

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The May 21, 2012 regular school board meeting was called to order by Chair Amy Johnson at 7:02 p.m. at Delano City Hall.
ROLL CALL: Present: Amy Johnson, Sarah Baker, Lisa Seguin, Randy Durick, Peter Brasket, Carolyn Milano and Corey Black. Absent: None.
2. **APPROVAL OF MEETING AGENDA:** P Brasket moved, S Baker seconded, to approve the meeting agenda as presented . Motion passed 7-0.
3. **PROGRAM REVIEW: Community Education – ECFE/Wee Tigers Preschool – Jane Shaffer, Coordinator and Tiger Kids Club – Becca Seiberlich, Coordinator:** Jane Shaffer reported on the ECFE and Wee Tigers Preschool programs. The mission of ECFE is to support and strengthen families. Jane stated that ECFE is a great way for families to start a relationship with the school district. The mission of Wee Tigers Preschool is to provide children with a positive learning environment and a variety of experiences which help children grow individually, socially, intellectually, physically and emotionally in a manner appropriate to their age and stage of development. School Readiness matches a child's needs with local services. There is a very strong parent involvement component in Preschool because parents are the best advocates for their children. There are also inclusion classrooms for ECSE preschool students. Becca Seiberlich reported that Tiger Kids Club will be combining with Discovery Zone this summer to create "summer camp" programming for their students. The TKC goals for fall are to continue to set up learning areas; help the students learn the connection between the spoken and written word; work on social skills needed for Kindergarten; and support Kindergarten through Grade 4 Learning.
4. **CONSENT AGENDA:** R Durick, L Seguin seconded to approve the consent agenda. Minutes: Board minutes for April 23, 2012 Regular School Board Meeting Minutes, May 16, 2012 Special Board Meeting Minutes; Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Wire Transfers, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, and Bills Presented for Payment. Donations: Art Supplies, \$800, from Greg Hani; to ECFE - \$300 cash donation Illinois Tools Works Foundation, \$300 cash donation from Gary and Katie Huff; Wells Fargo Community Support Campaign - \$516.37 from various donors. Motion passed 7-0.
5. **PERSONNEL MATTERS:** C Milano moved, S Baker seconded to approve the following personnel matters.
 - A. Retirements/Resignations/Terminations
 1. Jake Olson, DMS Assistant Girls Tennis, resignation effective for the 2012-13 school year.
 2. Paul Gabrelcik, DES Custodian, retirement effective 5-31-12; in Delano Schools for 14 years.
 3. Marjorie Miller, 9th Grade Volleyball Coach, resignation effective for the 2012-2013 school year.
 - B. Recommendations for Employment
 1. Steve Heil, DHS Principal, effective 7-1-12. Replaces Matt Schoen who will be Delano Schools Superintendent.
 2. DES Targeted Services Summer Program Teachers: Troy Bergmann (Program Supervisor), Teresa Langton, Lynda Sohns, Molly Stern, Julie Williams, Charlene Warne, and Ashlee Hunter. Paraprofessionals are Barbara Kenison, Nancy Heding, and Melissa Larson. Program is in session Mondays through Thursdays beginning 7-9-12 through 8-9-12 for 3 ½ hours per day.
 3. DMS Targeted Services Summer Program Teachers: Kiz Gorham and Rachel Kunde. Program begins 7-9-12 through 8-9-12.

4. ESY Summer School Program Teachers: Alyssa Ihli, Sarah Bersie, Jacob Dorsey, Jessica Nelson, John Byers, and Amy Larson. Paraprofessionals: Tracy Herkenhoff, Melissa Udstrand, Lisa Wedlund-Moonen, Jessica Cook, Kris Paulson, Cindy Rammage, Debbie Sparrow, Carol Nelson, Kim Muckenhirn, Kris Zeller, Hannah Bauman, Sheila Screeden, Courtney Diwi, and Linda Gangroth. Program runs Monday through Thursday beginning 7-9-12 through 8-9-12 from 8:15 a.m. – 11.45 a.m.
5. Benjamin Studer, TAC Gymnastics Student Aide, effective 4-9-12.

C. Contract/Assignment Changes/Approvals

1. Julie Strobl, Tiger Activity Center Supervisor, effective 3-21-12.
2. Sondra Hinnenkamp and Rebecca Olmscheid, request to job share (Grade 2) for the 2012-13 school year.
3. Jon Moen, Technology Support Specialist, 2012-2014 Agreement, effective 7-1-12.
4. Rachel Kunde, DMS 7/8 Language Arts and W.E.B. Coordinator for the 2012-13 school year. Replaces Melody Soderberg who will be on Extended Leave of Absence.

