

**SCHOOL BOARD MINUTES**  
Monday, June 22, 2015 5:45 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Approval of Meeting Agenda**

Before approval, A. Johnson removed the **DASA Board Report** from the agenda and added the **Activities Advisory Council Board Report**. Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

M. Schoen shared information about the bond resolution, developing a communications plan and how the plan will be articulated to district stakeholders. Greg Crowe from Ehlers attended work session and offered assistance with communicating bond information and tax impact. M. Schoen explained the purpose of an owner's representative during and after a bond referendum and shared an interest in using one during our process. M. Lindquist explained the MSHSL Resolution and the Delano Activities Council purpose statement. D. Johnson explained current Tiger Activity Center rates and proposed rate increases, resolution regarding census information, and minimum wage update in CE handbook. M. Reeder shared FY16 budget, health and safety policy approval, and upcoming changes for schools regarding facility maintenance and health and safety funding. A. Johnson shared the administrative performance goal review process. M. Schoen reported on settled district contracts and upcoming negotiations. He added information on the Teacher Development and Evaluation Program Memorandum of Agreement. M. Schoen asked board members to submit topics for their August retreat.

Upon motion by M. Larson, seconded by S. Baker, the Board of Education called the meeting to recess at 6:55 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:04 p.m.

**4. Pledge of Allegiance**

**5. Action Item - Approve 2015-16 Original Budget**

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the 2015-16 Original Budget. Motion passed.

**6. Action Item - Resolution Relating to the Issuance of School Building Bonds and Calling an Election Thereon**

Upon motion by R. Durick, seconded by M. Larson, the Board of Education approved the Resolution Relating to the Issuance of School Building Bonds and Calling an Election Thereon. Motion passed.

**7. Program Review - Q-Comp Program (Neva Stoebner & Maria Menz)**

## **8. Consent Agenda**

**Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the consent agenda. Motion passed.**

### A. School Board Minutes

1. May 18, 2015

### B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object

### C. Contract Approval

1. 2015 - 2017 Bus Transportation - Stahlke Bus Service Inc
2. 2015 - 2017 Health Insurance with Resource Training and Solutions

## **9. Approve List of Bills for Payment**

**Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the List of Bills for Payment. Motion passed by A. Johnson, L. Seguin, C. Milano, C. Black, S. Baker and M. Larson. Abstained: R. Durick.**

## **10. Resolution for Acceptance of Gifts**

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

## **11. Personnel Matters:**

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the personnel matters. Motion passed.**

## **12. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record. John McDonald, the new DES Assistant Principal, introduced himself to the school board. John is from Otsego, MN.**

## **13. Administrative Reports**

### A. Superintendent

Superintendent Schoen shared information about the E-12 Education Bill which approved \$525 million and over 50% went into the funding formula. He added that schools will receive a 2% increase in the funding formula in FY16 and FY17. M. Schoen stated that this is vital for Delano to

support education programs. He shared that the FY17 Alternative Facilities and Deferred Maintenance Bill will also have a positive impact for our schools. M. Schoen reported that the 2015 Bond Referendum Review and Comment will be sent to MDE for approval, now that the Bond Resolution has been approved by the board. He added that the district will begin to develop a communications plan to educate the community about the details of the referendum.

#### B. Principals:

##### 1. Dr. Heil

Dr. Heil reported that DHS graduated 194 students, the high school finished hiring new staff for the 2015-16 school year and the trapshooting team finished their season at the state tournament on Saturday, June 20. He added that the high school office is closed until August 10, except for upcoming meetings with new, incoming families.

##### 2. Mr. Schuler

Mr. Schuler reported that first and fourth grade music concerts were held in May at the Delano Performing Arts Center. He added that end of year activities included a fourth grade sleepover and school cookout. Mr. Schuler stated that summer school will begin in July, and staff hiring for the 2016-17 school year is almost complete. He shared data regarding the ES Student Success Team (SST), which is a group of staff members that provide intervention to struggling students. This data included: 11% of students brought to SST were referred to a child study, 9% qualified for special education, and 89% of students were successful with interventions and did not need special education services. Mr. Schuler also shared that 85% of staff members used the SST for assistance with students. He reported that the elementary added a kindergarten reading corps staff member. This individual will begin in the fall of 2015. Mr. Schuler also shared that there were 77 applications for the assistant principal position and John McDonald comes to DES with great recommendations.

