

**SCHOOL BOARD MINUTES**  
Monday, February 22, 2016 5:46 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

**Members Present:** A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, and M. Larson

**Members Absent:** None

**Members Late:** C. Black arrived at 6:45 p.m.

**2. Approval of Meeting Agenda**

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

D. Schuler and J. McDonald presented a proposal for elementary orientation days on August 29 and 30, 2016. M. Schoen shared update from the Project Oversight Committee. M. Schoen reviewed first read of policies due to substantive and/or legal reference changes.

Upon motion by C. Milano, seconded by S. Baker, the Board of Education called the meeting to recess at 6:42 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 6:59 p.m.

**4. Pledge of Allegiance**

**5. Program Review - I Love to Read Month (Darren Schuler)**

Mrs. Jensen's first grade students read to the school board. She shared information about the activities and highlights of "I Love to Read Month" and details of author Patrick Mader's visit to the elementary.

**6. Consent Agenda**

Motion by R. Durick, seconded by C. Milano, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. January 25, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. Wire Transfers

4. Minnesota Liquid Asset Fund

5. Cash Report

6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by M. Larson, seconded by C. Black, the Board of Education approved the Personnel Matters. Motion passed.**

**9. Public Comment: None**

**10. Administrative Reports**

**A. Superintendent**

Superintendent Schoen reported on School Board Recognition Week. He commended the Delano School Board members for their service to the district which helps make Delano one of the highest performing districts in the country. In addition, Superintendent Schoen presented each of the board members with a School Board Appreciation Week certificate.

**B. Principals:**

**1. Mr. Voight**

Mr. Voight reported that the Targeted Services Program presented at the January School Board Meeting has moved forward and began serving students on Friday, January 29. This program serves students breakfast and provides additional help in Reading and Math outside of the school day. He shared that the middle school is going to expand this program next year with additional opportunities for students. Mr. Voight shared that MCA testing begins in April and test dates have been posted on the middle school and district websites. He added that the School Success Team has chosen FAST Testing as the platform for testing 5th and 6th graders next year. Mr. Voight stated that the data will be used for class placement and they will pilot FAST testing this spring. He reported that the Pennies for Patients fundraiser set a goal of \$7000 this year and to date \$6400 has been donated. Mr. Voight shared that he is beginning to redesign the Student Handbook for next year. In addition, a Scheduling Task Force Committee has been formed and 8th graders will have more control of their schedules beginning next year. He added that committees are being evaluated to make sure roles and purposes are validated. Mr. Voight stated that 7-12 school redesign and transitional work is underway with staff from both the middle and high schools. He reported that the 6th grade team began a new initiative, Mindset Matters and every two weeks students alternate Recess and Mindset Matters to help reinforce key characteristics that encourage success in students.

**2. Dr. Heil**

Dr. Heil reported that the ACT test will be offered to 11th graders on Tuesday, March 15. He added that other tests will follow throughout April and May. Dr. Heil commended Guidance Counselor Susan Farbo for receiving a distinguished award from North Dakota State University for providing access to higher education. He added that interviews have taken place for golf and hockey coaches and explained coach interview process and how it aligns with the MSHSL process. Dr. Heil added that the individuals who interview prospective coaches are the advisory team. He shared that 2016-17 class registrations are complete, will be input into Skyward, and staff will begin building schedules for next year. Dr. Heil reported that staff member listening sessions regarding secondary building re-design are complete.

3. Mr. Schuler

Mr. Schuler introduced MN Reading Corps staff members and stated that over the past eight years Reading Corps has been a great resource for the elementary school. He stated that three part-time grant positions have grown to three full-time positions over the past eight years. Delano Reading Corps teachers gave a presentation on the current program.

C. Business Manager

Ms. Reeder reported that Delano received Minnesota Department of Education's 2015 Finance Award. She added that a newly implemented 5-Year Projection Model used for budget forecasting will be presented at the March School Board Work Session.

D. Community Education Director

Ms. Johnson reported on an Youth Art Program that was offered on Saturday, February 20. She stated that 35 children plus parents and/or grandparents attended and it was made possible by a grant applied for by local artists. Ms. Johnson reported that Chris Runke, the new Youth Development Coordinator, began last week. She added that several new families began ECFE this winter and MN Reading Corp program has met benchmark goals for fall and winter. Ms. Johnson added that Community Education has received funding for the MN Reading Corp program for the 2016-2017 school year. She stated on Tuesday, February 23, TKC Summer Registration began and on March 8, 2016, the TKC Fall Open House will be held and registration will begin for the fall of 2016. Ms. Johnson shared that TAC membership is growing with new members signing up, not just membership renewals. In addition, Destination Imagination teams competed in the first regional tournament and one team qualified for the state tournament. The remainder of the teams will compete in the north regional tournament on March 5.

