

SCHOOL BOARD MINUTES

Monday, August 27, 2012 7:00 PM

Delano Public Schools

Independent School District #879, Delano Minnesota

1. Call to order/Pledge of Allegiance

A. Record of members present or absent

Members Present: A Johnson, P Brasket, C Milano, L Seguin, S Baker, and R Durick

Members Absent: C Black

2. Approval of Meeting Agenda

Motion: Brasket Second: Baker Vote: 6-0

- 3. Program Review - MCA Test results and MMR (new accountability program from MDE)- Joe Vieau**
Joe Vieau reported that the MN Department of Education applied for a waiver to NCLB last year, and one of the requirements for the waiver was to have a new accountability system to put in place to replace NCLB. Multiple Measurement System is the new accountability system that has been implemented. The MN Department of Education of education wanted to recognize schools that are doing well, just not those schools that are struggling. The system will give two designations for each school: MMR - Multiple Measures Rating and FR - Focus Rating. Based on the MCA test scores, all schools will be given an annual Multiple Measures Rating, and the Focus Rating only looks at special populations for each district (for Delano, those special populations are our Free and Reduced and Special Education students). Title I schools are then ranked. Delano Elementary is the only Title I school in the district, so will be the only school that receives one of the 5 rating distinctions. The five ratings are: 1) Reward - Top 15%; 2) Priority - Bottom 5%; 3) Focus - Middle 10% with extreme achievement gaps; 4) Continuous Improvement - Bottom 25%; and 5) Celebration - Next 25% below Reward may apply for this rating.

Mr. Vieau also presented the 2012 MCA Data: ES - Reading overall 93.95%; Math overall 94.27% - these are the highest overall proficiency rates for the Elementary School. MS - Reading overall 86.75%; Math - 81.3%. HS - Reading 87.3%; Math 60.75%; GRAD Passage Rates - Writing 99%, Reading 89.27%, and Math 75.26%.

4. Consent Agenda

Motion: Durick Second: Seguin Vote: 6-0

A. School Board Minutes

1. August 13, 2012 - Workshop
2. August 13, 2012 - Special Meeting
3. July 23, 2012

B. Financial Affairs

1. Current Budget Status with Year to Date Adjustments

2. Investment Transactions, Wire Transfers, and Minnesota Liquid Asset Fund
3. Cash Report
4. Revenue Report by Fund
5. Expense Report by Fund
6. Expense Report by Program
7. Expense Report by Object
8. List of Bills Presented for Payment
9. Donations: Alysia Zens - \$240; Franklin Township - \$2,000 and City of Independence - \$2,500 for Summer 2012 Discovery Zone and Summer Trek programs; Woodridge Church - \$500 check and \$500 gift card to Otten Bros. for Elementary School Butterfly Garden

5. Personnel Matters:

Motion: Brasket Second: Seguin Vote: 6-0

A. Retirements/Resignations/Terminations

1. James Kittock, DHS/DMS Custodian, retirement effective 9-30-12. In Delano Schools 18 years.
2. Andrew Beard, DHS Vocal Music Teacher, resignation effective 08-30-12.
3. Nicole Holzer, DES Special Education Paraprofessional, resignation effective 8-20-12.

B. Recommendations for Employment

1. Julie Neby, DES Physical Education/DAPE Teacher (.52 FTE) effective 8-22-12 and DES Paraprofessional. Replaces Scott Hoeg who resigned.
2. Sarah Rude, DHS Social Studies/Economics effective 8-22-12. Replaces Marcie Greenwaldt who resigned.
3. Maria Vegdani, DHS Vocal Music Teacher, effective 8-22-12. Replaces Andrew Beard who resigned.
4. Christy Branes, English as a Second Language Teacher, effective 8-28-12. Replaces Barbara Ward.
5. Lori Bergh, DMS Long-term Substitute Teacher for Natasha Goudy who requested FMLA beginning approximately 9-10-12.
6. Linda Grangroth, DES Special Education Paraprofessional, effective 8-29-12. Replaces John Byers who resigned.
7. Erik Peterson, DHS Special Education Paraprofessional, effective 8-29-12. Replaces Marcie Heikkila who resigned.
8. Jamie Tokkesdahl, DMS Special Education Paraprofessional, effective 8-29-12. Replaces Tammy Dorholt who resigned.

