

SCHOOL BOARD MINUTES

Monday, May 23, 2016 5:46 PM

Delano Public Schools

Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

2. Approval of Meeting Agenda

Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed.

3. Work Session

B. Voight shared changes and updates made to the DMS Student Handbook. M. Reeder shared budget assumptions for FY2017-FY2021. C. Black, M. Schoen and B. Prell provided an update from the POC Committee. M. Schoen shared information about the Wright Technical Center Long-Term Facilities Maintenance Plan. M. Schoen shared policy updates due to non-substantive and/or legal reference changes.

Upon motion by R. Durick, seconded by C. Black, the Board of Education called the meeting to recess at 6:57 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:03 p.m.

4. Pledge of Allegiance

5. Student Board Representatives Report

A. Thomas Grover and Dani Stevens reported

D. Stevens reported that DES hosted the 2nd Annual Tiger Dash 5K for students and families, 2nd graders concert was patriotic, 4th graders DES sleepover will take place on June 6, Writer's Workshop is complete, DES will host a schoolwide cookout on Friday, June 3, and Grandparent's Day is Friday, May 27. She added question of the month comments, "What made the school year so great?" DES students replies included teachers, principals, I Love to Read Month and art. T. Grover reported that DMS fall play auditions were held, dodgeball tournament is soon, 6th graders will participate in a Wax Museum on Friday, May 27, and all middle school sports are concluding. He added that middle schoolers replies to the montly question are students are excited about the new 7-12 building ideas and 8th graders are looking forward to high school. T. Grover reported that DHS Spring Fling day is Friday, May 27, the year-end band concert is complete, the choir concert is Monday, May 23, student finals are on June 6 and 7, and spring sports are in section play. He added that DHS students are excited for the newly redesigned high school. T. Grover thanked the Board of Education for the opportunity he had to serve as a student school board representative over the past two years.

After the Student Board Representatives Report, Board Chair A. Johnson exited the meeting.

6. Program Review - Special Services (Keely Swartzner)

7. Consent Agenda

Upon motion by L. Seguin, seconded by C. Milano, the Board of Education approved the Consent Agenda. Motion passed.

A. School Board Minutes

1. April 25, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

8. Resolution for Acceptance of Gifts

Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.

9. Personnel Matters:

Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the Personnel Matters. Motion passed.

- 10. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record. No public comments were made.**

11. Administrative Reports

A. Superintendent

M. Schoen reported the district has completed building user group meetings for the new building and most of the design phases for each building. The high school redesign project has a few user groups that will meet one more time. He added that the school district is conducting a traffic study to help determine the placement of the new intermediate school building with respect to the safety of traffic flow. M. Schoen stated that there will be a City/School Committee meeting soon to share and discuss information from the traffic study and all information regarding the building projects. He reported that three projects will begin this summer; Delano Secondary School Electrical Service Upgrade, Delano Elementary School Addition and Renovation, Delano Community Education Elevator Addition and Renovation. M. Schoen stated that bids were received for the above mentioned referendum projects and the recommendation from district and ICS Consulting is to approve the bid from Ebert Construction. He added that Student School Board Representatives will be interviewed Wednesday, May 25. M. Schoen met with current member Dani Stevens to review all seven applications on Monday, May 23.

B. Principals:

1. Mr. Voight

B. Voight shared information about LLCC 5th grade student trip. He added that preliminary results for MCA tests were received and look good. Math teachers have met to discuss student mediation services needed due to MCA math test results. B. Voight stated that 7th and 8th grade math teachers created a concession stand unit for students to practice ordering, making change and using mental math skills. He stated that all grades will participate in year-end field trip celebrations. B. Voight reported that curriculum writing will begin and continue over the summer for new class offerings that start in the fall of 2016-17. He added that G. Egly will become a full-time Media Integrationist to work in collaboration with classroom teachers. This position will begin fall of 2016-17.

2. Dr. Heil

S. Heil reported DHS graduation in Sunday, June 5, and preparations have begun. The seniors last day is June 1 and graduation practice is June 2. He added that student testing is complete at the high school, and class finals are scheduled for June 6 and 7. S. Heil stated that 18 students received a score of 30 or better on the ACT test that was given to juniors in March. He added that building user groups have almost completed their meetings and design work for the secondary school redesign. S. Heil shared that spring sports are beginning section play and there is a choir concert on Monday, May 23. He added that during May the staff celebrated Teacher Appreciation Week and the administration handed out Bridge Builder pins to show appreciation to teachers. S. Heil presented the Board and Student Board Representatives with the same pin.