D. Leaves of Absence

1. Laura Holmquist, DHS Special Ed Teacher, requesting family leave beginning approximately 9-1-12 through 10-21-12.
2. Kay Pederson, DMS Health/Phy Ed Teacher, requesting family leave beginning approximately 5-31-12 through 6-7-12.
3. Emily Wurm, DMS Paraprofessional, requesting family leave beginning approximately 11-30-12 through 1-11-13.
4. Caroline McCoy, DHS Mathematics Teacher, requesting leave of absence for the 2012-13 school year.

Motion passed 7-0

6. PUBLIC COMMENT: None.

7. ADMINISTRATIVE REPORTS:

- A. Superintendent: Dr. Sweet reported that district's website has been upgraded; it is easier to work with and easier to read. Dr. Sweet attended a workshop at Resource Training and Solutions, and Mary Ciccone of Parents United gave a presentation on "What the public doesn't know in regards to public school finance." Dr. Sweet asked Ms. Ciccone to present that same information at the June 25th regular School Board meeting. Dr. Sweet also reported that the Wright County school and city administrators met last week, and both he and Bob Duris will continue to be involved with the group after their retirements; the next meeting will be held on November 29, 2012. The cities were encouraged to hold candidate forums in September and October before the election in November.
- B. Middle School Principal: Renee Klinkner reported that the MCA Math tests were done online this year, thus the results were available immediately, and they were very good. The Middle School handbook has gone through the site-based committee and will be presented at the June Board meeting. Ms. Klinkner reported that was a good turnout for both the 4th and 6th grade orientation sessions. Ms. Klinkner gave Kudos DMS PIE and Alex Roeser for the technology initiative that was started this year by putting an iPad into the hands of the Middle School teachers. The staff have been voluntarily attending "Coffee Talks" with Joe Haas, and the last two sessions were on using the iPad, and both of those sessions were very well attended. The 5th Grade had a great trip to Long Lake Conservation Center. The Middle School is currently going through the hiring process to cover staff taking leaves. Jessica Benker pursued a grant to fund having the Stepping Stones program come to every 6th Grade classroom – the focus was on bullying. June 1st will be Exploratory Day at the Middle School.

High School Principal: Matt Schoen reported that the High School is in the mode to make sure students finish strong. Now is a time to recognize the students' hard work. The Senior Brunch and Spring Fling will take place on Friday, and a number of students will be volunteering and helping the City of Delano beautify and clean up the city that morning. The Commencement Ceremony will be held on June 3rd. The MCA tests were not done online in the High School, but they hope to have the results before the June Board meeting. If the data is available, Mr. Schoen will report on the results at that time.

Elementary School Principal: Darren Schuler reported that the Elementary School started testing on April 10th. The math results look positive, and they are retesting students who did not do well. The NWEA testing will be completed tomorrow. The Elementary is currently hiring a 1st Grade teacher; there were over 200 applicants, and they had many outstanding candidates from which to choose. Grandparents Day for 1st Graders will be on Friday; Mr. Schuler thanked all of the parents who help with this day. The 4th Grade concert will be held tomorrow, and the 1st Grade concert will be held on Thursday. June 4th will be the annual 4th Grade Sleepover; Mr. Schuler thanked the teachers, Nurse Mary, and the parents who all volunteer for this event. Last week, the Elementary finished up with Linda Moraal, the Clay Lady. Linda had been at the Elementary for a month-long artist in residency program. All of the students got a chance to work with clay and create a piece of art. Mr. Schuler thanked PIE for their donation to fund Linda and the program.

- C. Business Manager: Mary Reeder reported the district is currently in the process of collecting bread and milk quotes; the deadline is June 1, and the results will be presented at the June Board meeting. Ms. Reeder also wanted to remind everyone that Dr. Sweet's retirement party will be held on Wednesday, May 23rd, at the Delano Legion starting at 3:30 p.m.
- D. Community Education Director: Diane Johnson reported on that 60 – 70% of people registering for summer classes do so online. The SHARP students attended an underage drinking presentation by Wright County on May 9th, and the students will take part in cleaning up the downtown park on the morning of May 25th. The YAR students finished the Randy's Sanitation highway clean-up fundraiser on May 9th. 4 of the 6 Delano DI teams have advanced to Global Finals in Knoxville, TN. The Lion Club have the Yo Yo Beanz team a \$1,000 donation to support their trip to Globals. The WOW! Team sponsored a "Movie Under the Stars" event on May 12th; about 150 people attended and \$1,358.07 was raised to help support their trip to Globals. The group thanked their movie sponsors: Alex Roeser Agency, Apple Jacks, Delano Floral and Gifts, J & J Glass, Landscape Structures, Peppermint Twist, Star West, State Bank of Delano, and Wenck. There were 5 participants who competed in the regional Special Olympics Tract tournament held in Albany, on Saturday, May 12th. Thank you to the girls Track participants who helped coach this team.