9. Paul Gabrelcik, DES Part-time Custodian (.38 FTE), effective 9-4-12. Replaces Allan Anderson who transferred to the full-time position vacated by Gabrelcik's retirement.
10. Johana Baughn, Girls Soccer, Assistant (JV) effective 8-13-12. Replaces Tammy Dorholt who resigned.
11. Katie Beshears, NHS Advisor for 2012-13 school year. Replaces Caroline McCoy who is on family leave.
12. Marcie Heikkila, Part-time TAC Adult Supervisor, effective 8-15-12.
13. Melissa McKay, Part-time TAC Adult Supervisor, effective 8-15-12.
14. Jessica Nelson, Part-time TAC Adult Supervisor, effective 8-15-12.
15. Karen Weiman, Part-time TAC Adult Supervisor, effective 8-15-12.
16. Kjersten Moen, Part-time TAC Student Monitor, effective 8-12-12.
17. Allison Sandlass, Part-time TAC Student Monitor, effective 8-13-12.
18. Colette Bersie, Part-time TAC Student Monitor, effective 8-13-12.
19. Trevor Reed, Part-time TAC Student Monitor, effective 8-13-12.
20. Sam Fink, Part-time TAC Student Monitor, effective 8-13-12.
21. Christian Triplett, Part-time TAC Student Monitor, effective 8-13-12.
22. Anna Wischmann, Part-time TAC Student Monitor, effective 8-13-12.
23. Bethany Backer, Community Education Cook, effective 8-21-12. New position.
24. Tammy Frommelt, Tiger Kids Club Teacher, effective 8-27-12. Replaces Barbara King.
25. Tammy Wermager, Tiger Kids Club Teacher, effective 8-27-12. Replaces Robin Jacobson.

C. Contract Changes/Approvals

1. 2012-2014 Collective Bargaining Agreement with Delano Principals' Association.

D. Leaves of Absence

1. None

6. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

7. Administrative Reports

A. Superintendent

Mr. Schoen reported that last week, the ten new teachers were invited in for a two day program that was presented by the superintendent and principals; this program used to be handled by the Mentor Program, which was a budget cut for 2012-2013. Mr. Schoen had the new teachers evaluate the program and the presenters; he is currently having the information compiled. On Tuesday, the teaching staff are back, on Wednesday, there will be a District employee meeting in the morning, along with pictures, and then the rest of Wednesday and Thursday are for the teaching staff to meet with their principals and prepare their rooms for the first day of school. Mr. Schoen met with the staff of Stahlke Bus Company earlier this afternoon to present facts about the operating referendum

questions that will be on the ballot in November. Mr. Schoen said the meeting went very well.

B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported that the summer Targeted Services Program has finished; the program was taught by Kiz Gorham and Rachel Kunde this year. There were 25 students who attended the program this year, and if they had attended all 5 weeks of the program, they would have received 70 hours of academic intervention, which amounts to more than one quarter in an academic school year (59 hours). Ms. Klinkner also thanked the custodial staff for cleaning and preparing their building for the new school year. Ms. Klinkner reported that there will be a new Middle School Computer Lab in the Media Center, which will replace the old Computers of Wheels (COW). The building technology committee had asked for a stationary lab instead of getting another mobile lab. There are also Nooks available for student use this year that were purchased using budgeted Language Arts Curriculum dollars. There were two orientation meetings in August that were well attended; Ms. Klinkner has put together a bullying resource packet for parents. Three WEB events were held. PIE has purchased planners for all students. Ms. Klinkner also thanked Traci Lawman, who put together the calendar, which is a fundraiser for MS PIE. Last year, there 705 students in the Middle School and this year, the number has risen to 724, which means average class sizes of 30 in 5th Grade, 31 in 6th Grade, and 25 to 32 in 7th and 8th Grades. Ms. Klinkner also gave information on what is addressed during the three teacher workshop days i.e. new teacher evaluation tool, bullying, grading, AESOP, technology usage, Spec Ed training, and parent meetings.