3. Mr. Schuler

D. Schuler reported on upcoming DES student field trips and track and field days that will take place over the next two weeks. He thanked DMS PIE for the donations to help make class field trips possible. D. Schuler acknowledged the five long-term substitutes that taught at the elementary school this year. He added that MCA and FAST testing is complete and the preliminary test results look good. He reported that hiring for next year is almost complete.

C. Business Manager

M. Reeder reported that the final FY15 budget and FY17 proposed budget will be on the agenda for approval at the June board meeting. She added that an updated district 10 year long-term maintenance plan will also be brought to the Board for approval at the June board meeting.

D. Community Education Director

D. Johnson reported that registration for summer programs is strong. She added that the year-end Arts Council program was held and 44 students attended along with parents and grandparents. D. Johnson added that Community Education applied for and received an Arts Council grant. She shared that the ECFE Vehicle Fair took place Monday, May 23. D. Johnson reported that WEE Tiger Preschool may add an afternoon section next year. In addition, Community Education reapplied for Pathway II grant money and received it for next year. This money will be used for student scholarships. D. Johnson shared that Early Childhood Screening is complete and will be offered again beginning in August, gymnastics summer session begins June 13, and the summer aquatics staff is participating in training. She shared that 5th and 6th grade football will compete against other school districts in the fall of 2016, this is a change from past years. D. Johnson stated that a fitness flex card will be offered through the Tiger Activity Center this summer to increase the workout options for members. She added that four Destination Imagination teams will be competing at the Global Finals in Knoxville, TN.

12. Board Reports

A. MAWSECO

B. Wright Technical Center Minutes and Calendar

R. Durick reported the Board met the first week in May. He added the Board approved a new work base learning coordinator. In addition, a KSTP news story on the WTC Apprenticeship Program was shared at the board meeting. R. Durick reported that the Wright Technical Center has developed a long-term maintenance agreement and member districts will be asked to adopt it. Through this agreement, all member districts will be asked to pay a portion of the maintenance for WTC, which is based on district use. He stated that Delano Public School's portion will be approximately \$12,500.

C. Delano Area Sports Arena (DASA)

R. Durick stated a board meeting was held, but there are no details to report.

D. Professional Development

M. Schoen reported they reviewed and approved the budget for the 2016-17 school year. In addition, they discussed allocation of time for professional development. M. Schoen stated they mapped out the district professional development day in August and intend to work on future days in upcoming meetings.

E. Activities Advisory Council

13. Old Business

14. New Business

- A. Approve 2016-2017 DES Student Handbook
Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the 2016-2017 DES Student Handbook. Motion passed.
- B. Approve 2016-2017 DHS Student Handbook
Upon motion by C. Black, seconded by R. Durick, the Board of Education approved the 2016-2017 DHS Student Handbook. Motion passed.
- C. **First and only read of policies due to non-substantive and/or legal reference changes:**
Policy 101-Legal Status of Delano ISD 879 School District, Policy 406-Public and Private Personnel Data, Policy 427-Workload Limits for Certain Special Education Teachers, Policy 508-Extended School Year for Certain Students with Individualized Education Plans, Policy 515-Protection and Privacy of Pupil Records, Policy 525-Violence Prevention, Policy 530-Immunization Requirements, Policy 708-Transportation of Nonpublic School Students.
Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the first and only read of policies due to non-substantive and/or legal reference changes. Motion passed.
- D. Approve 2016-2017 Meal Prices
M. Reeder stated 2016-2017 meal prices reflect a five cent increase across all meals. In addition, the milk and cereal bar offering will be separated to give students the choice to buy one or both.
Upon motion by L. Seguin, seconded by C. Milano, the Board of Education approved the 2016-2017 meal prices. Motion passed.
- E. Approve Food Service Prime Vendor
M. Reeder stated that Delano Public Schools is changing from Reinhardt to Upper Lakes Foods for their prime food service vendor. Howard Lake-Waverly-Winsted, St. Michael-Albertville and Delano Schools formed a cooperative to save on food costs and Upper Lakes Foods stocks many of the items needed.
Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the Food Service Prime Vendor. Motion passed.
- F. Designate the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879: Matthew W. Schoen, Superintendent
Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the designated official user access to MDE secure websites. Motion passed.
- G. Approve Bids for the following Projects, which are part of the Referendum 2015 Projects:
- Delano Secondary Electrical Service Upgrade
- Delano Elementary School Addition and Renovation
- Delano Community Education Elevator Addition and Renovation
Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the project bids. Motion passed.
- H. Approve 139 square orange, yellow and green and 26 clear blue with a paw trays as surplus
Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the surplus items. Motion passed.

15. Adjournment

Upon motion by C. Milano, seconded by L. Seguin, the meeting was adjourned at 8:03 p.m. Motion passed.