

CALL TO ORDER / PLEDGE OF ALLEGIANCE: The February 25, 2008 regular school board meeting was called to order by chair Peter Brasket at 7:03 p.m. at Delano City Hall.

ROLL CALL: Present: Tim Douglas, Carolyn Milano, Kevin Max, Becky Schaust, Sarah Gallagher, Lorrie Mulholland and Peter Brasket. Absent: none

2. **PROGRAM REVIEW:** Deputy Craig Burton, Delano's School Resource Officer and Sgt. Eric Leander of the Wright County Sheriff's Office made a presentation outlining the functions, goals and objectives of the School Resource Officer program.
3. **MEETING AGENDA:** K Max moved, L Mulholland seconded to approve the meeting agenda with the following change: Split 5.D. Leave Requests, and approve as separate items. Motion passed 7-0.
4. **CONSENT AGENDA:** B Schaust moved, T Douglas seconded to approve the consent agenda. Minutes: Board minutes for January 8, 2008, January 29, 2008 and February 7, 2008 Meetings: Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary, Wire Transfer Summary and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Donations: None Motion passed 7-0.
5. **PERSONNEL MATTERS:** C Milano moved, T Douglas seconded to approve the following:
 - A. Retirements/Resignations:
 1. Alberta Johnson, Sped/Media Paraprofessional, Retirement effective 3-20-08.
 2. John Konrath, High School Media Specialist, Retirement effective end of school year.
 - B. Recommendations for Employment:
 1. Jessica Nelson, MS Sped, effective Jan. 28, 2008. Replaces Lee Stephenson who resigned.
 2. Nancy Stellrecht, HS Math long term sub, effective 2-1-08
 3. Brandon Lonke, student custodian, replaces Josh Stigman, effective 2-11-08
 4. Kay Pederson, girls head track coach, effective 1-29-08, replaces Rebecca Rue who resigned
 - C. Contract Changes/Approvals:
 1. Ratify decision of superintendent to terminate a classified employee
 2. Food Service Staff Labor Agreement
 3. Food Service Director Labor Agreement
 4. Superintendent's Contract
 5. Nicole Pfeifer from MA 4 to Career Step 3 (correction in step placement)
 6. Kay Pederson from BA 2 to Probationary 3 (correction in step placement)
 7. Discontinue part-time status of activities director position, post full time position effective 7-01-08. Motion passed 7-0.
 - D. Leave Requests:

S Gallagher moved, C Milano seconded to approve the leave requests. K Max moved, B Schaust seconded to amend the motion and separate the leave requests into two items for approval. Motion passed 7-0.

 1. Memorandum of Agreement re: Alan and Cindy Briesemeister request for extended leave. After discussion, a motion from Galagher, seconded by Milano to approve the Memo of Agreement. Yea – Brasket and Milano; No – Schaust, Max, Douglas, Mulholland and Gallagher. Motion failed 5-2.

6. **PUBLIC COMMENT:** Community member Harlan Lewis requested a Delano high school student be named an associate member at board meetings with the benefit being feedback from the students regarding the governance of the school district.

7. ADMINISTRATIVE REPORTS:

- A. Superintendent: This week is MN School Board Appreciation week and Dr. Sweet presented the School Board Members with appreciation certificates. He also awarded and congratulated Sarah Miller, Direct of Business Affairs, with the Commissioner of Education's 2008 School Finance Award. Dr. Sweet talked about the Sherburne Wright Educational Technology Coop FCC License. The coop accepted a proposal to lease the FCC license and proceeds will go back into the Wright Tech Center. He reported on the National Conference in Education that he had attended with a focus on global education in our schools.
- B. Middle School Principal: Renee Klinkner recognized the Student Council and Ms. Soderberg for the success of the Pennies for Patients project that raised \$7114.88. She reported on Winter Activity day and congratulated Ashley Simonsen and Maureen Lax for representing the Middle School at the Regional Spelling Bee. Stephanie Smith will advance to the State Science Fair and Tylor Franklin advanced to the Section Swim Meet. Mackenzie Kraus and Brooke Jaunich were chosen for the MS Band Directors Assn Middle School Level Honor Band. The RC car season has come to a close and Ms. Klinkner thanked Ms. Soderberg for arranging a presentation for 8th grade on the Holocaust. The 2008-09 schedule has been started, 5th Grade Science Fair is Wednesday and conferences will be held this Tuesday and Thursday and Monday March 3rd.
- C. Elementary School Principal: Darren Schuler reported on fourth grade being selected for NAEP testing with ninety students randomly picked for reading, math and science testing and results will go on national report cards to compare to other countries. Elementary staff is working on the MN School of Excellence Application survey that includes 6 standards with 90 questions. March 10th is FRED (Fathers Reading Every Day) program encouraging parent involvement in grades K-2. February is I Love to Read month with a China theme.
- D. Director of Business Affairs: Sarah Miller reported on natural gas purchases, recommendations for HS/MS ventilation project and roof repair timeline. She gave financial updates on preliminary budget assumptions for FY08-09 and GASB 45. She reported on the need to determine costs for future retirement and current enrollment numbers.

