

**SCHOOL BOARD MINUTES**  
Monday, December 15, 2014 5:45 PM  
**Delano Public Schools**  
Independent School District #879, Delano Minnesota

**1. Call to order**

A. Record of members present or absent

Members Present: A. Johnson, C. Milano, L. Seguin, S. Baker, R. Durick, C. Black and M. Larson

Members Absent: None

**2. Approval of Meeting Agenda**

Before approval of meeting agenda, A. Johnson asked for removal of DASA board report and the addition of a personnel item under Retirements/Resignations/Terminations; the resignation of DMS Principal, Renee Klinkner.

Upon motion by A. Johnson, seconded by M. Larson, the Board of Education approved the meeting agenda. Motion passed.

**3. Work Session**

M. Schoen shared that the Facilities Committee meetings are complete and three members of the committee will present the facilities recommendation during the board meeting. M. Schoen added that the recommendation will be a new 4-6 building, along with several additional items that will impact all parts of the school campus and buildings. He stated that tax impact information was given to the committee at the last facilities meeting. M. Schoen also shared that there is a potential for an equalization of debt service funding from the state during the 2015 legislative session and gave examples of how it could impact a bond referendum if the district chose to go out in November instead of May. The Board discussed adding an additional meeting in January to gather more information about the facilities recommendation. M. Reeder asked the Board to accept an increase in substitute pay to \$110 for the remainder of 2014-15 and an increase to \$115 beginning in 2015-16. M. Schoen shared that DMS Principal, Renee Klinkner has submitted her resignation effective June 30, 2015. M. Schoen reported that Howard Lake-Waverly-Winsted will remove 80% of the middle school where MAWSECO is housed and re-purpose the facility. Two million dollars of improvements will be added during re-construction of the building and all member schools will pay a yearly lease fee. The Board discussed committee assignments and no changes were made at this time.

Upon motion by M. Larson, seconded by S. Baker, the Board of Education called the meeting to recess at 6:51 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:00 p.m.

**4. Pledge of Allegiance**

**5. Program Review - Truth & Taxation Hearing (Mary Reeder)**

**Facilities Committee Recommendation (Darrell Egly, Jason Seurer, Mark Schramel)**

Board Chair A. Johnson called the Truth & Taxation Hearing to order. M. Reeder noted a 1.1% increase in the levy which is \$54,000. M. Schoen addressed how federal guidelines and mandates

**influence how difficult it is to manage regulations, i.e. food service.**

**Upon motion by L. Seguin, seconded by R. Durick, the Board of Education closed the Truth & Taxation Hearing. Motion passed.**

**6. Consent Agenda**

**Upon motion by C. Milano, seconded by R. Durick, the Board of Education approved the consent agenda. Motion passed.**

**A. School Board Minutes**

1. November 24, 2014

**B. Financial Affairs**

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

**Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.**

**8. Personnel Matters:**

**Upon motion by S. Baker, seconded by M. Larson, the Board of Education approved the Personnel Matters. Motion passed.**

**9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.**

**10. Administrative Reports**

**A. Superintendent**

Superintendent Schoen reported that he has spent the last two months addressing district facility needs, although the other components of the Strategic Plan are moving forward and being addressed. He expressed that the curriculum mapping process continues and the professional development committee will be revising their work plan in 2015. Superintendent Schoen added problems still exist with the district network and wireless infrastructure, but they will continue to be addressed. He stressed that network and wireless problems at schools are common. Superintendent Schoen stated that the district is looking into "throttling software", which will help regulate the rate of application processing throughout the day. He added that Google tools continue to be implemented district wide and additional staff training will be offered in the coming months.

