Delano Public Schools

LANE CHANGE REQUEST

Teacher's Name:	Date:				
Building Location:					
I am requesting a lane change on the	e salary schedule.				
Present lane position:					
Expected lane change to:					
Is an official college transcript of credits attached?	·				
If not, has a transcript been requested? **					
Are all the credits which would apply to this lane c to your teaching assignment? If not, please explain:					
Signature of applicant					
Recommendation of Director of Teaching and Lea	arning:				
Director of Teaching's Signature	ate				

** No action regarding the lane change request is final until the official transcript is received. Grade slips are acceptable for preliminary action.

Credits for lane changes are based on the quarter credit system. The formula for converting semester to quarter credits = semester credits x 1.5 = quarter credits.

LANE CHANGE LIST OF COURSES

Teacher's Name	Present Lane:	Ex	xpected Lane Char	nge

Please list all the courses that you believe will apply to your requested lane change as verified by official transcript(s).

Credits for lane changes are based on the quarter system. The formula for converting semester credits to quarter credits is: semester credits x 1.5 = quarter credits.

Course Number	Course Title	College/ University	Date Completed	Number of Quarter Credits	Grade Earned