



To: Attendees

From: Patrick Triggs | PT

Date: June 3, 2016

Comm. No: 152236

Subject: Independent School District #879 – Delano Public Schools
New Intermediate School User Group Meeting – Classroom and Flex Areas
May 16, 2016 Meeting Minutes

Attendees:

Jessica Benker, Independent School District #879	jessica.benker@delanoschools.org
John Bingea, Independent School District #879	john.bingea@delanoschools.org
Cay Griep, Independent School District #879	cay.griep@delanoschools.org
Josh Hiltner, Independent School District #879	josh.hiltner@delanoschools.org
Erin Olson, Independent School District #879	erin.olson@delanoschools.org
Nicky Pfeifer, Independent School District #879	nicky.pfeifer@delanoschools.org
Matt Schoen, Independent School District #879	matt.schoen@delanoschools.org
Barry Voight, Independent School District #879	barry.voight@delanoschools.org
Lynae Schoen, Wold Architects and Engineers	lschoen@woldae.com
Patrick Triggs, Wold Architects and Engineers	ptriggs@woldae.com

The Group met to discuss the developing User Group drawing. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies.

Discussion Topics:

- A. The Group reviewed the developing Classroom User Group drawing.
- B. 30 lockers should be positioned on the wall adjacent to the door into the room.
- C. A staff locker or lockable mobile cart should accommodate staff coat, bag, etc.
- D. Lockers should be vented and include a drip tray to catch runoff from coats and pants.
- E. The fourth wall is to be operable per the Core Planning Group.
- F. The Group agreed that there should be four poster drawers to maximize depth.
- G. Tackable surface should be provided over the full width of the teaching wall above the markerboards/tackboards to the ceiling.
- H. A tackboard should be provided behind the teaching station with space below for a bookcase. A minimum of three (3) 4'-0" tackboards should be in each classroom.
- I. The District reiterated that the Intermediate School will have the "next generation of technology." The design should be based on a wall-mounted interactive projector.
- J. Sixth Grade:
 1. The locker area should have 240 lockers which will use combination locks.

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

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2. Lockers should have flat tops for displays.
 3. The design should include a high shelf above jackets, etc., similar to classroom lockers.
- K. Flex Area:
1. Tackable surface should be provided in the Flex Area for showcasing student work.
 2. Connection for a flat screen TV should be provided in each area.
 3. Storage furniture for Foss kits, textbooks, and other shared resources can be in the flex area.
 4. Opportunities for teaching areas in the flex space would be a benefit.
 5. Furniture for the space will be discussed in the future and will be highly flexible and reconfigurable.
- L. Next Steps:
1. Wold will revise the User Group drawing based on today's meeting.
 2. Furniture including student storage, desks, mobile carts, etc. will be discussed at a future meeting, time and date to be determined.

cc: Traci Lawman, ISD #879
Bob Prell, ICS
Vaughn Dierks, Wold
Eric Linner, Wold

CN/ISD_879/152236/min/5.16.16 Classrooms and Flex Areas