2. Mr. Heil

Mr. Heil said that the last month has been a busy one in the High School; he and Mr. Vieau have been looking at a lot of data. Mr. Heil thanked the Board for the breakfast being provided tomorrow and the custodians for getting the building ready for the start of school. Mr. Heil reported that LINK met today under the supervision of Meghan Gibas, Mike Stoudt, Amanda Weinandt, and John Fitzer. 9th Grade Orientation is being held tomorrow night and the fall activities are under way. Mr. Heil said he is looking forward to a great year.

3. Mr. Schuler

Mr. Schuler reported on the Elementary MCA Scores. Mr. Schuler gave kudos to the staff, students and parents for doing all the work behind the scenes to keep increasing the students' test scores. Mr. Schuler stated that this school year will have largest average class size building wide for the past 25 years. The Elementary had a net gain of 18 students. Mr. Schuler reported on the Healthy Kids Healthy Communities Grant, which was offered through a partnership of Allina and Ridgeview. The grant is used to target childhood obesity and promote better family nutrition. The Elementary will use the grant to teach elementary-aged children about healthy living during school and after school hours, provide parents with resources and experiences so they can incorporate healthy nutrition and lifestyles in their homes, provide a community environment that supports healthy decision-making habits, will provide Wise Kids curriculum to be used in Grades K - 4, and develop a passport to help families measure the impact of healthy lifestyle changes.

The PIE Outdoor Movie Night will be held on Friday, September 7, 2012 on the Delano Elementary School front lawn. The movie will be "The Lorax" - concessions open at 7 PM and the movie begins at 7:30 PM.

Mr. Schuler thanked Woodridge Church for their \$1,000 plus labor donation for the planting and installation of the Butterfly Flower Garden at the front entrance of the Elementary School. Mr. Schuler stated that Woodridge Church is a great partner in our community; the church rents space at the Elementary building, and the church members have asked for ways to help make a difference in the building. Mr. Schuler also thanked Mike Jensen of Jenco for the use of his equipment during the planting process.

C. Business Manager

Ms. Reeder thanked Bonnie Inforzato for all of the work that she has put in on the new substitute calling system, AESOP. Bonnie went live with the system last Friday, and she will continue to work out any issues with the system as they become apparent. The preparation for the annual audit is well underway and the majority of the work will be complete by the end of September. It is possible that the audit presentation may take place at the October board meeting.

D. Community Education Director

Ms. Johnson reported that the Fall Brochure had been delivered that afternoon and the registration website will be opened tomorrow. Ms. Johnson reported on a few of the upcoming events - Fall Heritage Festival on 9/22/12 from 10 - 2 PM, which is put on by the Heritage Society and the Delano Chamber of Commerce; Youth Trialathon on 9/15/12 for Grades 2 through HS - there will be an adaptive course this year, as well. Community Ed will be offering healthy eating classes and a 6 AM Zumba class on Tuesday's. Ms. Johnson wished Jeanie Stortz good luck as she and her husband move out of state. Ms. Johnson said that Jill Woodward will be starting to teach after school Elementary art classes and Lisa Asbury will be teaching Elementary Spanish classes. The ECFE Open House will be held on 9/24 from 6 - 7:30 PM; the Destination Imagination Open House will be held on 9/18/12 in the Middle School Media Center; the Wee Tiger Preschool parent meetings were held today, and the Tiger Kids Club Open House will be this Wednesday from 4 - 7 PM. Diane also welcomed all of the new Community Ed staff, which included a new Cook position added so that lunches may be offered to Tiger Kids Club students both during the summer and school year. Ms. Johnson thanked Kris Larson, Food Service Director, for all of her help in getting the lunch program up and running. Ms. Johnson said that they could not have gotten it together without Kris' help and support. Wee Tigers Preschool purchased some Houghton Mifflin curriculum; one of the focuses of the curriculum is conscious discipline - strategies to promote positive behavior.

