

# **SCHOOL BOARD MINUTES**

Monday, December 14, 2015 5:45 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, C. Black and M. Larson (C. Milano, M. Larson arrived late)

Members Absent: R. Durick

### **2. Approval of Meeting Agenda**

**Before approval of meeting agenda, A. Johnson asked for the removal of Delano Area Sports Arena (DASA) and Wright Technical Center board reports. In addition, she asked that Item H. Certify 2015 Pay 2016 Final Property Tax Levy be added under New Business.**

**Upon motion by C. Black, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed.**

### **3. Work Session**

**Gary Olson from Ehlers explained the process to authorize the sale of bonds, how the bonds will be sold, and the resolution that allows the district to use general fund dollars for specific expenditures until bond proceeds are available. M. Schoen explained MOA with custodian group. A. Johnson shared January organizational meeting information with board. M. Reeder explained the differences in Pay 2015 and Pay 2016 operating levies. The Board discussed the roles and responsibilities of committee members and possible changes for 2016. M. Schoen shared a Project Oversight Committee update and discussed board representation on the committee.**

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education called the meeting to recess at 6:57 p.m. Motion passed.**

**Board Chair A. Johnson called the meeting out of recess and to order at 7:04 p.m.**

### **4. Pledge of Allegiance**

### **5. Truth in Taxation Hearing**

**Public Comment:**

**Kevin Kangas, 235 W. 2nd Street, Delano, MN**

**K. Kangas asked why the operating levy that was approved in the fall of 2007 will be enacted before the new intermediate building is built. M. Schoen explained that those levy dollars are for the operation of the infrastructure of the entire district during the building process. A. Johnson stated that the operating levy dollars approved in 2007 have not been used because a new school has not been built. She added that the district has underlevied taxpayers since 2007, but will now approve those levy dollars.**

**Pete**

**He asked how the operating levy dollars will be utilized district wide.**

**Jim Halonen, 5931 56th Street, Delano, MN**

**J. Halonen asked that the November 10, 2015 board minutes and the canvassed election results be emailed to him.**

**6. Consent Agenda**

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.**

A. School Board Minutes

1. November 23, 2015

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the Personnel Matters. Motion passed.**

**9. Public Comment: None**

**10. Administrative Reports**

A. Superintendent

Superintendent Schoen reported that the Project Oversight Committee (POC) met on December 2 and discussed the formation of core committee groups, and possible preliminary tests that will be conducted before projects begin. He added that the Core Committee kick-off meeting will be on January 6, 2016. M. Schoen stated that they will review the purpose of each core committee and meeting dates and times. He added that internal user groups, which consist of staff members will meet between March and May. M. Schoen stated that building project information, including core committee and user group meeting minutes, will be posted on the website.

B. Principals:

1. Mr. Voight

Mr. Voight reported on MS School Improvement Plan. He expressed that the staff has reviewed the MCA and iReady test data and have found vocabulary to be an area that needs growth and improvement. He stated that DMS is beginning the 2nd trimester and they facilitated #WeCare Day, which gives students the opportunity to participate in community outreach projects. Mr. Voight stated that he and Dr. Heil are working to create curriculum pathways and develop opportunities to help students experience a smooth transition from middle school to high school. He added that they are designing these pathways based on interest and needs of the students.

2. Dr. Heil

Dr. Heil shared his appreciation to parents and community members for being respectful and driving safely through the school campus. He reported the high school is in the process of developing registration materials for the 2016-17 school year. Dr. Heil stated that parent/student registration meetings will be held in January and these meetings will also educate parents on how students can earn college credits in high school. Dr. Heil shared that the Jingle Run will be held on December 22 and students need to donate an item for Toys for Tots to participate. He reported that Delano is one of 425 schools nationwide that was placed on the College Board's 6th Annual AP District Honor Roll. Dr. Heil explained that this award is given to schools that increase access to Advanced Placement (AP) classes for all students. He added that the high school is always looking to add more advanced and CIS classes to the curriculum. A. Johnson asked if SciTech was scheduled for 2016. Dr. Heil shared that it will be held on Tuesday, April 12, and he has been in touch with many of the businesses and schools that will be attending.

3. Mr. Schuler

Mr. Schuler reported DES held the second Tiger Way celebration on December 10. He added that he and John McDonald have given bullying presentations to all classrooms in the last two weeks. Mr. Schuler shared that Critters and Company will visit the elementary in January and teach students about harassment and teasing. He added that DES is in the process of re-applying for a K-3 Reading Corps grant and 41 students have already exited the program this year. Mr. Schuler reported that teacher Jake Pederson spearheaded a technology exercise that enabled elementary classrooms an hour of time to learn how to write code. He added that Tuesday, December 22, DES will have a school wide Read-a-Thon and holiday events to wrap up the week before break.

C. Business Manager

Ms. Reeder reported she is working on updating the 2015-16 budget. She stated that a Finance Committee meeting will be held on Thursday, January 14, and a special meeting to accept the bid to sell bonds will be on Tuesday, January 26.

