

**SCHOOL BOARD MINUTES**  
Monday, March 28, 2016 5:46 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: A. Johnson

Members Late: C. Milano

**2. Approval of Meeting Agenda**

Before approval of meeting agenda, R. Durick asked for the addition of LaRayne Hollander, Special Education Teacher, to Personnel Items, retiring effective 6/7/2016.

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the meeting agenda. Motion passed. C. Milano was not present for vote.

**3. Work Session**

R. Kunde presented information on the 2017 Washington D.C./New York 8th grade student trip. J. Koets shared information regarding the 2017 DHS Band and Choir student trip to Florida. V. Dierks and B. Prell presented an update from the Project Oversight Committee. M. Schoen reviewed policy changes made to Policy 613-Graduation Requirements.

Upon motion by M. Larson, seconded by C. Black, the Board of Education called the meeting to recess at 6:50 p.m. Motion passed.

Board Vice Chair R. Durick called the meeting out of recess and to order at 7:01 p.m.

**4. Pledge of Allegiance**

**5. Program Review - Counselor/Social Worker Program - Shallyn Tordeur and Marie Techam**

M. Krueger, N. Gohman and M. Techam shared information about the services they provide as social workers at Delano Public Schools. They presented detailed information about mental health services that support students and families in the school district. In addition, they shared the numerous continuing education workshops they attend to stay abreast of the many mental health issues facing students today. S. Tordeur and M. Techam shared information about COMPASS, a new program they piloted this winter which emphasizes academic learning along with building personal and social skills to optimize student success while in high school and beyond.

**6. Consent Agenda**

Upon motion by C. Milano, seconded by M. Larson, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. February 22, 2016

**B. Financial Affairs**

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by L. Seguin, seconded by C. Milano, the Board of Education approved the Personnel Matters. Motion passed.**

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

**A. Superintendent**

M. Schoen provided a district building project update. He stated that there is one meeting for each Core Committee remaining. He added that bidding will begin in April/May for the expansion of the elementary school and the community education building entrance security, addition of an elevator, and infrastructure improvements, with acceptance of the bids and construction beginning in June and continuing through late fall/early winter. M. Schoen stated that there will be some summer preparation beginning for the new intermediate building and new athletic fields and/or movement of these fields. He added that construction of the new intermediate school will begin in September of 2016 and it will take approximately one year to build, with move in expected by mid-October to December 2017. M. Schoen shared that the redesign of the 7-12 building will take place in phases, as well as adding on to the Tiger Activity Center and pool. He stated that the district needs to remain fiscally responsible throughout these building projects and may need to be flexible with the timing of projects to achieve this goal.

**B. Principals:**

1. Mr. Voight

Mr. Voight commended retirees C. Johnson and L. Hollander for their service to the district. He reported that the School Improvement Plan and Scheduling Task Force have decided to expand educational opportunities for 8th graders, i.e. 8th graders will no longer have to take a music elective. He added that the middle school will increase student services, which will include an interventionist for reading support. B. Voight stated that the scheduling redesign has allowed for this opportunity. He added that they would like to offer college and career ready programs to 7th and 8th graders, along with a career exploration class/interest inventory to 7th graders in the future. Mr. Voight also stated that they are exploring a communications arts class that will expand their current media offering to include google tools, video production, speech, and research-based writing. He added that testing season is fast approaching and hiring has begun for the 2016-17 school year.

2. Dr. Heil

Dr. Heil reported that 3rd quarter is ending Friday, April 1 and this is the deadline for students being accepted into CIS classes for 2016-17. He stated that scheduling for the 2016-17 school year is three weeks ahead of schedule which is a proactive plan which will help students be more successful in school. Dr. Heil stated that the increase in guidance counselors has allowed the high school to meet with parents and students in 9th and 12th grades for educational planning, and the addition of social workers has helped school be more proactive with students' emotional needs as well. Dr. Heil added that spring sports have begun. He stated that March 9 was a Professional Development Day and was the first meeting that the 7-12 staff met as a group. He added that the staff was asked to envision the best 7-12 building they could and developed the vision statement, "We will provide our diverse learners a collaborative, safe, and supportive environment in academics, arts, athletics and activities for a lifetime of learning in an ever changing society." Dr. Heil reported that the name of the secondary school will remain Delano High School. He shared that high school assistant principal interviews will be held on March 29 and 30, explained that many different staff members are on the interview committee.

