

# SCHOOL BOARD MINUTES

Monday, May 18, 2015 5:47 PM

## Delano Public Schools

Independent School District #879, Delano Minnesota

### 1. Call to order

A. Record of members present or absent

Members Present: A. Johnson, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: C. Milano

### 2. Approval of Meeting Agenda

Before approval, A. Johnson removed the **DASA Board Report** from the agenda. Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed.

### 3. Work Session

M. Lindquist shared the MSHSL coaching with purpose initiative. He explained the book, *InsideOut Coaching*, that all coaches are asked to read. M. Lindquist added that the current coaching culture is to win and the MSHSL would like to change this to help schools and individual coaches create a culture of intent and respect, where winning is only a goal. M. Lindquist added that Activities Administrators, as well as individual coaches are asked to develop a purpose statement for their programs. He will supply a video link and his purpose statement to board members. M. Lindquist shared that this initiative offers ongoing training for coaches through MSHSL. He stated that MSHSL's goal is to help athletes advocate for themselves, learn the positive attributes of competition and will hopefully spread to spectators, parents and club sports. M. Schoen shared that new board member email addresses will be changing to Google addresses on June 8, 2015. C. Lahr shared changes to the 2015-16 DES Student Handbook. M. Schoen shared the substantive changes to be made to policies 524, 601, and 604. M. Schoen explained that he and M. Reeder are reviewing the next steps for the bond referendum. M. Reeder explained the HITA process and shared information on four bids that were received for health insurance. She shared that Resource Training and Solutions provided the lowest bid with a 0% increase the first year and a 9% increase cap the second year. M. Reeder added that this is public information and will be brought to the board for approval at June meeting. Board discussed August retreat and the option for school districts to begin school on September 1 for the 2015-16 school year if current proposed policy is passed.

Upon motion by L. Seguin, seconded by C. Black, the Board of Education called the meeting to recess at 6:43 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 6:59 p.m.

### 4. Pledge of Allegiance

### 5. Student Board Representatives Report

A. Abbey Hutchins and Thomas Grover

A. Hutchins shared that the 2nd grade music program will be held May 19 in the Delano Performing Arts Center, 4th graders will travel to Camp Friendship for a field trip, 4th graders visited the middle school to prepare for next year and they will attend the annual 4th grade sleepover at DES. She

added that all grades are preparing for track and field days next week. A. Hutchins shared that students said thank you and wrote notes to teachers for Teacher Appreciation Week. She added that high school sports are in their final weeks, Senior Awards Ceremony took place on May 6, and the final band concert was last week and the final choir concert is tonight. T. Grover added that high school MCA tests have been disrupted due to computer problems, the LLCC 5th grade trip was last week, and middle school fall musical auditions are underway. A. Johnson presented a certificate of appreciation to A. Hutchins for her two years of service on the school board.

**6. Program Review - Special Services (Keely Swartzter)**

**7. Consent Agenda**

**Upon motion by R. Durick, seconded by S. Baker, the Board of Education approved the consent agenda. Motion passed.**

A. School Board Minutes

1. April 27, 2015
2. April 30, 2015
3. May 12, 2015

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**8. Resolution for Acceptance of Gifts**

**Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**9. Personnel Matters:**

**Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved the Personnel Matters. Motion passed.**

**10. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**11. Administrative Reports**

A. Superintendent

M. Schoen reported that the current legislative session is in the final hours of negotiations for funding

education for the next two years. He added that the House has approved \$400 million, but this does not include universal pre-K. M. Schoen stated that Governor Dayton has vowed to veto the education bill which would require the legislature to hold a special session. He added that if consensus on the bill is not met, MDE will shut down. M. Schoen shared that if this budget passes, 1.5% would be added to the funding formula for the first year, and 2% in the second year. He stated that increases in the funding formula are most beneficial for Delano. M. Schoen added that the proposed increases are not enough to make up for inflation or the gap in equitable funding.

**B. Principals:**

1. Ms. Klinkner

Ms. Klinkner was absent.

2. Dr. Heil

Dr. Heil reported that high school students are completing MCA testing and have completed ACT testing. He added that giving the ACT test to all 11th graders was beneficial for students who may not have other chances to take this test and may encourage some students to pursue a post-secondary education. Dr. Heil shared that staff were recognized for Teacher Appreciation Week, the choir concert is May 18, spring athletic teams are heading into playoffs, and the senior breakfast and Spring Fling are May 29.

