

Administrative Procedure

May 6, 2008

Adopted

602 A Procedures for Human Body Fluids and Materials Cleanup

I. Purpose

This procedure outlines the process to be followed in the event that human body fluids or materials are spread in the school buildings. These procedures are designed to minimize the risk of students, and staff of exposure to human body fluids and other materials that may contain agents of human infection.

Inherent in these procedures is the responsibility of staff to identify risks, to differentiate them according to severity, and to maintain adherence to these procedures.

II. Procedure

- A. Once an area is identified as containing human body fluids or other materials that are agents of human infection the area is to be immediately secured by whatever means possible. No one other than authorized school staff is to enter the area.
- B. The procedure to be used in decontaminating and cleaning the area will follow the Bloodborne Pathogen/OSHA standards (as referenced in Administrative Procedure 602) and will be carried out by the district's maintenance staff unless it is determined that an outside vendor is necessary.
- C. The administration, in consultation with the school nurse, will determine notification of parents, staff, students, or others on a case by case basis concerning each event. (Sample letter attached.)
- D. Once decontamination and cleaning is accomplished the area will continue to be secured until a full inspection takes place. The administration will make the determination, in consultation with the school nurse and custodial staff, as to re-opening the area.
- E. The administration, in cooperation with the school resource officer, will conduct a full investigation regarding who is responsible for the contamination of the area. School discipline policies will be followed as well as referral to the sheriff's department if appropriate.