

SCHOOL BOARD MINUTES
Monday, July 28, 2014 5:51 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A Johnson, C Milano, L Seguin, S Baker, and M Larson. R Durick arrived at 6:13 p.m.

Members Absent: C Black

2. Approval of Meeting Agenda

Upon motion by L Seguin, seconded by M Larson, the Board of Education approved the meeting agenda. Motion passed. (Durick absent for vote)

3. Work Session

D Johnson presented information on two different membership fee structures for the Tiger Activity Center. These proposed options include membership rate increases. C. Milano asked for clarification on individual vs. family rates. S. Baker asked if option II would cover the amount lost in FY14. Board members asked if either option would cover future equipment purchases. D. Johnson shared that they are considering renting equipment vs. purchasing to keep equipment more current and bring equipment costs down. Board is recommending option II. M. Schoen explained the substantive and non-substantive changes/updates that will be made to each policy. M. Schoen shared the Strategic Plan Year Two work plan details. M. Schoen also updated the Board of Education on the principals' contract negotiations. A. Johnson shared information about the 3-year proposed Superintendent's contract that will begin July 2015. M. Schoen explained the MSHSL Resolution for Membership in the Minnesota High School League. M. Schoen added that two Memorandum of Agreements have been agreed upon with an Administrative Assistant and the Custodians. In conclusion, board members agreed on no fall retreat, but will attend a presentation on District 879 demographic study findings by consultant Hazel Reinhardt.

Upon motion by M. Larson, seconded by C. Milano, the Board of Education called the meeting to recess at 6:52 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 7:05 p.m.

4. Pledge of Allegiance

5. Consent Agenda

Upon motion by M. Larson, seconded by R. Durick, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. June 23, 2014

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

6. Resolution for Acceptance of Gifts

Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.

7. Personnel Matters:

Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the Personnel Matters. Motion passed.

A. Retirements/Resignations/Terminations

1. Holly Schrupp, COMM ED, TKC Classroom Assistant, resignation effective 07-17-14.
2. Amelia Sutherland, COMM ED Gymnastics Aide, resignation effective 06-10-14.
3. John Anderson, MS EBD Teacher, resignation effective 07-19-14.
4. Susan Glover, COMM ED, TKC Program Lead, effective 07-18-14.
5. Amanda LeFevre, DES Basic Skills Teacher, resignation effective 7-23-14.

B. Recommendations for Employment

1. Steven Schauburger, DMS Assistant Principal, beginning 08-04-2014. Replaces Josef Haas who resigned.
2. Tim Lyngen, DES Physical Education/DAPE Teacher (.91 FTE), beginning 08-25-14. Replaces Julie Neby who resigned.
3. Laura Martelli, DMS Art Teacher, beginning 08-25-14. Replaces Rachael Anderson who resigned.
4. Kali Pelham, District-wide ESL Teacher (.6 FTE), beginning 08-25-14. Replaces Christy Branes who resigned.
5. Amanda Anderson, DES Grade 2 Long-term Substitute, beginning 08-25-14. Replaces Rebecca Olmscheid and Sondra Hinnenkamp (job share teachers) who will be on a one-year leave of absence during the 2014-15 school year.

6. DMS Targeted Services Summer program teachers, Bjorn Bakke and Rebecca Klatt. Program runs 07-07-14 through 08-07-14.
7. Megan Hegland, DES Early Childhood Special Education Paraprofessional, beginning 08-28-14. Replaces Jill Russek who resigned.
8. Stephanie Schrom, DHS Special Education Paraprofessional, beginning 08-28-14. Replaces Bonnie Lotzer who retired.
9. Crystal Doss, COMM ED Custodian, beginning 07-14-14. Replaces Howard Biegler who retired.
10. Kyle Whittaker, DES Custodian, beginning 06-26-14. Replaces Ron Zitzloff who resigned.
11. Jenna Grangroth COMM ED Aquatics, beginning 06-16-14.
12. Sydney Strobl, COMM ED Aquatics, beginning 06-19-14.
13. Sarah Stone, COMM ED Tiger Kids Club Classroom Assistant, beginning 06-23-14.
14. Taylor Converse, COMM ED Dance Coach, beginning 06-02-14.
15. Bethany Locklear, COMM ED Dance Coach, beginning 06-02-14.
16. Megan Burgstaler, COMM ED Volleyball Assistant (student) Coach, beginning 06-23-14.
17. Vanessa Garrett, COMM ED Volleyball Assistant (student) Coach, beginning 06-23-14.
18. Kayla Koenecke, COMM ED Volleyball Assistant Coach, beginning 06-23-14.
19. Kristin Krecklow, COMM ED Volleyball Assistant (student) Coach, beginning 06-24-14.
20. Breana Lynch, COMM ED Volleyball Assistant (student) Coach, beginning 06-23-14.
21. Abbie Palmer, COMM ED Volleyball Assistant (student) Coach, beginning 06-24-14.
22. Adrianne Taylor, COMM ED Soccer Assistant Coach, beginning 06-16-14.
23. Andrew Taylor, COMM ED Soccer Head Coach, beginning 06-16-14.