8. BOARD REPORTS

- A. MAWSECO: S Gallagher was unable to attend the last meeting.
- B. Wright Technical Center: B Schaust is on the Wright Tech Executive Committee and they are working on personnel issues. Julie Warner, the assistant director has stepped in to the director job for this year. Building plans – Cosmetology and Police Protection are full classes with waiting lists and they talked about adding Culinary Arts in the future. Entrance to the Center will have to be rerouted because of construction on Highway 25.
- C. Community Education: L Mulholland reported on the request from the Senior Center for increased funding and on doing a survey on the areas of the board where people are needed. They also reviewed their mission statement and goals.
- D. Advisory Council: L Mulholland reported they are currently looking at book materials for areas in process. Visual Art, Music and World Language will write this summer.
- E. Schools for Equity in Education (SEE): C Milano reported on the 2008 legislative platform. She talked on changing demographics and lack of necessary funding for schools.
- F. DASA: S Gallagher reported next meeting is March 3rd.
- G. Safe Schools Committee: T Douglas reported on the January 30th meeting. Discussed a mock car crash scheduled around graduation with emphasis on drunk driving. He reported on emergency drills, lockdowns etc. Next meeting is April 30th.

9. OLD BUSINESS:

- A. April 22 Election Update: Wallace Johnson, through conversations with Sarah Miller, had requested the board discuss having a mail-in ballot for the April 22 election. The board discussed options and chose to continue to go with the tabulation machines at our 3 combined polling places as this process is already in place. The factual information brochure was reviewed by the board and will go to print tomorrow to be mailed out to all district residents next week. There is also a required mailing to all property owners that will go out the end of March.

10. NEW BUSINESS:

- A. Consider Bids for HVAC: Dan Bosch of Energy Services Group recommended going forward with the project with the base bid presented in a letter dated 20 Feb 08. K Max moved, B Schaust seconded to accept the recommended HVAC base bid made by ESG in the memo dated 20 Feb. 08. Motion amended by T Douglas, seconded by B Schaust to correct the Sentra-Sota Sheetmetal, Inc. bid from \$1,859,700 to \$1,847,000 and the total base bid from \$2,685,300 to \$2,672,600. Motion passed 7-0.
- B. Consider roofing bids: Sealed bids were opened Feb. 20, 2008 with recommendation that Peterson Brothers bid be accepted for \$177,100, line item #1, for the 2008 section of roof repairs. Brasket moved, Milano seconded to accept the bid. Motion passed 7-0.
- C. Approve Calendar for 2008-09: B Schaust moved, K Max seconded to approve the 2008-09 School Calendar as presented. Motion passed 7-0.
- D. Chinese Guest Teacher Program Renewal: L Mulholland moved, T Douglas seconded to renew the application for the Chinese Guest Teacher Program for 2008-09. Motion passed 7-0.
- E. Request from Delano Senior Center for Community Education funding increase from \$5,850 to \$6,500: The Community Education Advisory Council previously approved this request to support the Senior Center and its programs. L Mulholland moved, K Max seconded to approve the Delano Senior Center request for support. Motion passed 7-0.
- F. Approve Equestrian Club: S Gallagher moved, T Douglas seconded to approve affiliation with the Equestrian Club as a Delano Schools Activity. Motion passed 7-0.
- G. Declare Community Education scoreboard as surplus property: B Schaust moved, T Douglas seconded to declare the Community Ed scoreboard as surplus property. Motion passed 7-0.
- H. Next regular meeting March 17, 2008 at High School Media Center or other location to be determined: The March 17, 2008 meeting will be held in the High School at 7:00 pm.
11. **ADJOURNMENT**: K Max moved, B Schaust seconded to adjourn the meeting at 9:25 pm. Motion passed 7-0.

RECORDER


Mary Foell

BOARD CLERK


Carolyn Milano