

SCHOOL BOARD MINUTES
Monday, January 25, 2016 5:47 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A. Johnson, R. Durick, L. Seguin, S. Baker, C. Black and M. Larson

Members Absent: C. Milano

2. Approval of Meeting Agenda

Before approval of meeting agenda, A. Johnson requested the removal of Schools for Equity in Education (SEE) board report and the addition of E. Approve 2016 Pay Equity Report under New Business.

Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the meeting agenda. Motion passed.

3. Work Session

M. Schoen shared information about Project Oversight Committee, Core Committees and events that are currently taking place in the district to prepare for building projects. M. Schoen provided information regarding the 7-12 configuration process and stated that a survey has been emailed to staff members to collect soft data regarding future secondary school configuration. M. Schoen reported that the Finance Committee met and discussed future staffing needs which included a proposal for a Director of Teaching and Learning. He also shared the preliminary report of the upcoming bond sale.

Upon motion by M. Larson, seconded by S. Baker, the Board of Education called the meeting to recess at 6:49 p.m. Motion passed.

A. Johnson called the meeting out of recess and to order at 7:02 p.m.

4. Pledge of Allegiance

5. Program Review - Activities - Mr. Lindquist

6. Consent Agenda

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the consent agenda. Motion passed.

A. School Board Minutes

1. December 14, 2015
2. January 4, 2016
3. January 6, 2016

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by C. Black, seconded by S. Baker, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed.

8. Personnel Matters:

Upon motion by R. Durick, seconded by M. Larson, the Board of Education approved the personnel matters. Motion passed.

9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

10. Administrative Reports

A. Superintendent

Superintendent Schoen reported that the Redesign of Secondary Building and New Intermediate 4-6 Building Core Committees met on Wednesday, January 20. He added that these two core committees will participate in bus tours facilitated by WOLD Architects the week of February 1 to see existing schools and gather ideas. Superintendent Schoen stated that the Performing Arts Committee will tour in the coming weeks and the Core Campus Committee will tour facilities in the spring. He added that soil boring samples are being taken, site survey data is being collected, and the Project Oversight Committee will discuss the next steps of the building process on Wednesday, January 27.

Superintendent Schoen stated that a special school board meeting will be held at 6:00 p.m. on Tuesday, January 26, to accept the bid to sell the bonds.

B. Principals:

1. Mr. Voight

Mr. Voight reported that the Site Base Committee continues to focus on reading growth and proficiency and is providing tools to teachers, i.e. Flip Book, to incorporate reading strategies into their curriculums. He added that staff is designing a Targeted Services Program for students who need help with foundational skills in math and reading. Mr. Voight stated that students have been identified and the program will be offered Tuesday mornings from 7-8 a.m. He added that DMS staff are taking a technology inventory to identify better ways to utilize technology in the classroom. Mr. Voight stated that staff feels more professional development opportunities are needed to enhance utilization of technology in the classroom. Mr. Voight shared that discipline in the middle school has decreased, but in-school suspension has increased. He explained that the reason for this is in-school suspension is now used for students to teach about and work on appropriate behavior that should be displayed in school and with classmates. Mr. Voight also stated that 5th and 6th graders are disciplined with working lunches. These are not meant to punish, but rather to complete assignments. He also shared that the DMS Butterbraid Fundraiser begins in a couple weeks and their goal is to sell enough butterbraids to purchase an additional Chromebook cart for the middle school.

2. Dr. Heil

Dr. Heil reported that the registration process for the 2016-2017 school year has begun. Parents and staff have been asked to comment on the registration guide to continue improvement for future years. Dr. Heil stated that parents and students attended presentations explaining how students can earn college credit through CIS classes, AP classes, articulated credit, Project Lead the Way classes and the CLEP program. He added that students can also earn college credit through Wright Technical Center. Dr. Heil added that PSEO is an off-campus process of earning college credits. He shared that the high school has compared the GPA of CIS students to those of PSEO students and found that the GPA's are higher and the classes are more rigorous at Delano High School. Dr. Heil reported that a survey was emailed to staff to seek feedback when the district changes from a 9-12 high school to a 7-12 secondary school. He stated that administration wants to continue to build on the culture of educational excellence the district already has when this change takes place.

3. Mr. Schuler

Mr. Schuler reported that parent/teacher conferences were held today and professional development time was spent on horizontal and vertical alignment of curriculum mapping and Google training. Mr. Schuler stated that students completed FAST testing and staff members are working with students not projected to pass the MCAs. He shared that the January conferences are the second conferences of the school year and staff has received positive feedback regarding moving conferences up so that successes are celebrated and problems are identified earlier. Mr. Schuler shared a Tiger Way video to display what DES students are learning through this new PBIS program.

C. Business Manager

Ms. Reeder reported that lawn mowing bids for 2016 and 2017 will be accepted and the vendor will be approved at the March 2016 school board meeting. **Correction:** Delano Public Schools will request lawn mowing bids in February 2017.