8. Board Reports

A. MAWSECO

A Johnson reported that the committee met on 7/24/12; Allyson reported on the federal and state

special ed funding. The committee also talked through summer and fall staffing needs. The committee is scheduled to meet again tomorrow.

B. Wright Technical Center

R Durick reported that the committee met on 8/7/12. One of the projects at Wright Tech Center each year is for the Construction Trades program to build a house; four bids for house construction materials for the house were reviewed, and the winning bid was chosen at that time. Julie Warner reported that the 2013 Perkins Grant is a little less than last year's grant, but that loss in revenue will not be an issue. The building maintenance and repair projects are complete. The Executive Committee spoke about the search for Julie's replacement; their time line is to have the job description defined in August, accept applications in January and announce the new director in April or May.

C. Delano Area Sports Arena

P Brasket reported that the committee met on 8/2/12. The budget of \$231,000 was set for the year; less than 10% of the revenue for DASA is from the school district. Mr. Brasket stated that the DASA Board is doing a very good job managing and that it is a very stable organization.

D. Staff Development

C. Milano reported that the committee met last week and went over the workshop days for the upcoming school year. Ms. Milano reiterated that it was important to keep this group together even though there is no funding for staff development because staff development leads to a true love of learning and enables staff be lifelong learners and keep abreast of new ideas.

9. Old Business

A. Final Review Policy 205

Mr. Schoen noted that the change to this policy was driven by new legislation regarding the statute on sessions that are closed by the Bureau of Mediation Services.

Motion: Johnson Second: Brasket Vote: 6-0

B. 2012 Operating Levy Update

Mr. Schoen reported that the first superintendent article came out in today's Delano Herald Journal, and that there will be weekly articles that will continue after the levy season is complete. Traci Lawman and Mr. Schoen mapped out themes for each week through the beginning of November - areas that will be highlighted include events taking place in the different buildings and operating referendum levy information. Mr. Schoen wanted it noted that Stahlke Bus Company does an outstanding job transporting and welcoming our students. Mr. Schoen had an opportunity to meet with the bus drivers today for about 40 minutes, and he thanked them for the job they do; the bus drivers are usually the first and last person to greet our students each day.

10. New Business

A. Update Committed Fund Balance Amount in General Fund

Ms. Reeder stated that in June 2011, the School Board passed a resolution to commit a portion of the fund balance each year for retirement benefits. The amount of the committed fund balance needs to be updated each year once the new amount is known. The amount of the committed fund balance for 2010-2011 was \$186, 667.23; the committed fund balance for 2011-2012 is \$183,028.88. The District has always set aside this amount in a reserve account, but with the passage of the new GASB54 regulations in 2010-2011, the district had to change the designation from reserve to committed. Once fund balance has been committed, it can only be uncommitted by Board resolution.

Motion: Durick Second: Milano Vote: 6-0

B. Addendum to 2012-2014 Community Education Non-Certified Handbook

Ms. Reeder reported that with the hiring of the cook at Community Education, an addendum to the

Community Education Non-Certified Handbook needed to be made to add a salary schedule for the new position. The cook will receive all other benefits in the Handbook, as allowed.

Motion: Brasket Second: Baker Vote: 6-0

11. Adjournment

The meeting adjourned at 8:19 PM.

Motion: Durick Second: Baker Vote: 6-0