

**SCHOOL BOARD MINUTES**  
Monday, April 25, 2016 5:47 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, and M. Larson

Members Absent: R. Durick and C. Black

Members Late: S. Baker

**2. Approval of Meeting Agenda**

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed. S. Baker was not present for vote.

**3. Work Session**

J. Fitzer presented information on the 2017 Spain extended student field trip. D. Schuler reviewed the changes to the 2016-2017 Delano Elementary School Student Handbook. J. Vieau and S. Heil reviewed the changes to the 2016-2017 Delano High School Student Handbook. M. Schoen discussed MOA's for the District Nurse, J. Larter, and for the High School Assistant Principal, S. Baughman. L. Seguin and M. Schoen presented an update from the Project Oversight Committee.

Upon motion by M. Larson, seconded by C. Milano, the Board of Education called the meeting to recess at 6:42 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:00 p.m.

**4. Pledge of Allegiance**

**5. Program Review - Softball Trip Review (DHS Softball Team), China Trip (Lanette Faul/Students/Chaperones) and WOLD Presentation of Buiding projects.**

**Softball Trip Review:** Coaches J. VanCura and C. Sinkel, along with Softball Captains, M. Koehnen , S. VanCura and R. Stevens, thanked the School Board for allowing them to take the trip to Florida. The athletes were able to work with professional trainers, spent time working with kids at a Boys & Girls Club, and played several softball games against teams from across the country.

**China Trip:** L. Faul, along with the students and other chaperones who attended the trip to China, talked about the highlights of their trip. She also stated that students from the host families will be coming to visit Delano in September.

**WOLD Presentation of Building Projects:** V. Dierks presented the schematic designs for the Intermediate Building and the High School/Middle School redesign.

**6. Consent Agenda**

Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the consent agenda.

**Motion passed.**

A. School Board Minutes

1. March 28, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters**

**Upon motion by L. Seguin, seconded by C. Milano, the Board of Education approved the Personnel Matters. Motion passed.**

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

A. Superintendent

M. Schoen reported that he, along with B. Voight, WOLD and ICS representatives met with Intermediate School user groups today, and that over the next two days, the High School/Middle School remodel user groups will meet. Specialty groups for areas such as the stadium redesign, will be brought together, as well. The Comm Ed building and Elementary School groups have already met. The user and specialty group meetings will be completed by the end of the school year.

B. Principals:

1. Mr. Voight

Mr. Voight stated that it has been an exciting time working with the architects and user groups for the new building. He added that the 5th Grade orientation was held this evening. The Middle School is considering holding a separate open house for the 5th Graders and their parents; both students and parents seemed very receptive to the idea. For scheduling next year, students have been given more options for physical education and music. MS PIE met last week and decided to give the Middle School funds to purchase additional technology. Mr. Voight also reported that deeper discussions with the future Intermediate School staff have taken place. He added that this is the last week of scheduled testing in the Middle School.

2. Dr. Heil

Dr. Heil reported that 2016-17 scheduling is going well. The 2016-17 schedule was run last week, and they are two to three weeks ahead of schedule. A grades 7 - 12 staff meeting was held today, and bell schedules were discussed; the group will be meeting every Monday morning through the remainder of the school year. Dr. Heil thanked Susan Farbo and Shelly Hutchins for organizing Prom. Fall ACT scores came in, and eight students had a score of 30 or higher. There were over 40 participants for SciTech this year - every company that was at the event had job openings or internships available. Colleges also attended and were able to meet with students and parents to discuss career opportunities in Science and Technology. The Student Leadership Committee is working on Spring Fling activities. Dr. Heil asked Shane Baughman to introduce himself to the Board. Mr. Baughman thanked the School Board and Administration for the opportunity to become the next High School Assistant Principal.

3. Mr. Schuler

Mr. Schuler reported that there were over 160 projects on display at the Science Fair. He thanked the Science Committee, chaired by Charlene Warne, for all of their hard work to make the Science Fair a success. Second grade students are currently doing WIN (What I Need) Time, and plan to have all grades participate in it next year. In this program, students are allowed to get help in the areas where they need it. Mr. Schuler also commended Paul Stang, Neva Stoebner and Barb Stoffel for their years of service at Delano Public Schools; all three are retiring at the end of the school year. The Phy. Ed. interviews will start on Tuesday, May 3; the interviews for the two kindergarten positions will start May 4, and the 3rd and 4th grade interviews will start May 11. The Elementary School is starting the third week of MCA testing. Mr. Schuler shared a letter written by 3rd grade teacher Teresa Langton, telling her students that they are all smart and special and that a test score does not define them.

