

**SCHOOL BOARD MINUTES**  
Monday, June 27, 2016 5:46 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Approval of Meeting Agenda**

Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

D. Johnson shared changes/updates to 2016-2018 Community Education Handbook for Non-Certified Employees. M. Reeder reviewed details of FY17 budget and FY16 budget status. C. Black shared information and details considered with regards to placement of new intermediate school. M. Schoen shared survey information regarding district boundaries and neighboring properties. M. Schoen reviewed policies 522, 614 and 614-F.

Upon motion by L. Seguin, seconded by C. Milano, the Board of Education called the meeting to recess at 6:41 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 7:01 p.m.

**4. Pledge of Allegiance**

**5. Program Review - Q-Comp (Neva Stoebner, Maria Menz & Meghan Gibas)**

**6. Consent Agenda**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. May 23, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers

5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters**

**Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the personnel matters. Motion passed.**

**Voting in favor: Johnson, Durick, Seguin, Milano, Black and Baker. Voting against: None. Abstained: Larson.**

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

**A. Superintendent**

Superintendent Schoen reported that the district's Core Campus Committee will meet to discuss placement of the new intermediate school. He stated that the traffic study conducted by Wenck is complete and details have been shared with the Project Oversight Committee. M. Schoen stated that between the three possible options, the POC believes that option A, the northwest corner of the campus across from the elementary school, is the most appropriate placement for the school. He shared that after studying traffic flow, usage, and pedestrian safety that option B would alleviate traffic, but not enough to make a large difference. In addition, option C is not a viable choice. M. Schoen added that once the Core Committee meets and reviews options, a final location will be chosen. He stated that after the final decision is made, design, bidding and construction plans will begin. M. Schoen reported that three major projects will begin the week of July 11: elementary cafeteria expansion and ADA accessible bathroom, a secure vestibule/entrance and elevator at the community education building, and relocation of utility boxes in front of the high school. He stated the elementary and community education projects will not be completed by the end of summer, but they hope that the utility relocation is complete.

**B. Principals:**

1. Mr. Voight

Mr. Voight shared information about new middle school courses, Pathways for 7th graders and Communication Arts for 8th graders. He stated that curriculum writing is occurring this summer. Mr. Voight stated that World's Best Workforce legislation requires every student to have an individual learning plan. He added that learning plans used to begin in 9th grade, but with Pathways, it will begin at the 7th grade level. This program will be a great curriculum addition as the high school evolves into a 7-12 secondary school.

2. Dr. Heil

Dr. Heil reported that the graduation ceremony was successful and focused on the students. He added that the high school office will be closed until August 1, yet staff will be in periodically throughout the summer to check phone messages and emails.

3. Mr. Schuler (Mr. McDonald reported for Mr. Schuler)

Mr. McDonald reported that the first year of positive behavior intervention and support or The Tiger Way, which is a common language of expectations for everyone throughout the school, was successful. He added that there were four Tiger Way celebrations during the 2015-16 school year and office referrals went from 85 last year to 58 this year, which is a 32% decrease. Mr. McDonald shared that the elementary school is in the third year of ADSIS, which in the beginning consisted of a Reading Interventionist. This year ADSIS allowed for math and reading paraprofessionals and a behavior intervention paraprofessional which helped de-escalate behavior issues. Mr. McDonald reported that 630 Tiger Paw Awards were given to students this year. He also stated that FAST testing data showed a 5.5% increase in reading skills and a 7.5% increase in math skills from last year to this year. This data will be compared to MCA data to find correlations between the two tests. Mr. McDonald stated that the elementary added the CBM Reading Fluency Test because there is a correlation between fluency and comprehension. They found that 77% of students were reading at grade level. Mr. McDonald reported that the Student Success Team had 125 student referrals this year and 81% responded to interventions. In addition, 24 students were referred to special education and 79% of those students qualified for special education services.

C. Business Manager

Ms. Reeder reported that Delano Public Schools will have three school board member openings on the ballot at the November general election. She added that school board candidate information packets are available in the district office and candidate filing dates are August 2-16. Ms. Reeder stated that there is a two dollar fee to file.

D. Community Education Director

Ms. Johnson reported community education has received grants from Delano/Loretto United Way for Destination Imagination, RISE, summer recreation programs, YAR, and Tiger Kids Club. She added an Artist in Residency grant for \$2250 was received and Copper Street Brass will be conducting workshops for students, seniors and Tiger Kids Club. Ms. Johnson stated that Concerts in the Park begin July 13. She added that ECFE may qualify for pre-k funding and applications are due by July 1 for the programs that begin in the fall. Ms. Johnson stated that WEE Tiger Preschool summer programs began last week and there are still openings. In addition, \$15,000 in Pathways II funding was received for the 2016-17 school year which will offset the cost of preschool for low income families. Ms. Johnson reported there are 252 students registered for swimming lessons, 108 students in the Tiger Strength program and the youth tennis program is strong. In addition, she reported the Delano Destination Imagination results from the 2016 Global Competition in Knoxville, TN.

## 11. Board Reports

A. MAWSECO (Board Meeting Minutes 5.24.16)

B. Wright Technical Center

R. Durick reported the board met on June 7 and approved the master teacher agreement, director and principal contracts. He shared that the LTFM agreement will be approved and Delano Public Schools will be assessed \$12,500 for their portion of the agreement. R. Durick stated that Director Przekurat hired a Minneapolis firm to determine LTFM needs. He added that the CEO program concluded its first year and WTC is looking for investors for next year's program.

C. Schools for Equity in Education (SEE)

C. Milano reported meeting was held on Thursday, May 26. She stated that Tom Melcher attended meeting and SEE's Brad Lundell summarized the legislative session for the attendees.

D. City/School

L. Seguin reported that the committee reviewed the traffic study from Wenck and they feel option A for the new intermediate school is the best choice. She stated that property between water plant on Tiger Drive and new intermediate school would be used for green space. L. Seguin expressed the City of Delano is willing and open to work together on the school district building projects.

**12. Old Business**

**13. New Business**

A. Approve 2016-2017 DMS Student Handbook

**Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the 2016-2017 DMS Student Handbook. Motion passed.**

B. Resolution Approving WTC's LTFM Budget and Authorizing the Inclusion of the Proportionate Share of WTC's LTFM Projects in the District's Application for LTFM Revenue

**Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved the Resolution Approving WTC's LTFM Budget. Motion passed.**

C. Approve 2016-2017 Original Budget

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the 2016-2017 Original Budget. Motion passed.**

D. Approve Resolution Updating School District Population for Community Education

**Upon motion by R. Durick, seconded by C. Milano, the Board of Education approved the Resolution Updating School District Population for Community Education. Motion passed.**

E. Approve 2016-2017 Resolution for Membership in the Minnesota State High School League

**Upon motion by C. Black, seconded by L. Seguin, the Board of Education approved the 2016-2017 Resolution for Membership in the Minnesota State High School League. Motion passed.**

F. **First read of policies due to substantive and/or legal reference changes:** Policy 614-School District Testing Plan and Procedure and NEW Policy 614-F-District Test Security Procedures.

**Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the first read of Policy 614 and 614-F due to substantive and/or legal reference changes. Motion passed.**

G. **First and only read of policy due to non-substantive and/or legal reference changes:**

Policy 522-Student Sex Nondiscrimination.

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the first and only read of Policy 522 due to non-substantive and/or legal reference changes. Motion passed.**

**14. Adjournment**

**Upon motion by C. Milano, seconded by R. Durick, the meeting was adjourned at 8:05 p.m. Motion passed.**