3. Mr. Schuler

Mr. Schuler reported that 174 students attended Kindergarten Round-up on March 8 and 10. He shared that staff members met with WOLD Architects to talk about the cafeteria expansion. Mr. Schuler added that this expansion will provide a much larger space to service students. The expanded multi-purpose space will be used during the school day for multiple activities, and for community groups in the evening. Mr. Schuler stated that MCA testing will begin April 11 for third and fourth graders. He added that the DES Science Fair is on April 21, from 4:30-6 p.m. Mr. Schuler expressed that Michelle Krueger, DES Social Worker, has reached out to parents and students this year with strategies and opportunities that they can use at home to help them succeed in school and family life.

C. Business Manager

Ms. Reeder was absent.

D. Community Education Director

Ms. Johnson reported that the summer Community Education Brochure will be delivered to community members in a few weeks. She added that WEE Tiger Preschool's Open House is Tuesday, March 29. Ms. Johnson stated that ECFE changed class offerings to one 15 week class instead of two individual classes and the agreement with MN Reading Corps has been approved. Ms. Johnson stated that WEE Tiger Preschool Fall Registration is open, recreational programs are very busy, 148 students are registered for gymnastics and they are adding classes in May. She added that 160 students are signed up for swimming lessons and Special Olympics programming collaborates with Buffalo to provide more opportunities for individuals in our community. She shared that three individuals competed in the Special Olympics State Swim Meet, players competed on basketball

teams, eight individuals participated in the bingo party, the RISE Dance took place two weeks ago, and three events are planned for the summer.

## 11. Student Board Representatives Report

### A. Thomas Grover and Dani Stevens reported

T. Grover reported that the middle school DARE graduation was held on Thursday, March 17 and middle school spring sports have begun. He stated that this month's question is, "What makes Delano a good school district?" Middle school students answers included: awesome teachers-they are open and make learning exciting, DMS is a welcoming environment to all, activities, smoothies, fundraising opportunities, 5th grade Long Lake Conservation Center field trip, Pennies for Patients, very cool principal, and the staff supports goals students are trying to achieve. T. Grover reported that high school spring sports have begun, the band and choir section and state solo ensemble contest is coming up, there were three student trips over spring break; China, Costa Rica, and the softball team went to Florida. He added that juniors took the ACT test right before spring break. T. Grover shared that high school students answers to this month's question includes: teachers, welcoming environment, sense of community, and students strive for educational excellence. D. Stevens reported that 174 students attended Kindergarten Round-up, MCA tests begin in April, Jump Rope for Heart event raised over \$5000, and the Tiger Fun Fair hosted over 667 students. She shared that students answers to this month's question included: the library, art, science, friends, I Love to Read Month, and The Tiger Way.

## 12. Board Reports

### A. MAWSECO February 23

MAWSECO March 22

### B. Wright Technical Center

R. Durick reported the Board met on Wednesday, March 2. He stated that WTC's director asked for a 5% increase in assessments from member schools to add a staff position for the apprenticeship program. He added that the member schools accepted a 2.5% increase. R. Durick stated that there are currently 20 students in the apprenticeship program and WTC wants to continue to grow the program. He shared that WTC has a new website, and collateral to support the the new WTC image has been developed. C. Black asked how WTC is funded by member districts. R. Durick stated that a base formula and program usage determines how much funding each school district provides WTC.

## 13. Old Business

### A. **Second read of policies due to substantive and/or legal reference changes:** Policy 104-School District Mission Statement, Policy 404-Employment Background Checks, Policy 412-Expense Reimbursement, Policy 510-School Activities, Policy 511-Student Fundraising, Policy 512-School Sponsored Student Publications, Policy 517-Student Recruiting, Policy 519-Interviews of Students by Outside Agencies, Policy 606-Textbooks and Instructional Materials, Policy 611-Home Schooling, Policy 903-Visitors to School District Buildings and Sites.

**Upon motion by C. Milano, seconded by L. Seguin, the second read of policies due to substantive and/or legal reference changes were approved. Motion passed.**

## 14. New Business

### A. **First read of policies due to substantive and/or legal reference changes:** Policy 613-Graduation Requirements.

**Upon motion by C. Black, seconded by R. Durick, the first read of policies due to substantive and/or legal reference changes were approved. Motion passed.**

**B. Approve List of High School Media Center Surplus Items**

**Upon motion by C. Milano, seconded by C. Black, the List of High School Media Center Surplus Items was approved. Motion passed.**

**15. Adjournment**

**Upon motion by L. Seguin, seconded by M. Larson, the meeting was adjourned at 8:17 p.m. Motion passed.**