C. Business Manager

Ms. Reeder reported that the district will not be asking for bread and dairy proposals this year. The specifications for the current year allowed the district the option to continue for one additional year under the current contract, and Kris Larson, the Food Service Director, stated that she would like to exercise that option for 2016-2017. Pan-O-Gold has already agreed to extend the bread contract for the additional year with no price increase. Kemps has not yet responded, and Ms. Reeder stated that she will follow up with them this week.

D. Community Education Director

Ms. Johnson reported that the summer brochure went out in the mail last week. The Arts Council is working on the final art class that was being funded by a grant. Ms. Johnson stated that six grant applications have been submitted to United Way. An Artist in Residency grant was awarded to have Copper Street Brass come to Delano to work with brass band students and other groups the day before they are to perform for Concerts in the Park. A grant to Central MN Arts has been submitted to help fund the Labrynth Project. ECFE Camps will take place May 10 through June 14. Wee

Tigers Preschool fall registration is open and the summer sessions will start May 21. Early Childhood Preschool Screening for incoming kindergarten students who have not been screened will take place on August 29 and 30. The Tiger Kids Club summer program is full, a wait list has been started and there are 20 school-age openings left for fall but lots of space yet for preschoolers. Gymnastics has added a section in May. Aquatics held a drill with the Delano Fire Department, which helped everyone understand their role in case of an emergency. There were seven Destination Imagination teams that competed at State on April 9th; four of those teams are moving on to Globals at the end of May.

## 11. Student Board Representatives Report

A.

Dani Stevens reported that MCA testing for 3rd and 4th Grade are continuing. During Earth Week, 2nd graders made a Recycle Bot. There will be MS Play auditions on May 10, and WEB and Faculty Follies took place on April 27. High School MCA testing will be completed this week. Juniors and seniors had a drug awareness presentation right before Prom and Ms. Stevens stated that Prom was great.

## 12. Board Reports

A. Wright Technical Center

No report.

B. Curriculum Advisory Council

C. Schools for Equity in Education (SEE)

Supt. M. Schoen attended the April 15 meeting. Kent Peckel of Search Institute presented on "What Kids Need to Succeed." During the business portion of the meeting, Senator Terri Bonoff reported on E-12 education at the legislative level.

D. Delano Area Sports Arena (DASA)

A. Johnson reported that the transition from hockey to lacrosse went very well, and DASA would like to see that relationship continue. The large compressor is being rebuilt and is expected to be ready for the next hockey season. The small compressor also needs to be rebuilt, but a decision on when that will be done has not been made.

E. Professional Development

C. Milano reported that there was a meeting on April 19. Year 4 of the Strategic Plan was discussed. The committee approved securing a motivational speaker, Kim Raatz, for Workshop Day in the fall. Ms. Raatz will present on "Change and Transition." A preliminary budget was presented, needs were discussed for future professional development opportunities, as well as developing a technology standard for the district.

## 13. Old Business

A. **Second read of policy due to substantive and/or legal reference changes:** Policy 613-Graduation Requirements.

Upon motion by L Seguin, seconded by M. Larson, the second read of Policy 613 due to substantive and/or legal reference changes was approved. Motion passed.

## 14. New Business

A. Approve Proceeding with the Advertisement for Bids for the following Projects, which are part of the Referendum 2015 Projects:

- Delano Secondary Electrical Service Upgrade
- Delano Elementary School Addition and Renovation
- Delano Community Education Elevator Addition and Renovation

Upon motion by L Seguin, seconded by S. Baker, proceeding with the Advertisement for Bids as noted was approved. Motion passed.

B. Approve 2017 DHS Band and Choir Trip

Upon motion by C. Milano, seconded by S. Baker, the 2017 DHS Band and Choir Trip was approved. Motion passed.

C. Approve 2017 Washington D.C./New York 8th Grade Trip

Upon motion by S. Baker, seconded by M. Larson, the 2017 Washington D.C./New York 8th Grade Trip was approved. Motion passed.

D. Approve 2016-2017 DHS Spanish Extended Field Trip

Upon motion by C. Milano, seconded by M. Larson, the 2016-2017 DHS Spanish Extended Field Trip was approved. Motion passed.

E. Approve MOA Delano Public Schools Principals' Association

Upon motion by C. Milano, seconded by L. Seguin, the MOA with the Delano Public Schools Principals' Association was approved. Motion passed.

F. Approve MOA District Nurse

Upon motion by S. Baker, seconded by L. Seguin, the MOA with the District Nurse was approved. Motion passed.

**15. Adjournment**

**Upon motion by M. Larson, seconded by L. Seguin, the meeting was adjourned at 8:38 p.m. Motion passed.**