

# **SCHOOL BOARD MINUTES**

Monday, January 27, 2014 5:47 PM

## **Delano Public Schools**

Independent School District #879, Delano Minnesota

### **1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick and M. Larson

Members Absent: C. Black

### **2. Work Session**

D. Schuler presented information about All Day Kindergarten, M. Schoen updated the board on the following committees: Meet and Confer, Buildings and Grounds, and City and School. M. Schoen shared information about the new trail to be built along Tiger Drive, the open enrollment resolution, strategic plan and facilities planning. M. Schoen also shared staffing needs for the district for 2014-15 school year and shared feedback from mid-year superintendent's review.

Upon motion by M. Larson, seconded by R. Durick, the Board of Education called the meeting to recess at 6:50 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:02 pm.

### **3. Pledge of Allegiance**

### **4. Approval of Meeting Agenda**

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed.

### **5. Program Review - Wright Technical Center - Ray Przekurat, Director**

Mr. Przekurat shared the history and importance of the Wright Technical Center (WTC). WTC co-ops with eight school districts and offers 12 career and technical programs. They have an Alternative Learning Center (ALC), high school program and middle school program. WTC offers three blocks throughout the day to accommodate all the schools and students in the co-op. All Wright Technical Center programs have articulated credits, which means students will receive high school or college credits for the courses they take. WTC services students with special needs through students that will attain 4 year degrees. WTC is developing an apprenticeship program that will enhance their current on-the-job training program. Mr. Przekurat shared that businesses want more apprenticeship opportunities for students so they can teach students the skills they are looking for. Wright Technical Center is also exploring "distance learning," which will help spread the teaching opportunities brought to one school by a teacher, out to other schools in the co-op through the use of technology.

### **6. Consent Agenda**

Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the Consent Agenda. Motion passed.

A. School Board Minutes

1. December 16, 2013
2. January 6, 2014

**B. Financial Affairs**

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by R. Durick, seconded by M. Larson, the Board of Education approved the Personnel Matters. Motion passed.**

**A. Retirements/Resignations/Terminations**

1. Darcy Anderson, DES Part-time Food Service Worker, resignation effective 01-24-14.
2. Cheri Shouts, DHS Administrative Assistant, retirement effective 02-28-14. In Delano Schools for 18 years.

**B. Recommendations for Employment**

1. Justin Lund, DMS Phy. Ed. (long-term substitute position), beginning approximately 01-20-14 through 03-21-14 for Laura MacLean who is on family leave.
2. Staci Edworthy, DMS 7/8 Math (long-term substitute position), beginning 01-21-14 through 03-21-14 for Amanda Roff who is on family leave.
3. Lisa McDonald, DMS Special Education Paraprofessional (long-term sub position) beginning 01-02-14. This is a new position based on the needs of the students.
4. Wendy Kramp, DES Recess Paraprofessional, additional assignment of ECSE Paraprofessional for six hours per week based on the needs of the students. Additional assignment is effective 01-06-14.
5. Emilie Kalvig, DHS Junior Varsity Softball, beginning 03-10-14. Replaces Mandy Weinandt who resigned.

6. Melinda Bersie, DES Part-time Food Service Worker, beginning 01-27-14. Replaces Darcy Anderson who resigned.
7. Katie Lofrano, COMM ED Skiing/Snowboarding Club Supervisor, beginning 01-09-14. Replaces Ryan Hayes.
8. Rachel Dalbec, COMM ED Tiger Kids Club Substitute Aide, beginning 01-21-14.
9. Natalie Etzel, COMM ED Tiger Kids Club Substitute Aide, beginning 01-21-14.
10. Logan Hoiland, COMM ED Tiger Kids Club Aide, beginning 01-16-14. Temporary replacement for Haley Seuer while out for school activity.
11. Ryan Klatke, COMM ED Tiger Kids Club Aide, beginning 01-17-14. Replaces Mitch Brinkman who will remain on the substitute list.

C. Contract Changes/Approvals

D. Leaves of Absence

1. William Breeden, DHS Mathematics requesting family/adoption leave beginning 01-27-14 through 01-31-14.
2. Laura MacLean, DMS Physical Education Teacher, requesting extension of family leave beginning 01-02-14 instead of 01-20-14 as originally approved.
3. Marjorie Miller, DMS Social Studies Teacher, requesting family leave beginning 05-05-14 through the last student contact day of the 2013-14 school year.

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

A. Superintendent

Superintendent Schoen presented a second quarter update on the Strategic Plan. He shared that staff members are working on curriculum mapping, professional development days and topics for the 2014-15 school year, along with budgeting for professional development activities. Superintendent Schoen added that in the area of technology, the new wireless infrastructure will be implemented beginning in February and there will be access points in every classroom to meet the needs of the district. In addition, the Facilities Plan has been started and there will be a comprehensive plan by year's end.

