

SCHOOL BOARD MINUTES
Monday, November 24, 2014 5:47 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, C. Black and M. Larson

Members Absent: R. Durick

2. Approval of Meeting Agenda

Before approval of meeting agenda, A. Johnson asked for the removal of the following Board reports: Item B, Curriculum Advisory Council and Item D, Safe Schools.

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed.

3. Work Session

The Board discussed the role of Board committees, what committee report content should be shared, and how content should be presented. Board members reviewed Policy 213-School Board Committees and discussed revising this policy to align with district committee procedures. M. Schoen shared content of November 20 Facilities Committee meeting with Board. He stated that the committee narrowed their focus to specific needs and common themes. At December 4 meeting, WOLD Architects will present potential solutions to criteria chosen by committee. The Board discussed when a decision should be made regarding facilities recommendation. M. Reeder discussed budget changes. This included a decrease in the district's deficit spending and an increase in enrollment projections for FY15. M. Schoen explained the teacher's Memorandum of Agreement. The date for the January organizational meeting was discussed, along with the January MSBA Conference.

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education called the meeting to recess at 6:52 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:03 p.m.

4. Pledge of Allegiance

5. Program Review - Audit Presentation (Auditors)

Matt Mayer from KDV presented the district's audit for FY14.

6. Consent Agenda

Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. October 27, 2014
2. November 10, 2014
3. November 13, 2014

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by A. Johnson, seconded by L. Seguin, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.

8. Personnel Matters:

Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved the Personnel Matters. Motion passed.

9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

10. Administrative Reports

A. Superintendent

Superintendent Schoen reported on past Facilities Committee meetings. He stated that the first meetings were informational and the last two meetings concentrated on priorities and forming a consensus on priorities so the committee can move towards a recommendation for the School Board. Superintendent Schoen added that the recommendation will be presented to the Board on December 15.

B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported that the middle school student council has been making a positive impact on the school and community through their current activities. She added that the Veteran's Day program was successful and was a positive influence on middle school students and commended the Patriot Pen Award recipients. R. Klinkner reported that during the November Teacher Workshop Day, staff worked on Curriculum Mapping. Parent/teacher conferences were also held that day. R. Klinkner reported that the EXPLORE test was taken by all 8th graders at DMS. She shared that band and choir concerts will be held in December, along with the all-school Global Service Project. In conclusion, she expressed that five new students joined Delano Middle School this month.

2. Dr. Heil

Dr. Heil reported that the incident at the high school helped staff test protocols that were in place for emergency situations. He added that through this process, communication and training for front office staff has been updated and improved. He shared that 8th graders took the EXPLORE test and 10th graders took the PLAN test. EXPLORE and PLAN tests are tests taken to fulfill graduation requirements. S. Heil added that parent meetings explaining the EXPLORE and PLAN tests will take place in January 2015. These meetings will help parents interpret test results and plan for registration for the coming school year. He stated the Veteran's Day was well received and the program recognized more students than past years. He shared that \$545.00 was raised on Red, White and Blue Jeans Day and this money will be donated to the American Legion Post 877. In addition, a Veteran's Wall, located in the Tiger Activity Center, was dedicated for pictures of DHS graduates who are currently serving. He also shared that name plates have been placed on the donated seats in the auditorium.

3. Mr. Schuler

Mr. Schuler reported that each grade participated in an activity to recognize and learn about Veteran's Day. He added that students were given the chance to donate a dollar for veterans in exchange for wearing their pajamas. D. Schuler added that students are also involved in a Cell Phones for Soldiers drive. He shared that he and C. Lahr participated in a Bullying Awareness program for all K-4 students and talked about all aspects of bullying with the students. D. Schuler added that the staff tracks how much bullying and what type of bullying takes place at the elementary school, and they analyze the data to help reduce bullying. To assist in prevention efforts, CLIMB Theatre and PACER are coming to the elementary school to give presentations on bullying. D. Schuler commended 2nd grade teacher/administrative intern Jake Pedersen on the parent pick-up procedure implementation and improvement throughout the year. He added that Movember is taking place this month and all students can donate one dollar for a fake mustache. All donations will go to support prostate cancer awareness.

C. Activities Administrator

Mr. Lindquist reported on fall activity highlights. He shared that there were 141 boys grades 9-12 and 141 girls grades 9-12 who participated in fall activities, 469 participants in the middle school, and 50 in the high school play. M. Lindquist added that two boys participated in the state boys cross country meet and five girl swimmers swam in the state girls swim meet, with Jordyn Wenzel winning the 500 freestyle to become Delano's first swimming state champion. He updated the Board on winter activities and stated that Science Olympiad, Robotics and Math Team are underway as well. He added that tryouts for the One Act Play are taking place, along with music concerts that will be followed by music contests in the spring. M. Lindquist stated that he has worked with all coaches on ways to improve. He also reviewed MSHSL bylaws and concussion training. He added that the proceeds from a basketball tournament held in Delano in the spring supports coaching initiatives for the district. Students participated in a fall activities survey to determine if there were any school

activities wanted by students that were not being offered. The only ones identified were downhill and cross country skiing. M. Lindquist will present an overview of the activities program at the January school board meeting.

