



## PLANNING OVERVIEW

# **DRAFT**

**Objective:** To develop a Community Planning Group process to study data, review facilities, and discuss criteria, goals, and options to arrive at a consensus for addressing facility needs.

- **Meeting #1 – October 23, 2014**      ***INTRODUCTION***
  - Introductions
  - Organize the group
  - Establish ground rules
  - Layout the process and goals
  - Initial Observations / Preconceptions
  
- **Meeting #2 – October 30**      ***DATA REVIEW***
  - Review baseline data regarding facility and program needs
  - Review educational facility standards
  - Provide committee with understanding of school finances (including operating / building costs)
  - Development of Criteria / Needs
  - Tours (as needed)
  
- **Meeting #3 – November 13**      ***CRITERIA DEVELOPMENT***
  - Continued development of Criteria / Needs
  - Generate conceptual options to meet facility needs
  - Small group discussions and reactions
  - Develop consensus statements and evaluation criteria to be utilized for evaluation of various solution options
  
- **Meeting #4 – November 20**      ***PRELIMINARY OPTIONS***
  - Preliminary diagrams of Options for consideration
  - Develop consensus statements and evaluation criteria to be utilized for evaluation of various solution options
  - Small group discussions and reactions
  
- **Meeting #5 – December 4**      ***OPTIONS REFINEMENT***
  - Refined Options from previous meeting
  - Consider costs for meeting facility needs / discuss options for funding, including educational and operating needs
  - Finalize consensus statements
  
- **Meeting #6 – December 11**      ***RESOLUTION CONSENSUS***
  - Review final option / diagrams
  - Evaluate option against established criteria and consensus guidelines
  - Articulate recommendations;
  - Evaluate and prioritize facility options
  - Develop timeline recommendation for implementation of facility options
  
- **Monday, December 15**      ***PRESENT RECOMMENDATION TO SCHOOL BOARD***