D. Community Education Director

Ms. Johnson reported that Community Education received the Arts Council grant and a RISE program donation. She added that CE also received a grant to run a youth arts program that will be held on Saturdays. Ms. Johnson shared that interviews will begin on January 26 for a new Youth Development Coordinator, as Carley Olsem accepted a new position at Mound Westonka. She added that winter benchmarks for Reading Corps are underway, the Tiger Kids Club Open

House/Summer Registration is scheduled for Tuesday, February 23 and the Tiger Kids Club Open House/Fall Registration is scheduled for Tuesday, March 8. Ms. Johnson added that winter programs have been well attended, gymnastics has been cut to two nights a week for scheduling purposes, Wright County Soccer has 187 people enrolled ages 8-adult, and 146 swim students are registered. She shared that seven students from YAR went to the Delano Senior Center and helped seniors with technology questions. Ms. Johnson stated that the Destination Imagination Instant Challenge Day was on January 17 and there will be a free performance night before the regional tournament on March 5.

11. Student Board Representatives Report

A. Thomas Grover and Dani Stevens reported

T. Grover reported that high school final exams are complete and on Monday, January 18, high school students watched a video highlighting the life of Martin Luther King Jr. He added that Winterfest Week is coming up and student council has updated the schedule of events this year, which will include a Polar Plunge benefiting Special Olympics. T. Grover shared this month's question which asked students' perspective on the updates to the school campus which will be completed through the passage of the bond referendum. He stated that students felt everything they had hoped for is covered by the bond referendum. The most important items to high school students are the bathrooms, locker rooms and WIFI. T. Grover shared that winter activities at the middle school have begun. *Schoolhouse Rock*, the elementary school musical performances are at the end of February, Pennies for Patients begins next week, History Day and Winter Activity Day are also in February. He added that middle school students felt the most important items that will be addressed with the passage of the bond referendum is the art room and bathrooms. D. Stevens reported that Monday, February 8 is Winter Activity Night at the elementary school, Coborn's Math Nights are for kindergarten, 2nd and 4th grade students, and I Love to Read Month has begun and the schoolwide reading goal set at 200,000 minutes. She added that elementary students would like more cubby space, more books and their art room back due to the passage of the bond referendum.

12. Board Reports

A. MAWSECO (Board Minutes from December 15, 2015)

B. Wright Technical Center

R. Durick reported WTC Board met on Tuesday, January 5. He stated that Delano underutilizes the opportunities WTC offers students and would like to see more program participation by Delano students. R. Durick added that the new director has expanded WTC programs, i.e. the apprenticeship has grown from 8 students last year to 20 students this year. R. Durick shared that the WTC organizational meeting will be held in February and a new member will be joining the board.

C. Professional Development

M. Schoen reported that PD met last week and finalized plans for workshops that took place today. He stated that at the next meeting they plan to finalize the schedule for the March 9 Professional Development Day. M. Schoen added that during the next 3-4 months the committee will discuss the FY17 budget and revise the professional development work plan for Year 4 of the district's Strategic Plan.

13. Old Business

A. Second Read of NEW Policy 750 - Post Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds

Upon motion by R. Durick, seconded by L. Seguin, the second read of Policy 750-Post Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds was approved. Motion passed.

14. New Business

A. First and only read of policies due to non-substantive and/or legal reference changes.

Policy 201 - Legal Status of the School Board, Policy 303 - Superintendent Selection, Policy 401 - Equal Employment Opportunity, Policy 513 - Student Promotion, Retention and Program Design, Policy 529 - Staff Notification of Violent Behavior by Students, Policy 605 - Alternative Programs, Policy 701 - Establishment and Adoption of School District Budget, Policy 708-Transportation of Nonpublic School Students.

Upon motion by M. Larson, seconded by C. Black, the first and only read of policies due to non-substantive and/or legal reference changes were approved. Motion passed.

B. Repeal of Policy 612-Parental Involvement in Education, Chapter I LEA Programs.

Upon motion by M. Larson, seconded by C. Black, the repeal of Policy 612-Parental Involvement in Education, Chapter I LEA Programs was approved. Motion passed.

C. Resolution Limiting Open Enrollment and Adopting Standards for Accepting and Rejecting Open Enrollment Applications

Upon motion by C. Black, seconded by R. Durick, the Resolution Limiting Open Enrollment and Adopting Standards for Accepting and Rejecting Open Enrollment Applications was approved. Motion passed.

D. Approve List of Surplus Items

Upon motion by R. Durick, seconded by S. Baker, the List of Surplus Items was approved. Motion passed.

E. Approve 2016 Pay Equity Report

Upon motion by A. Johnson, seconded by L. Seguin, the 2016 Pay Equity Report was approved. Motion passed.

15. Adjournment

Upon motion by R. Durick, seconded by S. Baker, the meeting was adjourned at 8:25 p.m. Motion passed.