B. Principals:

1. Ms. Klinkner  
No report from Ms. Klinkner.
2. Dr. Heil

Dr. Heil reported that Woodridge Church and Delano Public Schools worked out a capital improvement plan for a sound system for the auditorium. In addition, new seats have been ordered and will be installed April 14. The stage and lighting improvements will be next on the agenda. Dr. Heil spoke about SciTech and how businesses, the school and community are coming together to introduce the connection between career and education during SciTech week in April. He also shared that he has been conversing with colleges about partaking in SciTech and with local businesses about what skills and education they want their future employees to have. Dr. Heil stated that the military will also be in attendance at SciTech. Dr. Heil said that DHS Registration for the 2014-15 school year will take place next week and that the educational pathways in the registration handbook have been adjusted to help parents better understand what students need to take to satisfy graduation requirements and prepare for post-secondary degrees.

3. Mr. Schuler

Mr. Schuler reported that DES has author/illustrator Gary Harbo in residence during January and part of February. He added, that on February 17, from 6-7 pm, there will be a family event to wrap up his visit. D. Schuler shared that Coborn's Math Mindfulness Night took place for first graders and third graders will enjoy this event on Thursday, January 30. February is "I Love to Read" month at DES, and D. Schuler said there will be a month of activities for the students surrounding the importance of reading. In addition, DES will be hosting a 2014 Olympics Opening Ceremony, each classroom will represent a participating country and they will follow their country throughout the games. D. Schuler shared that DES hosted All Day Kindergarten sharing and listening sessions for parents and they were well attended. The district is still looking at feasibility and staffing for ADK. He added that a new front entrance was installed at DES for security and the safety of the students during the school day. D. Schuler ended by inviting everyone to attend the Blue Ribbon School Celebration to be held March 3, 2014, at 8:30 am, in the DES gym.

C. Business Manager

No report from Ms. Reeder.

D. Community Education Director

Superintendent Schoen reported for D. Johnson. He reported that TKC Summer Registration Night is February 25, there are 41 students in the Snowskiing/Snowboarding Club and the Minnesota Reading Corp. application has been submitted. Superintendent Schoen shared that community members should visit the website and read emails from the district regarding closures and the rescheduling of classes.

## **11. Student Board Representatives Report**

A. Alex Grant and Abbey Hutchins

No report from Alex Grant and Abbey Hutchins.

## **12. Board Reports**

A. MAWSECO

A. Johnson reported that she attended the last meeting on December 17. They have been visiting sites such as the transitioning program which is for 18-21 year olds. This program teaches residents how to live on their own. A. Johnson added that the expansion of the TREK program which serves autistic children was discussed, especially in the areas of facilities and staffing. She shared that MAWSECO is losing their space in a building in HLWW because their bond referendum passed and they are reconfiguring their resources. In addition, funding was discussed by the group.

B. Wright Technical Center

R. Durick reported that the board met on Tuesday, January 7. They discussed budgets and the Wright Technical Center director will be asking for increased funding from the co-op of schools that fund WTC. M. Schoen added that providing the increase incrementally over a number of years while supporting the academic plans of WTC would be a good plan. R. Durick added that they discuss the strategic plan at each meeting to keep it moving forward. A. Johnson asked about discussing state funding of WTC with local legislators even though WTC is dependent on districts for funding at this time. R. Durick shared that they are seeking grants and want to levy for health and safety, preferred maintenance, etc. This levy funding would come from the member districts.

C. Schools for Equity in Education (SEE)

C. Milano reported that The Day at the Capital to support Schools for Equity in Education (SEE) is on April 8 for Delano. She added that this day is meant to educate and engage community members to continue the conversation with our legislators regarding the need for equalization in school funding throughout the state of Minnesota. C. Milano encouraged individuals to go to [www.SchoolsforEquity.org](http://www.SchoolsforEquity.org) for more information.

D. Delano Area Sports Arena (DASA)

M. Larson reported that DASA met twice since the last school board meeting. They discussed the cooling towers, which are showing advanced signs of deterioration. He shared that there are high levels of rust and if they are cleaned to well it will damage the cooling towers. DASA will be replacing these in the summer of 2014.

E. Professional Development

C. Milano reported that the April 4 professional development day has been moved to June. She added that this group discussed budgeting, time scheduling and the 2014-15 school calendar.

### 13. Old Business

- A. **Second read of policies due to substantive and/or legal reference changes:** Policy 532-Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 613-Graduation Requirements, Policy 710-Extracurricular Transportation.

**Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the second reading of policies due to substantive and/or legal reference changes. Motion passed.**

### 14. New Business

- A. Resolution Limiting Open Enrollment and Adopting Standards for Accepting and Rejecting Open Enrollment Applications

**Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the Resolution Limiting Open Enrollment and Adopting Standards for Accepting and Rejecting Open Enrollment Applications. Motion passed.**

- B. Life and LTD Insurance Rate Proposals

**Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the Life and LTD Insurance Rate Proposals. Motion passed.**

### 15. Adjournment

**Upon motion by M. Larson, seconded by L. Seguin, the meeting was adjourned at 8:14 p.m.**