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To: Community Planning Group
From: Kaitlin Schalow 
Date: November 25, 2014
Comm. No: 9999
Subject: Independent School District #879
Delano Public Schools
November 20, 2014 **Community Planning Group Meeting #4 Minutes**

Attendees:

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Discussion Topics:

- A. Recap of Meeting #3:
 - 1. Needs at the Elementary School:
 - a. Multi-purpose room.
 - b. Gifted/Talented room.
 - c. Conference room.
 - d. Flex spaces.
 - e. Flex office.
 - f. Too small: Gym, Cafeteria, Staff Lounge.
 - 2. Needs at the High School:
 - a. Chemistry room and Lab.
 - b. Flex Space for Science and Engineering.
Choir room (replace existing).
 - c. Band room, instrument storage.
 - d. Conference room for 20.
 - e. Special Education (Middle School/High School):
 - 1) De-escalation room.
 - 2) Equipment storage.
 - 3) Centralized storage.
 - f. Flex office.
 - 3. Needs at the Middle School:
 - a. Fifth/Sixth grade science room.
 - b. Flex office.
 - c. Flex space for science and engineering.
- B. Criteria Development:
 - 1. The group revised their initial criteria developed from the last meeting criteria developed touches on Safety/Security, Capacity and Programming.
 - 2. Safety and security:
 - a. Options should address:
 - 1) Secure vestibules inside all buildings.
 - 2) Duress/Panic buttons at all buildings.
 - 3) Cameras and lighting at outdoor areas.
 - 4) Notification system for lockdown (visual signal and sound).
 - b. The Group is in agreement that the District should continue to study security measures at all the District buildings, including Community Education.
 - 1) Particular concern was of security at the Main Entry at the Community Education building.
 - c. Separation of bus traffic and parent drop-off/pick up and student/staff traffic was of concern.
 - 3. Capacity:
 - a. Design Options should take into consideration enrollment trends. However, the building should not be overbuilt.
 - 1) The "possibility of future capacity need" should be revised to read "future capacity need."
 - 2) Areas that were originally designed for collaboration should be maintained.
 - 3) An acceptable grade configuration would be K-2/3-5/6-8/9-12?
 - a) The Group had discussion over the appropriate grade level divisions.
 - b) There was hesitation to go to a 10-12, since 9th graders share many of the same extra-curricular activities as the 10-12th graders.



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- c) Early Childhood through 2nd Grade would be an acceptable division.
 - d) The Group would prefer a 9-12 High School.
 - e) 3rd Grade should stay with K-2 or E-2.
 - f) 4-6?
 - g) 7-8?
 - h) Group will revisit the grade level divisions.
- b. The Elementary School will be operating at maximum capacity. The strain will exist at the middle and high school levels.
4. Programming:
- a. Programming should be a regular concern for the District.
 - b. There should be dedicated spaces for Science at the High School and Middle School.
 - c. Music at the Middle School/High School are undersized and in poor condition.
 - d. Industrial Tech spaces at the Middle School/High School.
 - e. Office staff space to foster collaboration.
 - f. ADA should be addressed District-wide.
 - g. Special Education:
 - 1) Centralized spaces.
 - 2) Pull-out spaces.
 - 3) ECSE should be by Early Childhood.
 - h. Community Education:
 - 1) There is value in Community Ed having a separate facility from the K-12 spaces.
 - a) "Separate" facility should be changed to a "unique" facility. It could potentially be in another building (shared).
 - 2) The Group was greatly divided over the use of the current Community Education Building.
 - a) Members of the Group would not mind abandoning the current Community Education building.
 - b) Others argued that Community Education's current location closer to downtown has its advantages for convenience to the greater community.
 - 3) The Group was in consensus that they did not hate the building.
 - a) There was concern that the building was not originally designed for preschool classrooms.
 - i. Spaces should be renovated to meet basic needs such as sinks, etc.
 - b) There are physical issues at the building, regarding ADA.
 - 4) A question was raised from the Group whether the Community Education building could be used for other programming? There was a suggestion from the Group that the building could be used for office/programming space.
 - 5) Currently, after-school programs accommodate 200+ students. Tiger kids club serves 340+ students during the summer months.
 - i. Buildings and sites:
 - 1) The Group agreed a single campus approach is of value to the community.
 - j. Athletics and activities:
 - 1) A new Performing Arts facility is important to educational development as well as community use/enhancement.
 - 2) The Stadium is in need of improvement.
 - a) Restroom facilities should be "permanent."
 - b) Concessions should have running water.
 - c) Members from the Group suggested putting Lockers at the Stadium area also.
 - i. The Group came to the consensus that stand alone lockers for Varsity players should not be built by the stadium.



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- d) The Group was in agreement that there is a need for more locker room space.
 - i. There should be separate team locker rooms from PE.
 - ii. Lockers should be conveniently located by the fields.
- e) Currently the athletics facilities/fields are underutilized because they are prioritized for Varsity sports.
- 3) More field spaces are in demand.
 - a) There is the desire to turf the main Stadium/one Soccer field (two total turf areas).
 - b) One additional baseball field (Varsity) on campus.
 - c) Additional two tennis courts that are lit.
 - d) One Additional Football/ Soccer field-Natural Turf.
 - e) Diving well and spectator seating.
- 4) The Group was in agreement that there should be an assessment of all Athletic spaces within the District.
 - a) The Group agreed that a pit at the Gymnastics space did not have to occur.
- k. Physical conditions criteria:
 - 1) Priority of enhancements at Community Education.
 - 2) Improved air quality/HVAC.
 - 3) All buildings to have envelopes.
 - 4) Technological infrastructure.
- l. General overarching criteria:
 - 1) Options must consider financial impact.
 - 2) Aesthetics must be appropriate for Delano.
 - 3) No options should create new problems.
 - 4) Options must address all criteria.
- m. Needs:
 - 1) Are the needs of the community addressed? Group was in consensus that it did.
- C. Preliminary options development/discussion:
 - 1. Current capacity needs:
 - a. Elementary
 - 1) Currently overcrowded.
 - 2) Take a grade out or have an addition?
 - b. Middle School:
 - 1) Currently overcrowded, projected 55+/- students.
 - 2) Take a grade out?
 - c. High School:
 - 1) Currently Crowded, projected 158 +/- students.
 - 2) Keep 9-12 and expand?
 - d. Overall capacity need: (2+) Grades and Early Childhood (TBD).
 - 2. Options:
 - a. Option 1: A new 3-5 grade building (or could be an E-K-1 building?)
 - 1) 4th grade out of Elementary School.
 - 2) 5th grade out of Middle School.
 - 3) Early Childhood to Elementary School.
 - 4) Land acquisition
 - 5) Expand Middle School/High School.
 - a) Tiger Kids Club would be with Elementary School programming.



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- b. Option 2: A New High School
 - 1) 3rd and 4th out of Elementary School.
 - 2) Early Childhood to Elementary School.
 - 3) Land acquisition
 - 4) 3-5 and 6-8 structure.
 - 5) Will be overbuilt by one grade?
 - 6) The Group is in agreement with the grade level organizations of 7-8 and 9-12.
 - a) A lot of current programming utilizes grades 9-12.
- c. Other options?
 - 7) All of Community Ed in existing buildings?
 - 8) Additions at all Elementary Schools, Middle Schools and High Schools?
 - a) Members of the Group would like to see the option of additions at all locations.

Next Meeting: December 4, 2014. A General Meeting will occur at 6:30 p.m. at the Community Education Building. An optional tour of the Community Education building will begin at 5:30 p.m. prior to the regular meeting.

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