## **11. Student Board Representatives Report**

A. Thomas Grover and Dani Stevens reported

T. Grover reported that DMS Pennies for Patients fundraiser was coming to completion, winter sports have wrapped up and spring sports will begin soon. He added that on Valentine's Day only 5th graders exchanged candy. He stated that the question of the month was, "What clubs or organizations would you like to see at the school that don't already exist?" T. Grover reported that students would like a Delano rugby team, girls' football league or club, paddle game club and a bowling club. He added that the elementary school was celebrating "I Love to Read Month," author Patrick Mader visited, and there will be a Reading Carnival on Friday, March 4. T. Grover also reported that teacher Mr. Lyngen held a jump rope-a-thon for heart month. He added that elementary students requested a floor hockey team, chess/checkers team, rubics cube club, math club, science club and a magic club in response to the monthly question. D. Stevens reported that winter sports teams are in sectional play, three athletes signed letters of intent, choir and band have participated in contests and concerts, the Sadie Hawkins Dance took place on Saturday, February 13, and the HS Polar Plunge at Lake Calhoun will take place on Friday, March 4. She added that all proceeds will go to support Special Olympics. D. Stevens reported that students at DHS would like a ski team,

mens' volleyball and fencing in response to this month's question.

## 12. Board Reports

### A. MAWSECO

### B. Wright Technical Center

R. Durick reported that the Board met on Tuesday, February 9, for their organizational meeting. He stated that he was re-elected chairperson for the WTC Board. R. Durick shared that the enrollment at WTC is 502 students and 28 are from Delano. He added that WTC is updating technology throughout the building and this will be paid for by an outside source.

### C. Curriculum Advisory Council

M. Schoen reported that the Board met on Thursday, February 4. Art teacher Ray Cordes presented the Art curriculum and the national standards for visual arts. He explained that part of the Art curriculum is online learning, i.e. digital photography. M. Schoen added that R. Cordes is always looking at the interests of the students to create additional curriculum, and the art department supports several independent studies each year.

### D. Schools for Equity in Education (SEE)

C. Milano reported the last meeting was held on Friday, February 12. She stated that Senator Chuck Wiger spoke and encouraged SEE to have a strong presence at the capitol during the 2016 legislative session to support educational issues. The capitol visit for Delano will be Tuesday, March 15. C. Milano stated if individuals are interested in attending, please call Traci Lawman in the district office. The topics to be covered during the 2016 legislative session will be Teacher Development, Evaluation Training & Retention, Testing & Assessments, Early Childhood Education, and Scholarships. She added that SEE needs a unified voice about special education concerns, i.e. not spending general education funds on special education. She stressed the importance of equalizing special education mandates and funding for those services.

### E. Delano Area Sports Arena (DASA)

### F. Safe Schools

M. Schoen reported that the Safe Schools Committee heard a presentation from a wright county judge about the MN Judicial Branch E-Court Initiative, which is a digital format initiative that will make court information available in a quick, convenient and timely manner. He added that E-Court produces faster and more efficient document processing, is convenient for stakeholders, and provides appropriate access to public records and court information.

### G. Professional Development

C. Milano reported that the Professional Development Committee met on Thursday, February 18. Items of discussion included the January Professional Development Day and staff survey regarding technology needs. She shared that the March 9 Professional Development Day will include technology training and curriculum development. C. Milano stated discussions surrounded budgets and allocation of funds as well as ;looking at what the staff development future plan entails.

## 13. Old Business

## 14. New Business

### A. Agreement for the Purchase and Removal of Building (rental house)

**Upon motion by R. Durick, seconded by C. Black, the Agreement for the Purchase and Removal of Building was approved. Motion passed.**

### B. **First read of policies due to substantive and/or legal reference changes:** Policy 104-School District Mission Statement, Policy 404-Employment Background Checks, Policy 412-Expense Reimbursement, Policy 510-School Activities, Policy 511-Student Fundraising, Policy 512-School

Sponsored Student Publications, Policy 517-Student Recruiting, Policy 519-Interviews of Students by Outside Agencies, Policy 606-Textbooks and Instructional Materials, Policy 611-Home Schooling, Policy 903-Visitors to School District Buildings and Sites.

**Upon motion by M. Larson, seconded by C. Milano, the first read of policies due to substantive and/or legal reference changes were approved. Motion passed.**

C. Approve REVISED 2016-2017 School Calendar

M. Schoen explained that the original 2016-17 School Calendar was revised due to elementary orientation days which will be held on August 29 and 30. The revised calendar reflects this change.

**Upon motion by L. Seguin, seconded by R. Durick, the revised 2016-17 School Calendar was approved. Motion passed.**

D. Approve Application for 2016-2017 Girls' Hockey Cooperative Sponsorship

**Upon motion by C. Milano, seconded by L. Seguin, the Application for 2016-2017 Girls' Hockey Cooperative Sponsorship was approved. Motion passed.**

**15. Adjournment**

**Upon motion by L. Seguin, seconded by C. Milano, the meeting was adjourned at 8:26 p.m. Motion passed.**