

**SCHOOL BOARD MINUTES**  
Monday, August 22, 2016 5:46 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black

Members Absent: M. Larson

**2. Approval of Meeting Agenda**

Upon motion by L. Seguin, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

D. Johnson explained the TAC membership rate increases proposed for the 2016-2017 school year. M. Schoen shared an update from the POC Committee on current projects and reviewed policy updates. The board discussed upcoming elementary orientation days and feedback. A. Johnson inquired about the strategic plan and future district planning.

Upon motion by L. Seguin, seconded by C. Black, the Board of Education called the meeting to recess at 6:39 p.m.

Board Chair A. Johnson called the meeting out of recess and to order at 7:03 p.m. Motion passed.

**4. Pledge of Allegiance**

**5. Program Review - IT Presentation (Nick Main)**

**6. Consent Agenda**

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. July 25, 2016
2. August 4, 2016
3. August 16, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions

4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the personnel matters. Motion passed.**

**9. Public Comment: None**

**10. Administrative Reports**

**A. Superintendent**

Superintendent Schoen shared building project updates which included the excavation for an elevator and the construction of a secure vestibule at the community education building, the placement of new transformers at the middle/high school along with hot wiring and the removal of the old transformers; the engineering of the foundation and construction of the elementary school addition and additional soil borings. He reported that continued construction of projects will take place over the next three years. M. Schoen stated that the district will go out for bids on the intermediate school and secondary school re-design this fall. In addition, work on turfing the athletic fields will begin after the fall athletic seasons. M. Schoen added that the building of the intermediate school will begin in the spring of 2017 with a 2018-19 school year move in. He stated that building project details will be shared at the all-staff meeting on August 24 and motivational speaker Kim Ratz will present.

**B. Principals:**

**1. Mr. Voight**

Mr. Voight reported that Gwen Egly will take on the role of technology integrationist in the middle school this year. She will work one-on-one with teachers in individual classrooms to integrate technology. He stated that WEB Orientation was last week for incoming 5th graders and the new teacher workshops went well. Mr. Voight reported that an open house was held for 5th graders and their parents on Wednesday, August 17. This was a change from years past to offer students new to the middle school a more intimate setting to lessen anxiety before starting a new school. He stated that feedback will be sought from parents and staff to help drive changes for next year. Mr. Voight shared that there will be many team building activities during teacher workshop days and he is excited about the new staff members that were added to the middle school team.

**2. Dr. Heil**

Dr. Heil reported that on Wednesday, August 24, there will be a 9th Grade/New Student Orientation meeting. He stated that the high school received the 2016 AP test scores and the high school students did wonderful with very high passing rates in many of the classes. Dr. Heil shared that the average ACT score for the class of 2016 was 22.7 and the national average is 21.1. He added that the drop in the average score is contributed to the amount of eleventh graders that took the test, an increase from years past. Members of the board asked if students that may have not taken it benefited from all 11th graders taking the test. Dr. Heil stated that it gave those students a measuring tool for post high school opportunities. They also asked Dr. Heil if communicating the benefits of achieving college credit in high school vs. PSEO is warranted. Dr. Heil stated that was a good idea.

3. Mr. Schuler

Mr. Schuler reported that elementary orientation days will take place on August 29 and 30. He stated that many parents have already signed up for scheduled times during orientation days and a feedback survey will be shared with families to assess and improve these days for next year. Board members asked why orientation days were implemented vs. open house. D. Schuler explained that assessments could be done during the one-on-one time and they wanted to eliminate activities that took away from learning during orientation such as pictures and hearing and vision screening. He also shared that the open house model is too brief and not as effective for elementary students. D. Schuler stated that enrollment at the elementary has increased by 36 students to 913 building wide. He added that there are 10 new teachers in the elementary. D. Schuler shared that intervention and guided training for reading will be part of the next professional development day.

C. Business Manager

Ms. Reeder reported that a request for snow plowing bids will be published and the vendor will be chosen in September, the preliminary 2016 Pay 2017 levy will be approved at the September board meeting, and five school board candidates will be on the November 8, 2016 ballot.

D. Community Education Director

Ms. Johnson reported that Fall Community Education brochure will be mailed today and online registration will open as well. Construction has begun on the front office, so this office has moved to Room 102. D. Johnson reported that the Artist in Residency Copper Brass had 15 students participate, 40-45 senior center attendees and many Tiger Kids Club participants. She added that summer programs ended Friday, August 19 and the last Concert in the Park will be Wednesday, August 24. D. Johnson shared that staff participated in Nurtured Heart Approach training to develop a common way of working with children, a social/emotional approach that helps prepare kids for kindergarten. She stated that the Community Education Open House is the week of September 26 and ECFE classes also begin, TKC orientation days will take place on August 29 and 30, like the elementary school. D. Johnson reported that Early Childhood Screening will take place August 23 and 24, there is a Destination Imagination Open House on September 13, gymnastics classes will be held after school instead of in the evenings this fall, Tiger Strength will not hold a fall session to remodel the program, 24 kids participated in Summertime in the Parks, and youth football will be playing teams from other communities this fall.

## 11. Board Reports

A. MAWSECO 7.26.16 Board Minutes

A. Johnson reported MAWSECO finished remodeling HLWW Middle School and with funds left they purchased adaptive playground equipment.

B. Wright Technical Center 6.7.16 Board Minutes

R. Durick reported board did not meet in July. He added they discussed enrollment projections for

WTC; 653 students total and 37 from Delano. R. Durick stated that the house is sold, 16 students signed up for the CEO program this year, and a new welding instructor was hired due to a retirement.

## 12. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 410-Family and Medical Leave Policy, Policy 707-Transportation of Public School Students, Policy 707.1-Transportation of Students Placed in Day Treatment Programs.

**Upon motion by R. Durick, seconded by C. Milano, the second read of policies 410, 707 and 707.1 due to substantive and/or legal reference changes was approved. Motion passed.**

## 13. New Business

- A. **First read of policy due to substantive and/or legal reference changes:** NEW Policy 721-Uniform Grant Guidance Policy Regarding Federal Revenue Sources, Policy 509-Enrollment of Nonresident Students, Policy 532-Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds, Policy 805-Waste Reduction and Recycling.

**Upon motion by C. Milano, seconded by C. Black, the first read of policies 721, 509, 532, and 805 due to substantive and/or legal reference changes was approved. Motion passed.**

- B. **First and only read of policies due to non-substantive and/or legal reference changes:** Policy 420-Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions, Policy 529-Staff Notification of Violent Behavior by Students, Policy 620-Credit for Learning, Policy 809-Health and Safety.

**Upon motion by L. Seguin, seconded by R. Durick, the first and only read of policies 420, 529, 620, 809 due to non-substantive and/or legal reference changes were approved. Motion passed.**

- C. Approve 2016-17 Tiger Activity Center Membership Rates

**Upon motion by S. Baker, seconded by L. Seguin, the Board of Education approved the 2016-2017 Tiger Activity Center Membership Rates. Five board members voted for and one voted against. Motion passed.**

## 14. Adjournment

**Upon motion by C. Milano, seconded by R. Durick, the meeting was adjourned at 8:26 p.m. Motion passed.**