



To: Attendees

From: Patrick Triggs | PT

Date: June 3, 2016

Comm. No: 152236

Subject: Independent School District #879 – Delano Public Schools
New Intermediate School User Group Meeting – Special Services
May 16, 2016 Meeting Minutes

Attendees:

Gwen Briesemeister, Independent School District #879	gwen.briesemeister@delanoschools.org
Jana Kragerud, Independent School District #879	jana.kragerud@delanoschools.org
Keely Swartzer, Independent School District #879	keely.swartzer@delanoschools.org
Heather Walberg, Independent School District #879	heather.walberg@delanoschools.org
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Barry Voight, Independent School District #879	barry.voight@delanoschools.org
Lynae Schoen, Wold Architects and Engineers	lschoen@woldae.com
Patrick Triggs, Wold Architects and Engineers	ptriggs@woldae.com

The Group met to discuss the developing User Group drawing. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies.

Discussion Topics:

- A. The Group reviewed the developing Special Services User Group drawing.
- B. LD:
 1. No lockers are needed.
 2. Lighting should be dimmable.
 3. The room should have three (3) tall furniture cabinets on wheels instead of built-in casework.
- C. Speech:
 1. No built-in casework should be included.
 2. The Group expressed concern that the room is small, but it is the typical size for a speech room at a new elementary school.
 3. Mobile tall cabinet furniture outside the speech room can accommodate its needs.
- D. DCD:
 1. The Group agreed that the toilet door-to-classroom door arrangement is acceptable.
 2. 16 identical lockers (eight (8) for students and eight (8) for paraprofessionals) should be provided. These are like the standard classroom lockers but have two (2) high hooks and two (2) low hooks to increase accessibility.

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- E. EBD:
 - 1. Lockers should be the same design as for DCD.
 - 2. Quiet room should be 6'-0" x 6'-0" inside.
- F. Motor Room:
 - 1. Lighting should be dimmable.
 - 2. Storage of student equipment should be accommodated by dividing the room with a half-height wall to keep children at play safe from bumping into the equipment. The storage area does not need wall pads.
- G. It was confirmed that carpet should be provided throughout special education rooms except modular rubber flooring at the motor room and half carpet/half hard surface at DCD.
- H. Next Steps:
 - 1. Wold will revise the User Group drawing based on today's meeting.
 - 2. Furniture will be discussed at a future meeting at a time and date to be determined.

cc: Traci Lawman, ISD #879
Bob Prell, ICS
Vaughn Dierks, Wold
Eric Linner, Wold

CN/ISD_879/152236/min/5.16.16 Special Services