

## **OPT OUT FOR RELEASE OF STUDENT DATA FOR 2014-15**

According to the Minnesota Data Practices Act, student directory information is public unless a parent requests that the information not be released. **A parent/guardian must complete and return this form by September 5, 2014, ONLY if they choose to opt-out of any of the categories outlined below.** Annually, parents can choose to opt-out of **ANY ONE** or **ALL** of the categories listed below. This form must be completed for each child and returned to the school he/she will attend for the 2014-15 school year.

**Please print clearly**

**Student Name:** \_\_\_\_\_ **Grade Attending:** \_\_\_\_\_  
**School Attending:** Delano Elementary School

### **Student Directory Information**

Parent/guardian names, address, and home phone number  
Student name and year of graduation

Check all that apply:

- \_\_\_\_\_ **I choose to opt-out of Student Directory Information**  
\_\_\_\_\_ for non-district publications  
\_\_\_\_\_ for district/school/student publications  
\_\_\_\_\_ for district/school display cases

### **Photos/Video Transmissions**

Throughout the year, photographs and video are taken in classrooms and at school activities. Some of these may be published in district publications or submitted to local newspapers. Photos may also be published on the district website with no or limited student identification. A child's name will be used if necessary or the name of a teacher, grade and school might be used for photo identification.

Check all that apply:

- \_\_\_\_\_ **I choose to opt-out of Photos/Video Transmissions**  
\_\_\_\_\_ for non-district publications/productions  
\_\_\_\_\_ for district/school/student publications/productions  
\_\_\_\_\_ for district/school/teacher websites  
\_\_\_\_\_ for district/school display cases

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*If you have any questions, please direct them to your building principal.*