

**SCHOOL BOARD MINUTES**  
Monday, January 5, 2015 7:01 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to Order/Pledge of Allegiance**

- A. The board chair calls the meeting to order.  
Record members as present or absent.

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Oath of Office**

The board chair conducts the election of officers. The new chair takes charge of the meeting after the election.

**3. Election of Officers**

A. **Chairperson**

Upon motion by C. Milano, seconded by R. Durick, the Board of Education elected A. Johnson as Chairperson of the Delano School Board. Motion passed.

B. **Vice Chairperson**

Upon motion by C. Black, seconded by A. Johnson, the Board of Education elected R. Durick as Vice Chairperson of the Delano School Board. Motion passed.

C. **Clerk**

Upon motion by A. Johnson, seconded by S. Baker, the Board of Education elected C. Milano as Clerk of the Delano School Board. Motion passed.

D. **Treasurer**

Upon motion by A. Johnson, seconded by C. Black, the Board of Education elected L. Seguin as Treasurer of the Delano School Board. Motion passed.

**4. Approval of Agenda**

Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed.

**5. Annual Designations**

- A. Official Newspaper: Consider quotes from the *Delano Herald Journal* and *Sun Media*.  
Upon motion by C. Milano, seconded by L. Seguin, the Board of Education designated the *Delano Herald Journal* as the official newspaper of Delano Public Schools. Motion passed.

B.

## **School Board Compensation:**

### **Current Rates**

Regular Meeting/Workshops - \$60.00/meeting

Committee Meetings - \$25 minimum

(\$12.50/hour after two hours, not to exceed \$100)

Chairperson - \$300.00/year

Clerk - \$250.00/year

### **C. School Attorneys:**

Official Attorneys - Rupp, Anderson, Squires & Waldspurger P.A.

Local Attorney - Dick Grinley

Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent & Business Manager

### **D. Memberships:**

MSBA (MN School Board Association)

MAWSECO (Meeker and Wright Special Ed Coop)

SEE (Schools for Equity in Education)

Wright Technical Center (Career and Technical Coop)

CMERDC (Central MN Educ Research & Dev Council)

Resource Training and Solutions

MN State High School League

Sherburne-Wright Educational Technology Cooperative

### **E. Federal Grants:**

Title I, II

### **F. Delegate authority to make electronic fund transfers:**

Superintendent

Business Manager

Accountant

Payroll/HR Coordinator

District Office Clerk

### **G. Signatures for Elementary Activity Fund:**

Business Manager

Elem. School Admin Assistants

### **H. Prepayment of Bills:**

Avoid penalties and finance charges

Reimbursement of employees

Obtain discounts

Pre-approved contracts

### **I. Mileage Reimbursement Rate:**

IRS rate (\$.575/mile)

**J. Official Depositories**

State Bank of Delano  
 Minnesota Lakes Bank (formerly Crow River State Bank)  
 21st Century Bank, Loretto  
 Wells Fargo  
 MN School District Liquid Asset Fund  
 PMA Securities, Inc.  
 U.S. Bank Corporate Trust Services

**K. School Board Regular Meeting Times and Dates for 2015:**

Recommended 4th Monday of the month at Delano City Hall beginning at 5:45 p.m. except March 16 (spring break), May 18 (Memorial Day) and December 14 (winter break), when the meeting will be held in the Delano High School Media Center.

**L. Renew Board Operating Protocol**

Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved items B-L. Motion passed.

6.

**Appoint Members to Board Committees and Representatives**

Committee	2014 Members	2015 Members
Buildings and Grounds	Baker*, Seguin, Durick	Baker*, Seguin, Durick
Meet & Confer	Seguin*, Black, Durick	Seguin*, Black, Durick
Transportation Negotiations	Milano*, Durick, Larson	Milano*, Durick, Larson
Classified Employee Negotiations	Durick*, Seguin	Durick*, Seguin
Teacher Negotiations	Black*, Johnson, Baker	Black*, Johnson, Baker
Administrative Negotiations	Johnson*, Black, Seguin	Johnson*, Black, Seguin
Finance/Insurance Committee	Seguin*, Black, Larson	Seguin*, Black, Larson
Delano City/School	Seguin*, Black, Larson	Seguin*, Black, Larson
Curriculum Advisory Council	Seguin*, Johnson	Larson*, Johnson
Community Ed. Advisory Council	Baker*, Black	Baker*, Black
MAWSECO (Meeker/Wright Special Ed. Coop)	Johnson*, Black	Johnson*, Black
Wright Technical Center	Durick*, Baker	Durick*, Baker
MN High School League & Activities Council	Black*, Durick	Black*, Durick
Professional Development Team	Milano*, Black	Milano*, Black
Site Base Committee - Elementary School	Seguin*, Black	Seguin*, Black
Site Base Committee - Middle School	Milano*, Larson	Milano*, Larson
Site Base Committee - High School	Larson*, Baker	Larson*, Baker
Delano Area Sports Association	Larson*, Durick	Larson*, Durick
Safe Schools	Baker*, Durick	Baker*, Durick
Schools for Equity in Education (SEE)	Milano*, Baker	Milano*, Baker
*Chair		

**Upon motion by C. Milano, seconded by C. Black, the Board of Education approved the Board Committees and Representatives. Motion passed.**

**7. Adjournment**

**Upon motion by L. Seguin, seconded by S. Baker, the meeting was adjourned at 7:22 p.m. Motion passed.**