D. Business Manager

Ms. Reeder reported that the FY15 budget shows \$245,000 in deficit spending compared to the projected \$715,000. She added that the Truth in Taxation meeting will be held on Monday, December 15 at City Hall.

E. Community Education Director

Ms. Johnson reported that Old Fashioned Christmas will be held on Saturday, December 6, in downtown Delano. She added that Santa will also visit ECFE classes in December. Ms. Johnson stated that the first round of Minnesota Reading Corp assessments have been completed and they have identified students that need interventions. She added that HoliDaze is offering tickets through Community Education. Ms. Johnson shared that Destination ImagiNation has 15 teams this year and 8 of those are middle school teams. She added that WE Day was a success, CE is reviewing YAR membership applications and SRO Grant Eldred did a presentation to SHARP students on safe winter driving. Ms. Johnson also shared that the gymnastics floor exercise mat was cleaned, coaches are attending clinics to improve their coaching techniques and CE is researching online coaching certification. She added that the gymnastics team had their first meet and their second meet will be held in Delano on Saturday, December 6.

11. Student Board Representatives Report

A. Abbey Hutchins and Thomas Grover

A. Hutchins reported that the 6th and 8th grade ALA students took a field trip to the Minneapolis Central Library to work on their History Day projects. Sixth graders also went to the History Museum. A. Hutchins shared that DHS students attended WE Day, which is a celebration promoting volunteer work and helping the community. She added that tickets to this event are earned through volunteer work. She added that members of the girls' swim team are happy with their first year as a Delano team. T. Grover expressed that DES students loved the Sock Hop and Monster Mash. He added that bullying awareness at DES is helping to create a sense of community among students. Student representatives initiated the first questions to be asked to students by student representatives, and answers will be reported to the Board to give them a pulse on the Delano student body. A. Hutchins shared that the first question asked of students at each school was how well teachers prepared them for their next level of education. High school students feel that much of the material they are taught in high school is not applicable to their future. Students expressed a need for personal finance and feel it should be mandatory. Middle school students felt they forgot some information over the summer, but with a review of the material, they were prepared for the next year. Elementary 4th graders stated that they were excited and prepared for their move to 5th grade and a new school next year. M. Schoen reiterated that school representatives are on the Board to share students' perspectives about what is happening in and around school and to share what students are thinking and feeling about school in general.

12. Board Reports

A. MAWSECO

A. Johnson attended two MAWSECO meetings. She shared that the first meeting was an overview of the FY14 audit. The second meeting was about programming and a future facility for MAWSECO. A. Johnson added that there was also a joint meeting with area superintendents. They discussed programming, enrollment and the formula share for each district. M. Schoen expressed that the share of Delano students being serviced by MAWSECO is 19%. A. Johnson added that renovations to the building where MAWSECO is housed will begin in the spring of 2015, and move

in will be in October 2105.

B. Schools for Equity in Education (SEE)

C. Milano attended the last SEE meeting on Friday, November 21. She added that they discussed the 2015 platform. This included forming a facility funding group, adjusting categorical formulas, increases to the basic formula, and the push to make referendum funding equal throughout the state. C. Milano stated that a new marketing video illustrating funding disparities will be released soon. In addition, a representative from MDE explained the World's Best Workforce (WBWF) and WBWF goals for schools and students.

C. Professional Development

A. Johnson reported that she attended the Professional Development meeting on Tuesday, November 18. The committee discussed curriculum mapping and the strategic plan. In addition, plans for future professional development days were discussed. A. Johnson expressed that the group hopes to have courses completely mapped by years end, which will bring curriculum consistency from K-12.

13. Old Business

A. Second read of **new Policy 531-The Pledge of Allegiance.**

Upon motion by M. Larson, seconded by S. Baker, the new Policy 531-The Pledge of Allegiance was approved. Motion passed.

14. New Business

A. Set Date for January Organizational Meeting

Upon motion by C. Milano, seconded by L. Seguin, the date of the January organizational meeting was set and approved for Monday, January 5, 2015, at 7:00 p.m., at the Delano City Hall. Motion passed.

B. Memorandum of Agreement

Upon motion by M. Larson, seconded by C. Black, the Memorandum of Agreement was approved. Motion passed.

15. Adjournment

Upon motion by L. Seguin, seconded by C. Black, the meeting was adjourned at 8:13 p.m. Motion passed.