

**SCHOOL BOARD MINUTES**  
Monday, July 27, 2015 5:46 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Approval of Meeting Agenda**

Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed.

**3. Pledge of Allegiance**

**4. Work Session**

Assistant DHS Softball Coach Craig Sinkel shared information about the team's extended field trip to Florida in March 2016. M. Lindquist and S. Heil reported on a potential future Girls' Hockey Program. M. Schoen shared information about district representatives and the role they would play during a bond referendum process. M. Reeder shared the district 10-year maintenance plan that is required by the Minnesota Department of Education. M. Schoen shared the Year 3 Strategic Plan work plans for the 2015-16 school year. M. Schoen suggested moving the superintendent evaluation to the Board retreat in August due to time constraints. All board members agreed to remove this item from the work session list of topics. M. Schoen reviewed Policies 413, 425, 427, 506, 509, 526, and 805 with board members and DES 2nd grade teacher Jake Pederson, reviewed Policy 410 as part of his administrative license internship requirements.

Upon motion by R. Durick, seconded by C. Black, the Board of Education called the meeting to recess at 6:58 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 7:04 p.m.

**5. Consent Agenda**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. June 22, 2015

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**6. Resolution for Acceptance of Gifts**

**Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**7. Personnel Matters:**

**Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the Personnel Matters. Motion passed.**

**8. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**9. Administrative Reports**

**A. Superintendent**

Superintendent Schoen reported that most of Year 2's Strategic Plan work plans have been completed. He shared Year 3 work plans and stated that the Facilities portion will entail facilitating a bond referendum in November, and depending on the outcome of the referendum, developing a two year process to complete the facilities project. M. Schoen added that Technology, Curriculum and Professional Development are intertwined. He stated that staff will gain more knowledge through professional development opportunities as they utilize apps in the Google platform and facilitate teaching and learning in a digital environment. M. Schoen shared that the district will be sending a Skylert letter to parents explaining Google Education before the beginning of the school year.

**B. Business Manager**

Ms. Reeder reported that our district's Special Education Fiscal Monitoring was completed. She added that out of the 13 areas monitored, our district was non-compliant in one area. This area will be corrected so the district will be fully compliant before the start of the new school year. M. Reeder also stated that this year's audit will take place the week of October 5 and will be presented at the October School Board Meeting.

**C. Community Education Director**

Ms. Johnson shared Concerts in the Park dates and SHREK performance dates and times. Ms. Johnson added that Community Education summer programs are strong and swimming lessons and sports camps are nearing completion. She also stated that her staff has begun planning for fall community education activities.

**10. Board Reports**

**A. MAWSECO**

A. Johnson reported that the board met in June. They discussed the remodeling project, are receiving

weekly updates and the project is on schedule. She added that before the large demolition, asbestos must be removed from the building.

B. Delano Area Sports Arena (DASA)

M. Larson reported that the Board met on July 20. They discussed improvements which include: new glass with bridged nets at each end of the rink, new lighting, and re-paving the parking lot. Mark added that they reviewed the budget and discussed the hours and fees with DAYHA and there will be an increase in fees. He shared that dryland training area improvements were to be made through donations from DAYHA and other individuals.

**11. Old Business**

**12. New Business**

- A. **First read of policies due to substantive and/or legal reference changes:** Policy 410-Family and Medical Leave Policy, Policy 413-Harassment and Violence, Policy 425-Professional Development, Policy 427-Workload Limits for Certain Special Education Teachers, Policy 506-Student Discipline, Policy 509-Enrollment of Nonresident Students, Policy 526-Hazing Prohibition, Policy 805-Waste Reduction and Recycling.

**Upon motion by M. Larson, seconded by R. Durick, the first read of policies due to substantive and/or legal reference changes were approved. Motion passed.**

- B. **First and only read of Policy 501-School Weapons Policy** due to non-substantive and/or legal reference changes.

**Upon motion by L. Seguin, seconded by R. Durick, the first and only read of Policy 501- School Weapons Policy due to non-substantive and/or legal reference changes was approved. Motion passed.**

- C. First read of **NEW** Policy 427-Workload Limits for Certain Special Education Teachers.

**Upon motion by L. Seguin, seconded by A. Johnson, the first read of new Policy 427-Workload Limits for Certain Special Education Teachers was approved. Motion passed.**

- D. DHS Softball 2016 Extended Field Trip

**Upon motion by C. Milano, seconded by L. Seguin, the DHS Softball 2016 Extended Field Trip was approved. Motion passed.**

- E. Tiger Activity Center Membership Rates

**Upon motion by M. Larson, seconded by S. Baker, the Tiger Activity Center Membership Rates were approved. Motion passed.**

- F. Adopt the 10-Year Long-term Facilities Maintenance Plan

**Upon motion by R. Durick, seconded by M. Larson, the 10-Year Long-Term Facilities Maintenance Plan was approved. Motion passed.**

- G. Approve Surplus Items for Sale and/or Disposal

**Upon motion by S. Baker, seconded by C. Milano, the Surplus Items for Sale and/or Disposal were approved. Motion passed.**

**13. Adjournment**

**Upon motion by C. Milano, seconded by L. Seguin, the meeting was adjourned at 7:30 p.m. Motion passed.**