D. Community Education Director

Ms. Johnson reported the CE Winter/Spring brochure is at the printer and online registration will open when brochures are mailed. She shared that Old Fashioned Christmas was well attended and provided the community with many fun activities, entertainment, and a holiday boutique. Ms. Johnson stated that ECFE 4 year olds enjoyed their fall field trip to the production of Charlie Brown's Christmas at the Children's Theatre and 3 year olds enjoyed their field trip to see Cinderella at the Old Log Theatre. She shared that Tiger Kids Club held their annual Holidaze celebration, silent auction and served a lasagna dinner for attendees.

## 11. Student Board Representatives Report

A. Thomas Grover and Dani Stevens reported

T. Grover reported the Jingle Run is December 22 and they are looking for more participants. He

added that HS Band and Choir concerts were last week, theatre's One Act Play practice has begun and will perform in January. T. Grover shared this month's question asked to students was, "What Christmas traditions do you enjoy the most?" He stated high school and middle school students said their favorites are decorating their tree, eating dinner by candlelight, and watching Christmas movies. T. Grover shared that MS Band and Choir concerts are concluding this week, the Junior High One Act Play performed Saturday, December 5, students experienced #WeCare Day and middle school wrestlers had a tournament. D. Stevens shared information about the Tiger Way celebration. In addition, she asked students what they learned from the bullying presentations. Students said they learned about cyber bullying and how to react and help if they are a bystander to bullying. D. Stevens expressed that elementary students were excited for the staff skit and classroom activities during the week before break. Elementary students answer to this month's question included: getting presents, making cookies, and spending time with family.

## 12. Board Reports

### A. MAWSECO

A. Johnson reported the board met in the new building and construction repairs are being completed. She shared that on Thursday, January 21, an open house will be held for district board members and the community. A. Johnson reported they also discussed the audit.

### B. Schools for Equity in Education (SEE)

C. Milano reported they met on Friday, December 11. She stated they approved the 2016 legislative platform and the items to be addressed include: (1) funding to fill gaps in current system. Gaps are profound and noticeable and need to be closed. (2) equalize special education funding to help cover mandates. (3) increase the basic formula by 1% for the 2016-17 school year. C. Milano shared that SEE plans to ask for property tax relief and reform due to the 1.8 billion budget surplus. She added that No Child Left Behind has been replaced with Every Student Succeeds Act giving states more control under the new law. C. Milano stated that property tax relief for property poor districts was discussed and if enacted would give relief to districts like Delano. In addition, making general education money more flexible at the district level would assist property poor districts. M. Schoen stated that special education costs have never been fully funded by the government and discussions have started with Finance Committee members to increase special education funding to reach the 40% originally promised by the government.

## 13. Old Business

## 14. New Business

### A. Set Date for January Organizational Meeting

**Upon motion by M. Larson, seconded by C. Milano, the Board of Education set the date for the January Organizational Meeting to Monday, January 4, 7:00 p.m., at Delano City Hall. Motion passed.**

### B. Resolution Providing for the Sale of General Obligation School Building Bonds, Series 2016A

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution Providing for the Sale of General Obligation School Building Bonds, Series 2016A. Motion passed.**

### C. Set Authorization limits for the Superintendent and Project Oversight Committee for Building Projects

**Upon motion by M. Larson, seconded by A. Johnson, the Board of Education set the authorization limits for the Superintendent and Project Oversight Committee for Building Projects. The authorization limit is \$100,000 for the superintendent and \$300,000 for the Project Oversight Committee. Any amount over \$300,000 must be authorized by the Board of Education. Motion passed.**

- D. Resolution Establishing Procedures for Reimbursement of Certain Expenditures from Proceeds of Future Bond Issues or Other Borrowings

**Upon motion by C. Black, seconded by C. Milano, the Board of Education approved the Resolution Establishing Procedures for Reimbursement of Certain Expenditures for Proceeds of Future Bond Issues or Other Borrowings. Motion passed.**

- E. First Read of NEW Policy 750 - Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds

**Upon motion by L. Seguin, seconded by M. Larson, the first read of new Policy 750 - Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds was approved. Motion passed.**

- F. Custodian and Maintenance Employees Memorandum of Agreement Regarding Community Education Custodial Services

**Upon motion by C. Milano, seconded by C. Black, the Board of Education approved the Custodian and Maintenance Employees Memorandum of Agreement Regarding Community Education Custodial Services. Motion passed.**

- G. Approve List of Surplus Items

**Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the list of surplus items. Motion passed.**

- H. Certify 2015 Pay 2016 Final Property Tax Levy

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Certify 2015 Pay 2016 Levy. Motion passed.**

## **15. Adjournment**

**Upon motion by L. Seguin, seconded by C. Black, the meeting was adjourned at 8:28 p.m. Motion passed.**