3. Mr. Schuler (Mr. Lahr reported)

Mr. Lahr reported that elementary MCA's are completed and results will be sent to parents in September/October 2015. He added that 4th graders visited the middle school, received a tour from WEB leaders and had lunch in the MS/HS cafeteria. Mr. Lahr shared that 1st graders will have Grandparent's Day on May 22, music programs are this week with performances held in the Delano Performing Arts Center. He added that all grades will be attending end-of-year field trips. He stated that DES PIE sponsors one field trip per grade per year. Mr. Lahr shared that track and field days are next week for 1st through 4th graders and 4th graders will have a sleepover at the school.

**C. Business Manager**

Ms. Reeder reported that Insurance Committee met to discuss insurance bids. She added the health insurance provider and 2015-16 budget will be approved at the board meeting in June.

**D. Community Education Director**

Ms. Johnson reported summer registration has begun. She shared that preschool classes are participating in MN Reading Corp benchmark testing, ECFE classes have ended, and Wee Tiger Preschool classes are hosting student graduations. Ms. Johnson added that Tiger Kids Club registration is full for next fall. She shared that the state requirements of space and capacity limit the amount of students that can be served in the community education building. Ms. Johnson stated that Destination ImagiNation teams are on their way to Knoxville, TN, for Global Finals and this event will be streamed live on their website. She added that 16 girls registered for gymnastics tryouts, Jamie Greenburg is the new coordinator for CE gymnastics and the new MAGA head coach. Ms. Johnson added that parents have stepped forward to fundraise for needed gymnastics equipment.

**12. Board Reports**

**A. MAWSECO**

A. Johnson reported that bids for building project came in at \$4.5 million, which is \$120,000 less than expected. She added that Delano's formula share is 19.34% or \$32,334 annually and 19.41% for administrative space or \$8411 annually. A. Johnson stated that this project will begin soon. She reported that budget updates and changes were discussed and the budget was increased by \$20,000. A. Johnson added that Delano's special education program will be audited this year. She explained

that special education programs are audited every five years.

B. Wright Technical Center

R. Durick reported board met on May 5. He stated that the board is preparing for their yearly audit and approving the 2015-16 budget. R. Durick shared WTC fund balance will increase by \$40,000 for the 2014-15 school year. R. Durick reported WTC Director had a positive performance review. He shared that five Family Career students will be attending a National Conference and one student is from Delano. R. Durick reported the house built by WTC students hosted an open house, is going out for bids and \$77,500 is the opening bid. He shared that the WTC Director attended Sci-Tech. R. Durick shared that the enrollment at WTC is 651 and 42 students are from Delano.

**13. Old Business**

- A. Second read of policies due to substantive and/or legal reference changes: Policy 205-Open Meetings and Closed Meetings, Policy 406-Public and Private Personnel Data, Policy 421-Gifts to Employees and School Board Members, and Policy 618-Assessment of Student Achievement.  
**Upon motion by C. Black, seconded by M. Larson, the second read of policies 205, 406, 421 and 618 due to substantive and/or legal reference changes was approved. Motion passed.**

**14. New Business**

A. MS DC/NY 2016 Trip

**M. Schoen stated that information regarding this trip was shared during April's work session and Ms. Kunde would like this approved to be prepared for next year's trip.**

**Upon motion by L. Seguin, seconded by S. Baker, the Board of Education approved the MS DC/NY 2016 Trip. Motion passed.**

B. Approve 2015-2016 Food Service Meal Price Increases

**M. Reeder explained that meal increases are due to federal standards.**

**Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the 2015-16 Food Service Meal Price Increases. Motion passed.**

C. 2015-16 DHS Student Handbook

**Upon motion by M. Larson, seconded by R. Durick, the Board of Education approved the 2015-16 DHS Student Handbook. Motion passed.**

D. Approve 2015-16 Bread and Milk Quotes

**M. Reeder explained bread and milk quotes and reason for chosen vendors.**

**Upon motion by R. Durick, seconded by S. Baker, the Board of Education approved the 2015-16 Break and Milk Quotes. Motion passed.**

E. **First and only read of policies due to non-substantive and/or legal reference changes:**

Policy 419-Tobacco-Free Environment, Policy 603-Curriculum Development, and Policy 619-Staff Development for Standards.

**Upon motion by S. Baker, seconded by L. Seguin, the first and only read of policies 419, 603, and 619 due to non-substantive and/or legal reference changes were approved. Motion passed.**

F. **First read of policies due to substantive and/or legal reference changes:** Policy 524-Internet Acceptable Use and Safety Policy, Policy 601-Goals and Objectives of the Education Program, Policy 604-Instructional Curriculum.

**Upon motion by S. Baker, seconded by L. Seguin, the first read of policies 524, 601, and 604 due to substantive and/or legal reference changes were approved. Motion passed.**

**15. Adjournment**

**Upon motion by L. Seguin, seconded by M. Larson, the meeting was adjourned at 8:05 p.m. Motion passed.**