

**SCHOOL BOARD MINUTES**  
Monday, January 5, 2015 7:01 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to Order/Pledge of Allegiance**

- A. The board chair calls the meeting to order.  
Record members as present or absent.

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Oath of Office**

The board chair conducts the election of officers. The new chair takes charge of the meeting after the election.

**3. Election of Officers**

A. **Chairperson**

Upon motion by C. Milano, seconded by R. Durick, the Board of Education elected A. Johnson as Chairperson of the Delano School Board. Motion passed.

B. **Vice Chairperson**

Upon motion by C. Black, seconded by A. Johnson, the Board of Education elected R. Durick as Vice Chairperson of the Delano School Board. Motion passed.

C. **Clerk**

Upon motion by A. Johnson, seconded by S. Baker, the Board of Education elected C. Milano as Clerk of the Delano School Board. Motion passed.

D. **Treasurer**

Upon motion by A. Johnson, seconded by C. Black, the Board of Education elected L. Seguin as Treasurer of the Delano School Board. Motion passed.

**4. Approval of Agenda**

Upon motion by R. Durick, seconded by C. Black, the Board of Education approved the meeting agenda. Motion passed.

**5. Annual Designations**

- A. Official Newspaper: Consider quotes from the *Delano Herald Journal* and *Sun Media*.  
Upon motion by C. Milano, seconded by L. Seguin, the Board of Education designated the *Delano Herald Journal* as the official newspaper of Delano Public Schools. Motion passed.

B.

## **School Board Compensation:**

### **Current Rates**

Regular Meeting/Workshops - \$60.00/meeting

Committee Meetings - \$25 minimum

(\$12.50/hour after two hours, not to exceed \$100)

Chairperson - \$300.00/year

Clerk - \$250.00/year

### **C. School Attorneys:**

Official Attorneys - Rupp, Anderson, Squires & Waldspurger P.A.

Local Attorney - Dick Grinley

Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent & Business Manager

### **D. Memberships:**

MSBA (MN School Board Association)

MAWSECO (Meeker and Wright Special Ed Coop)

SEE (Schools for Equity in Education)

Wright Technical Center (Career and Technical Coop)

CMERDC (Central MN Educ Research & Dev Council)

Resource Training and Solutions

MN State High School League

Sherburne-Wright Educational Technology Cooperative

### **E. Federal Grants:**

Title I, II

### **F. Delegate authority to make electronic fund transfers:**

Superintendent

Business Manager

Accountant

Payroll/HR Coordinator

District Office Clerk

### **G. Signatures for Elementary Activity Fund:**

Business Manager

Elem. School Admin Assistants

### **H. Prepayment of Bills:**

Avoid penalties and finance charges

Reimbursement of employees

Obtain discounts

Pre-approved contracts

### **I.**

**Mileage Reimbursement Rate:**

IRS rate (\$.575/mile)

**J. Official Depositories**

- State Bank of Delano
- Minnesota Lakes Bank (formerly Crow River State Bank)
- 21st Century Bank, Loretto
- Wells Fargo
- MN School District Liquid Asset Fund
- PMA Securities, Inc.
- U.S. Bank Corporate Trust Services

**K. School Board Regular Meeting Times and Dates for 2015:**

Recommended 4th Monday of the month at Delano City Hall beginning at 5:45 p.m. except March 16 (spring break), May 18 (Memorial Day) and December 14 (winter break), when the meeting will be held in the Delano High School Media Center.

**L. Renew Board Operating Protocol**

Upon motion by L. Seguin, seconded by R. Durick, the Board of Education approved items B-L. Motion passed.

6.

**Appoint Members to Board Committees and Representatives**

Committee	2014 Members	2015 Members
Buildings and Grounds	Baker*, Seguin, Durick	Baker*, Seguin, Durick
Meet & Confer	Seguin*, Black, Durick	Seguin*, Black, Durick
Transportation Negotiations	Milano*, Durick, Larson	Milano*, Durick, Larson
Classified Employee Negotiations	Durick*, Seguin	Durick*, Seguin
Teacher Negotiations	Black*, Johnson, Baker	Black*, Johnson, Baker
Administrative Negotiations	Johnson*, Black, Seguin	Johnson*, Black, Seguin
Finance/Insurance Committee	Seguin*, Black, Larson	Seguin*, Black, Larson
Delano City/School	Seguin*, Black, Larson	Seguin*, Black, Larson
Curriculum Advisory Council	Seguin*, Johnson	Larson*, Johnson
Community Ed. Advisory Council	Baker*, Black	Baker*, Black
MAWSECO (Meeker/Wright Special Ed. Coop)	Johnson*, Black	Johnson*, Black
Wright Technical Center	Durick*, Baker	Durick*, Baker
MN High School League & Activities Council	Black*, Durick	Black*, Durick
Professional Development Team	Milano*, Black	Milano*, Black
Site Base Committee - Elementary School	Seguin*, Black	Seguin*, Black
Site Base Committee - Middle School	Milano*, Larson	Milano*, Larson
Site Base Committee - High School	Larson*, Baker	Larson*, Baker
Delano Area Sports Association	Larson*, Durick	Larson*, Durick
Safe Schools	Baker*, Durick	Baker*, Durick
Schools for Equity in Education (SEE)	Milano*, Baker	Milano*, Baker
*Chair		

**Upon motion by C. Milano, seconded by C. Black, the Board of Education approved the Board Committees and Representatives. Motion passed.**

**7. Adjournment**

**Upon motion by L. Seguin, seconded by S. Baker, the meeting was adjourned at 7:22 p.m. Motion passed.**