Start Memorandum of Agreement was approved. Motion passed.
- B. **Approve Quit Claim Deeds**  
Upon motion by M. Larson, seconded by C. Milano, the Quit Claim Deeds were approved. Motion passed.
- C. **First read of policies due to substantive and/or legal reference changes:** Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 506-Student Discipline, Policy 520-Student Surveys, Policy 533-Wellness, Policy 618-Assessment of Student Achievement.  
Upon motion by C. Milano, seconded by S. Baker, the first read of policies 414, 506, 520, 522 and 618 due to substantive and/or legal reference changes were approved.
- D. **Approve 2016 Pay 2017 Proposed Property Tax Levy**  
Upon motion by M. Larson, seconded by L. Seguin, the 2016 Pay 2017 Proposed Property Tax Levy was approved. Motion passed.
- E. **Set Date and Time for Truth in Taxation Meeting**

Monday, December 19, 2016, at 7:00 PM in the Delano High School Media Center

**Upon motion by L. Seguin, seconded by C. Black, the date and time for the Truth in Taxation meeting was set for Monday, December 19, 2016, at 7:00 p.m. in the Delano High School Media Center.**

- F. **Approve Quote for Snowplowing for the 2016-2017 and 2017-2018 School Years**  
M. Reeder recommended that the bid be awarded to 4.0 Services.  
Upon motion by C. Milano, seconded by S. Baker, the Quote for Snowplowing for the 2016-2017 and 2017-2018 school years was approved. Motion passed.
- G. **Approve Surplus Items**  
Upon motion by S. Baker, seconded by M. Larson, the surplus items were approved. Motion passed.

## 15. Adjournment

Upon motion by L. Seguin, seconded by C. Black, the meeting was adjourned at 8:43 p.m.