8. BOARD REPORTS

- A. MAWSECO: P Brasket reported that there was a meeting on April 25th, and that MAWSECO is doing some restructuring of their staff and programs – one staff member will be added. All staff contracts have been settled for an average of 4% over two years.
- B. Wright Technical Center: R Durick reported that Wright Tech met twice on the same day. The first meeting was with Big River to work on the strategic plan and to help the Board and school find direction on their mission and a process to determine characteristics of the next Director, since Julie Warner is planning to retire. The second meeting was for the Board; all contracts are settled, and the Board chose to extend the auditors for an additional two years.
- C. Community Education Advisory Council: L Seguin reported that there was a meeting on May 3rd. The group reviewed sample web designs; the Community Ed website is going to be redesigned. Gail Sinkel gave a report on the Delano Senior Center statistics regarding the Number of people served.

It was Gail's 28th anniversary with the organization, and Ms. Seguin wanted to publicly recognize Gail's service.

- D. Curriculum Advisory Council: A Johnson reported that there was no meeting.
- E. Schools for Equity in Education (SEE): C Milano reported that last meeting of the school year will be on Thursday; there will be a regional meeting during the summer. Ms. Milano wanted to let the public know that great schools begin at the ballot box. Ms. Milano is asking the voters to ask the candidates how they plan to support public schools in the upcoming years, especially in 2013, as it is a major funding year for schools. Ms. Milano pointed out that all public school children must have access to a great education, regardless of where they live or their economic circumstances.
- F. DASA: P Brasket reported that there was a meeting on April 25th. Mr. Brasket stated that the second generation of leadership has done a great job this year getting the finances in order; 95% of DASA's revenue is generated by parents, and there is a strong connection between DASA and CRYHA.
- G. Safe Schools Committee: S Baker reported that there was a meeting on May 11th. There was discussion about bullying and suicides linked to that behavior. Ms. Baker said it was good to hear all of the programs and policies that the district is putting in place to deal with the issue. The mock car crash was successful, and there will be a mock chemical spill disaster held at Delano Schools during July that will involve local, state and federal agencies.
- H. Staff Development: C Milano reported that there was a meeting last week and the August workshop days were finalized.
- I. City/School: L Seguin reported that there was no meeting.

9. OLD BUSINESS:

- A. Review Operating Levy Information: Dr. Sweet reported that on May 16th, the Board received the results of the scientific study that was conducted by Springsted, Inc. Dr. Sweet also stated that he has "key facts" on the district website under "Superintendent" that addresses questions from constituents. S Baker said that the Board is continuing to get info on how to provide information to the public in a clear and concise manner. The Vote Yes committee has a website that is up and running: voteyesdelano.org, and the website will continue to add FAQ's. A Johnson encouraged the public to continue to reach out to Dr. Sweet and the Board if they have any questions or comments. Dr. Sweet noted that 87% of those voters surveyed Delano Schools an A or B when grading the district as a whole. There will be a Board workshop on June 4th to continue discussion on the upcoming operating levy.
- B. Final reading Policy 809 Health and Safety: Mary Reeder reported that legislative changes will affect requirements for levying for Health and Safety funds. In the past, the Board would approve and sign a document stating that all state and federal regulations are being followed. The new legislation requires that a Health and Safety policy be adopted and the Health and Safety budget be approved by the Board each year. A copy of the minutes showing that the budget was approved and a letter stating that a Health and Safety policy is in place for the district are the new annual submission requirements so that the district can levy for Health and Safety funds. P Brasket moved, L Seguin seconded to approve the first reading of policy 809 Health and Safety as presented.
Motion passed 7-0

10. NEW BUSINESS:

- A. Q Comp Annual Report – Presented by Q Comp Advisors: Meghan Gibas and Neva Stoebner presented the Q Comp Annual Report. This was the second year that the district had an internal review rather than a review by the MN Department of Education; the evaluation is much more efficient when done internally. S Baker noted that Q Comp is very labor intensive, demands internal and external accountability, and creates a culture of professional standards that we may not

otherwise have in the classrooms. L Seguin moved, S Baker seconded to acknowledge receipt of the Q Comp review as presented. Motion passed 7-0

