

**SCHOOL BOARD MINUTES**  
Monday, July 25, 2016 5:47 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, L. Seguin, S. Baker, R. Durick and M. Larson

Members Absent: C. Black and C. Milano

**2. Approval of Meeting Agenda**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

M. Schoen reported on survey regarding neighboring properties and future plans to discuss a land use agreement. M. Schoen shared updates to policies. M. Reeder shared details of Long-Term Facility Maintenance Plan. L. Seguin presented an update from Project Oversight Committee. Board members discussed future board retreat.

Upon motion by M. Larson, seconded by R. Durick, the Board of Education called the meeting to recess at 6:27 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 6:59 p.m.

**4. Pledge of Allegiance**

**5. Program Review - Building Project Update - WOLD Architects**

**6. Consent Agenda**

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. June 27, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. Construction Bond Investment Transactions

4. Wire Transfers

5. Minnesota Liquid Asset Fund

6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved the personnel matters. Motion passed.**

**9. Public Comment: None**

**10. Administrative Reports**

**A. Superintendent**

Superintendent Schoen shared building project updates. He stated that the footings are being laid for the expansion of the elementary cafeteria, community education will begin building elevator shaft, foundation will be poured and it will be sealed until elevator arrives in mid-October. In addition, a secured entrance will be constructed at the community education building and the transformer boxes in front of the high school cafeteria and Tiger Activity Center will be relocated to the front of the pool. The projected completion date for these projects is the end of 2016.

**B. Business Manager**

Ms. Reeder reported that three seats are open on the Delano School Board, applications are in the district office and there is a \$2 application fee. She added that snowplowing quotes will be accepted in August, with approval of a vendor in September.

**C. Community Education Director**

Ms. Johnson reported that Copper Street Brass, Artist in Residency program, will be held on Tuesday, July 26. She added that Copper Street Brass will be the featured group at this Wednesday's Concert in the Park. Ms. Johnson stated that the last week of summer programming for early childhood and preschool classes is the week of July 25 and there are some preschool openings left this fall. She added that three teams participated in an 4H Rube Goldberg contest, two teams were asked to compete in the Wright County Fair, but opted out due to the particular construction of their projects. Ms. Johnson shared that there are a few fall openings in Tiger Kids Club for ages 3 and up. She added that Voyagers Camp will be held the week of August 8, the tennis program and Tiger Strength are concluding this week. Ms. Johnson reported that this was the first year for the Sandlot T-ball program for 3-5 year olds which taught basic baseball skills to kids. She added that there were 58 kids in this program and ran from mid-June through end of July. Ms. Johnson stated that there were 237 kids in swimming lessons this summer.

**11. Board Reports**

**A. MAWSECO (Board Meeting Minutes 6.28.16)**

A. Johnson reported the definition of MAWSECO and what the program stands for was discussed, along with the STEP program for students ages 18-21. The STEP program focuses on independent

living skills for students with special needs.

## 12. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 614-School District Testing Plan and Procedure and NEW Policy 614-F-District Test Security Procedures. **Upon motion by M. Larson, seconded by L. Seguin, the second read of policies 614 and 614-F were approved. Motion passed.**

## 13. New Business

- A. Approve 2016-2018 Community Education Handbook for Non-Certified Employees  
**Upon motion by R. Durick, seconded by S. Baker, the 2016-2018 Community Education Handbook for Non-Certified Employees was approved. Motion passed.**
- B. **First and only read of policies due to non-substantive and/or legal reference changes:** Policy 208-Development, Adoption, and Implementation of Policies, Policy 402-Disability Nondiscrimination, Policy 415-Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 416-Drug and Alcohol Testing, Policy 417-Chemical Use/Abuse, Policy 418-Drug-Free Workplace/Drug-Free School, Policy 506-Student Discipline, Policy 516-Student Medication, Policy 615-Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students, Policy 905-Advertising.  
**Upon motion by L. Seguin, seconded by M. Larson, the first and only read of policies 208, 402, 415, 416, 417, 418, 506, 516, 615, and 905 were approved. Motion passed.**
- C. **First read of policies due to substantive and/or legal reference changes:** 410-Family and Medical Leave Policy, Policy 707-Transportation of Public School Students, NEW Policy 707.1-Transportation of Students Placed in Day Treatment Programs.  
**Upon motion by M. Larson, seconded by L. Seguin, the first read of policies 410, 707 and 707.1 were approved. Motion passed.**
- D. Approve Long-Term Facilities Maintenance 10-Year Plan  
**Upon motion by R. Durick, seconded by L. Seguin, the Long-Term Facilities Maintenance 10-Year Plan was approved. Motion passed.**
- E. Approve Resolution Converting Voter Approved Referendum Authority to a Board Approved Referendum Authority  
**Upon motion by M. Larson, seconded by S. Baker, the Resolution Converting Voter Approved Referendum Authority to a Board Approved Referendum Authority was approved. Motion passed.**

## 14. Adjournment

**Upon motion by L. Seguin, seconded by R. Durick, the meeting was adjourned at 7:45 p.m. Motion passed.**