

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The January 7, 2013, organizational school board meeting was called to order by past Board Chair Amy Johnson at 7:07 p.m. at Delano City Hall.
ROLL CALL: Present: Amy Johnson, Lisa Seguin, Sarah Baker, Randy Durick, Carolyn Milano and Mark Larson. Absent: Corey Black.

2. **Oath of Office:** Superintendent Schoen first swore in Amy Johnson, Randy Durick and Sarah Baker, all of whom were elected for 4-year terms expiring on December 31, 2016. Superintendent Schoen then swore in Carolyn Milano and Mark Larson, both of whom were elected to 2-year terms expiring on December 31, 2014.

3. **ELECTION OF OFFICERS:**
Chairperson: Amy Johnson nominated. Motion by C Milano, seconded by S Baker to close nominations and cast a unanimous ballot for Amy Johnson. Motion passed 6-0
Vice Chairperson: Randy Durick nominated. Motion by S Baker, seconded by C Milano to close nominations and cast a unanimous ballot for Randy Durick. Motion passed 6-0
Clerk: Carolyn Milano nominated. Motion by R Durick, seconded by A Johnson to close nominations and cast a unanimous ballot Carolyn Milano. Motion passed 6-0
Treasurer: Lisa Seguin nominated. Motion by A Johnson, seconded by C Milano to close nominations and cast a unanimous ballot for Lisa Seguin. Motion passed 6-0

4. **APPROVAL OF AGENDA:** S Baker moved, L Seguin seconded to approve the agenda as presented Motion passed 6-0

5. **ANNUAL DESIGNATIONS FOR 2013:**
 - A. **Employee Bonds:** R Durick moved, C Milano seconded to approve bonding at \$5,000 for each of the following: Motion passed 6-0

Business Manager	Middle School Principal
Supt. Secretary/Communications Coord	Middle School Admin Assistant
Accountant	Elementary School Principal
Food Service Admin Assistant	Elementary Office Admin Assistants
Payroll/Human Resources Coord	High School Principal
Volunteer Coordinators	High School Admin Assistants
Superintendent	Activities Director
Community Ed Director	Activities Admin Assistant
ECFE Coordinator	TAC Coordinator
Tiger Kids Club Coordinator	Community Ed Admin Assistant

 - B. **Official newspaper:** C Milano moved, S Baker seconded to approve The Delano Herald Journal as the official newspaper for 2013 at \$4.50 per column inch, which is an increase of \$.50 over last year. Motion passed 6-0

Corey Black arrived at the meeting at 7:35 p.m.

S Baker moved, L Seguin seconded to accept and approve items C through M:

C. School Board Compensation:

Regular meeting/Workshops - \$60/meeting
Committee meetings - \$25 minimum, \$12.50/hour after two hours not to exceed \$100
Chairperson - \$300/year
Clerk - \$250/year

D. School attorneys: Accept the following as school attorneys for 2013:

Official attorneys: Rupp, Anderson, Squires & Waldspurger, P.A.
Local attorney: Dick Grinley

E. Memberships: Authorize the following memberships for the 2013 school year:

MSBA (MN School Board Association)
MAWSECO (Meeker and Wright Special Education Coop)
SEE (Schools for Equity in Education)
Wright Technical Center (Career and Technical Cooperative)
cmERDC (Central MN Education Research & Development Council)
Resource Training and Solutions
MN State High School League
Sherburne-Wright Educational Technology Cooperative

F. Federal Grants: Authorize applications for the following federal grants: Titles I and II

G. Delegate authority to make electronic fund transfers: Delegate the Superintendent, Business Manager, Accountant and Payroll/HR Coordinator to make electronic fund transfers.

H. Signatures for Elementary Activity Fund: Delegate the Business Manager and Elementary School Admin Assistants as signers for the Elementary Activity Fund.

I. Prepayment of Bills: Authorize prepayment of bills to avoid penalties and finance charges, employee reimbursements, obtain discounts and pre-approved contracts.

J. Mileage Reimbursement Rate: Set the 2013 mileage rate at the prevailing IRS rate (currently \$.56.5/mile).

K. Official Depositories: Authorize the following as official depositories for 2013: State Bank of Delano, Crow River State Bank, 21st Century Bank, Loretto, Wells Fargo Bank, MN School District Liquid Asset Fund, PMA Securities, Inc. and US Bank Corporate Trust Services.

L. School Board Meeting Times and Dates for 2013: Approve 4th Monday of the month at Delano City Hall beginning at 7:00 p.m., except March 18 (spring break), May 20 (Memorial Day) and December 16 (Winter Break), when the meeting will be held in the Delano Public Schools or City Hall, if available. Work sessions will be scheduled from 5:30 – 6:30 p.m. prior to each regular board meeting, as needed.

M. Renew Board Operating Protocol: (Attachment)

Motion passed 7-0

Superintendent Schoen swore in Corey Black, who was elected to a 2-year term expiring on December 31, 2014.

6. Appoint Members to Board Committees and Representatives: R Durick moved, S Baker seconded to appoint the following for 2013:

	<u>Board Member</u>
A. Curriculum Advisory Committee	Seguin*, Johnson
B. Community Education Advisory Committee	Seguin*, Black
C. Buildings and Grounds	Baker*, Seguin, Durick
D. Meet & Confer	Seguin*, Black, Durick
E. Transportation Negotiations	Milano*, Durick, Larson
F. Classified Employee Negotiations	Durick*, Baker, Seguin
G. Teacher Negotiations	Black*, Baker, Johnson
H. Administrative Negotiations	Johnson*, Seguin, Black
I. Finance/Insurance Committee	Seguin*, Johnson, Larson
J. MAWSECO (Meeker & Wright Special Education Cooperative)	Johnson* Black
K. Wright Technical Center	Durick*, Baker
L. MN HS League & DHS/DMS Activities Council	Black*, Durick
M. Staff Development	Milano*, Black
N. Site Base Committees:	
Elementary School	Black*, Milano
Middle School	Milano*, Seguin
High School	Larson*, Baker
O. Delano Area Sports Assoc (DASA)	Larson*, Durick
P. Safe Schools	Baker*, Durick
Q. Schools for Equity in Education (SEE)	Milano*, Baker
R. Delano City/School	Seguin*, Black, Larson

* Chair

Motion passed 7-0

7. ADJOURNMENT: L Seguin moved, S Baker seconded to adjourn the meeting at 7:51 p.m.

Motion passed 7-0

RECORDER _____
Mary Reeder

BOARD CLERK _____
Carolyn Milano