- B. Conduct hearing in connection with adding a fee for participating in College in the Schools (CIS) courses: Dr. Sweet first wanted to express that he objects to all fees charged to students; public education should be free. With that said, Dr. Sweet feels that with all of the things that the district charges for, this particular item has value. Students also receive “college readiness” when taking CIS courses. The district’s legal counsel has given an opinion that it is legal to charge a fee for CIS classes, but a hearing had to be held in order for the fee to be put in place. Barb Janus, resident on Nelson Road, wondered if there were any statistics as to how many students used to go PSEO before CIS was put in place. She asked if the district was afraid more students would opt to go PSEO if a fee was charged. Ms. Janus also wondered if the district had considered the cost savings and benefits of these students, such as low disciplinary issues, high attendance rates, and high test scores – all of which help bring other students to the district. Ms. Janus also inquired if a student took a CIS class but chose not to take the test for college credit, would there still be a charge. Mr. Schoen said that currently it is very rare for a student not to take the CIS test for college credit; usually happens because the student had to withdraw from the class. Mr. Schoen’s opinion on whether a family would opt for PSEO over CIS was that financially a family would spend at least this same amount in gas to get the student to college; he feels there is value in the CIS program. L Seguin noted that this is not a new way to charge fees; it is a way to recoup costs due to the failure of the levy in November 2011. Stephanie Schreyer, a parent in the district, asked which other classes have costs outside of teacher salaries and benefits for which a fee is being charged; those classes would be classes where the students keep or consume the property, such as Ind Tech, FACS, field trips, Phy Ed bowling and transportation fees. Ms. Schreyer also asked the Board to consider the advanced students who will not have any other option for a math class once they become juniors. Ms. Schreyer did not feel it was fair to charge those students for their achievements; she noted that the new fee seems to go against the district’s motto of Educational Excellence. Dr. Sweet reiterated that the district does not have a spending problem, it has a revenue problem. P Brasket moved, S Black seconded to recommend that for the 2012-2013 school year, affix a \$75 per class registration fee for any CIS course offered. R. Durick motioned to amend the original motion to add that the same discount be given for this fee as for athletic fees – Free – 25% of the \$75 fee and Reduced – 50% of the \$75 fee; Brasket seconded.

The amended motion passed 7-0.

The original motion with the approved amendment passed 4-3; Seguin, Baker and Milano voted nay. Motion passed 4-3

- C. Review Preliminary Budget for 2012-2013: Dr. Sweet and Mary Reeder presented the preliminary 2012-2013 budget to the Board for their review. Since the document had been drafted, there have already been changes; the final document will be available to the Board before the June meeting so it can be reviewed and changes made before being approved at the June 25, 2012 regular Board meeting.
- D. First reading policy changes from 2011 legislative session: Dr. Sweet presented a document that briefly described the changes to policies. The first group needs two hearings, and the 2nd non-substantive changes group only needs one hearing. S Baker moved, L Seguin seconded to accept the first reading of policy changes from the 2011 legislative session for policies 206, 301, 302, 515, 530, 604, 615, 618, 707 and 805 as presented. Motion passed 7-0

P Brasket moved, L Seguin seconded to accept the final reading of the non-substantive policy changes from the 2011 legislative changes as presented. Motion passed 7-0

- E. Curriculum updates for language arts and social studies K-5, 6-8, 9-12: Joe Vieau presented the language arts and social studies curriculum purchase recommendations for 2012-2013. The language arts common core standards, which added Native American literature and Minnesota Native American authors, were approved by the state, and the curriculum writing that was done last summer was to align the curriculum with the common core standards. There was a slight shift to non-fiction from fiction literature. The social studies groups put together a philosophy statement, and the Middle School added Chinese as a component. Mr. Vieau said that in the future, he may look at going to a “needs based” curriculum purchase cycle to help when the state makes changes to standards, which then delays purchasing. P Brasket moved, R Durick seconded to approve the curriculum updates for language arts and social studies as presented. Motion passed 7-0
- F. Approve changes in high school handbook for 2012-2013: Matt Schoen and Joe Vieau presented the changes to the 2012-2013 High School handbook. P Brasket moved, S Baker seconded to approve the changes in the 2012-2013 High School handbook as presented. Motion passed 7-0

11. ADJOURNMENT: C Milano moved, L Seguin seconded to adjourn the meeting at 10:08 p.m.
Motion passed 7-0

RECORDER _____
Mary Reeder

BOARD CLERK _____
Carolyn Milano