#### C. Business Manager

Ms. Reeder reported on the new long term facilities maintenance revenue that will replace health and safety and deferred maintenance revenue beginning in FY17. She added that a 10-year facility maintenance plan must be submitted to MDE in the fall of 2015, and that MDE is currently working on a template for districts to use for that submission. Ms. Reeder stated that this new funding formula was passed by the MN legislature to address the mounting maintenance issues with state schools that currently do not have funding options to pay for the repairs.

#### D. Community Education Director

Ms. Johnson reported on Destination ImagiNation Global Final results. She stated that swimming lesson enrollment is up to 200 students, and driver's education has 60 enrolled students for the first session. Ms. Johnson shared that CE will help promote 4 Community Theater's production of *Shrek*. She added that DHS staff member Joe Lawrence is the producer and there are several Delano students and community members involved in the show. Ms. Johnson shared that Concerts in the Park will begin July 15, there are 250 students registered for Tiger Kids Club this summer and 248 students for the fall. Ms. Johnson added that the CE building is at capacity and more students cannot be added due to space constraints. She shared that MN Reading Corps results will be forthcoming and they are still looking for additional CE Reading Corps staff.

## 14. Board Reports

#### A. MAWSECO

A. Johnson reported board met on May 27 and they toured the STEP program site. She added that

this program is for students in transition, 18-21 years old, that need skills to learn to live on their own. A. Johnson added that the MAWSECO building project was discussed and they are moving forward. She reported they discussed staffing needs and the new special education caseload policy. A. Johnson added that MAWSECO recently finalized the HITA process and will obtain health insurance through Resource Training and Solutions/BCBS and will cease the cooperative with Dassel-Cokato.

B. Wright Technical Center

R. Durick reported the board met on June 2. He stated WTC is spending down their fund balance and there will be no increase in assessments to member school districts. R. Durick added that WTC teacher contract negotiations cannot be completed until member district contracts are complete. He shared that WTC finalized their HITA process and have chosen BCBS. In addition, one bid was received for the WTC house and it was sold for \$77,600. R. Durick shared that WTC is offering tours of their facility for member district school board members in August.

C. Schools for Equity in Education (SEE)

C. Milano reported on positive components of education bills that were recently passed by the MN legislature. She added that SEE will continue to strive for adequate and equitable funding and will meet again in September 2015 to plan their future legislative platform.

D. Activities Advisory Council

C. Black reported on the MSHSL coaching initiative and the activities council purpose statement. He shared information regarding discussions surrounding a possible Delano girls' hockey program. C. Black added Delano high school girls currently co-op with Buffalo. He stated that Delano parents have collected data to support the effort and discussions will continue.

E. Professional Development

C. Milano reported that the 2015-16 budget was approved and the professional development schedule for next school year has been completed.

## 15. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 524-Internet Acceptable Use and Safety Policy, Policy 601-Goals and Objectives of the Education Program, Policy 604-Instructional Curriculum.

**Upon motion by C. Milano, seconded by S. Baker, the second read of policies 524, 601, and 604, due to substantive and/or legal reference changes have been approved. Motion passed.**

## 16. New Business

- A. Approve New Student School Board Representative Dani Stevens for the 2015-16 and 2016-17 school years.

**Before motions were made for Item A, New Business, School Board Member Corey Black exited the meeting for the remainder of the evening.**

**Upon motion by S. Baker, seconded by R. Durick, the Board of Education approved the new student school board representative Dani Stevens for the 2015-16 and 2016-17 school years. Motion passed.**

- B. 2015-16 DMS Student Handbook

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the 2015-16 DMS Student Handbook. Motion passed.**

- C. 2015-16 DES Student Handbook

**Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the 2015-16 DES Student Handbook. Motion passed.**

D. Teacher Development and Evaluation Program

**Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the Teacher Development and Evaluation Program. Motion passed.**

E. Approve Current Health and Safety Policy #809

**Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved the current Health and Safety Policy #809. Motion passed.**

F. Approve Health and Safety Estimated Costs for Fiscal Years 2015 and 2016

**Upon motion by S. Baker, seconded by C. Milano, the Board of Education approved the Health and Safety Estimated Costs for Fiscal Years 2015 and 2016. Motion passed.**

G. 2015-16 Resolution for Membership in the Minnesota State High School League  
MSHSL Purpose Statement Presentation - Mike Lindquist, Activities Administrator

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the 2015-16 Resolution for Membership in the Minnesota State High School League. Motion passed.**

H. Resolution Updating School District Population for Community Education

**Upon motion by C. Milano, seconded by S. Baker, the Board of Education approved the Resolution Updating School District Population for Community Education. Motion passed.**

## **17. Adjournment**

**Upon motion by R. Durick, seconded by S. Baker, the meeting was adjourned at 8:30 p.m.**