C. Contract Changes/Approvals

1. Memorandum of Agreement between SEIU Local 284 and Delano School District with Oda Sturey, Administrative Assistant.
2. Memorandum of Agreement between SEIU Local 284 Custodian Group and Delano School District.
3. 2015-2018 Superintendent's Contract with Matthew W. Schoen.

D. Leaves of Absence

8. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

9. Administrative Reports

A. Superintendent

Superintendent Schoen reported on the physical changes completed at the elementary school and

district office. In addition, Superintendent Schoen shared an update on Tiger Trail. Tiger Trail will run from Elm Ave. to the elementary school front entrance and was funded by a Safe Routes to School grant from the Minnesota Department of Transportation. He added that the entrance from Elm has been reduced to one lane so it does not encroach on Delano Dental's property. This also reduces the overall cost to the district. Superintendent Schoen reported on updates the district has made to the current bullying policy and shared that reporting procedures have been discussed and the administrative team is prepared for these changes. In addition, Superintendent Schoen shared work plans for the Strategic Plan Year Two. This included a demographic study conducted by Hazel Reinhardt to determine future facility needs throughout the district.

B. Business Manager

M. Reeder reported on school board candidate filing which begins July 29 and closes on August 12. She added that snow plowing bids will be requested in August and will be due September 8. The chosen vendor will be approved at the September school board meeting.

C. Community Education Director

D. Johnson reported that summer programs are wrapping up. In addition, D. Johnson shared remaining Concerts in the Park dates, Environmental Camp openings still available, CLIMB Theatre Camp has six openings remaining, the last session of swimming lessons is beginning and Tiger Kids Club and WEE Tiger Preschool fall registration is open. She added that WEE Tiger Preschool morning sessions are full, but have afternoon spots available.

10. Board Reports

A. MAWSECO

A. Johnson reported that the board met on July 22 to discuss facility plans for MAWSECO space. She added that after considering many options, the board's proposal is to move all the MAWSECO programs into the newer portion of the current building. They also discussed funding to update and repurpose the current building and who will fund these changes. A. Johnson shared that Ehlers Inc. has been contacted to help with the financing of this project. District schools would share in the cost which will be allocated by a formula share. Delano schools share will be 19.2%. MAWSECO is looking at additional funding to alleviate some of the financial burden from member districts. MAWSECO has chosen a contractor and work will begin in September.

B. Wright Technical Center

No report

C. Schools for Equity in Education (SEE)

No report

D. Delano Area Sports Arena (DASA)

M. Larson reported that the board met on July 16. The cooling tower replacement is underway and the financing for this project is finalized. M. Larson added that the contractors are ahead of schedule, so the ice will go in as scheduled.

11. Old Business

12. New Business

- A. First read of policies due to substantive and/or legal reference changes: Policy 406-Public and Private Personnel Data, Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 514-Bullying Prohibition Policy, Policy 515-Protection and Privacy of Pupil Records, Policy 516-Student Medication, Policy 521-Student Disability Nondiscrimination

Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the first read of Policies 406, 414, 514, 515, 516 and 521 due to substantive and/or legal reference changes. Motion passed.

- B. Resolution for Membership in the Minnesota State High School League

Upon motion by M. Larson, seconded by R. Durick, the Board of Education approved the Resolution for Membership in the Minnesota State High School League. Motion passed.

- C. First and only read of policies due to non-substantive and/or legal reference changes: Policy 503-Student Attendance, Policy 506-Student Discipline, Policy 509-Enrollment of Nonresident Students, Policy 615-Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students, Policy 619-Staff Development for Standards.

Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the first and only read of policies 503, 506, 509, 615, and 619 due to non-substantive and/or legal reference changes. Motion passed.

- D. First read of new policy 426-Affordable Care Act (ACA) Compliance Policy

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the first read of new policy 426. Motion passed.

13. Adjournment

Upon motion by L. Seguin, seconded by M. Larson, the meeting was adjourned at 7:36 p.m. Motion passed.