**B. Principals:**

1. Ms. Klinkner

Ms. Klinkner reported band and choir concerts are underway. She added that the DMS Global Service Project Day was Friday, December 12, and students spent Friday morning on community service projects. In addition, Winter Activity Day, Exploratory Day and Pennies for Patients are other opportunities this year that DMS students come together for academic growth and social development outside of their current social circles and establish relationships with staff members other than their current teachers. Ms. Klinkner added that the annual student survey is completed and she will share the results next month. In addition, Assistant Principal Steven Schauburger, Technology Committee Chair, has surveyed staff about needs and training. The staff conveyed that they need more training with Google and giving students access to the web and Google. Ms. Klinkner shared that Winter Activity Day registration and high school registration for 8th graders will take place in January.

2. Dr. Heil

Dr. Heil reported that the auditorium seating was mapped by Abbey Hutchins so individuals could find the seat(s) they donated. He added that winter activities have begun, teams are winning, and community members are invited to come partake in these events. Dr. Heil shared that the 2015-16 HS Registration Handbook is being finalized with changes/updates on how to achieve college credit, college and career planning information, and electives alignment with career paths. Dr. Heil shared that a CIS Statistics class was approved for the 2015-16 school year and Mrs. Lanette Faul will be teaching this class.

3. Mr. Schuler

Mr. Schuler reported that 2nd graders recently completed a Food Drive collecting 600 lbs. of food for Delano Helping Hands; 1st graders participated in a Toy Drive, raising \$1100 to purchase toys; and Kindergarteners will hold their annual Diaper Drive after winter break, with all the proceeds donated to Love Inc. Mr. Schuler shared that the Delano School District held their annual United Way Fund Drive and raised \$9200, with proceeds helping local charities. He added that the elementary school staff provided items for seven Adopt-a-Family donations to local families in need. D. Schuler stated that he and C. Lahr met with K-4 students and talked about Bullying Initiatives and CLIMB Theatre provided theatrical role playing for students about bullying. In addition, Positive Motion shared the passion and purpose of developing a lifelong love of movement and exercise with students. D. Schuler expressed that Delano Elementary met the 5% threshold of influenza cases and submitted a required report to the Minnesota Department of Health.

C. Business Manager

Ms. Reeder reported that Food Service Director Kris Larson and Oda Sturey have been preparing for the Food Service Administrator review that will take place in January.

D. Community Education Director

Ms. Johnson reported that Old Fashioned Christmas was a success and she thanked many groups from Delano Schools for their time and talents. She added that the Community Education Winter/Spring catalog will be mailed next week and the grant for GFWC Concerts in the Park series for next summer received funding from the Central MN Arts Board. Ms. Johnson expressed that the fall ECFE classes went well with favorable evaluations from parents, the Teddy Bear Tea was well attended, as well as the Little Elves Gift Workshop and Breakfast with Santa. In addition, plans are underway for the 2nd annual ECFE Winter Family Dance, WEE Tiger Parent/Teacher conferences were well attended and parents were pleased with the impact MN Reading Corps curriculum has had on their students. Ms. Johnson expressed that the renewal application for Parent Aware has been submitted to MDE. Ms. Johnson stated that the TKC Holiday event was successful, serving 194

people and the money raised will be used to purchase new toys and playground equipment. She added that Destination ImagiNation's Instant Challenge day will be Saturday, January 10, Youth as Resources (YAR) completed a Toy Drive and the YAR Board will help set up a toy store through Love Inc. YAR is also helping 4th graders with holiday crafts this week. Ms. Johnson stated that CE will continue to improve the gymnastics program, coaching staff and facility. They had an inspection of the equipment and are addressing the problems that were identified.

## **11. Student Board Representatives Report**

### **A. Abbey Hutchins and Thomas Grover (absent)**

A. Hutchins reported that 3rd and 4th graders had their Battle of the Books competition and 4th graders are taking a field trip to see A Christmas Carol at the Guthrie Theater. She added the middle school students participated in a Global Service Project Day and the middle school One Act Play competition was in December. A. Hutchins shared that the DHS Student Council sponsored a Food Drive competition between 3rd block classes. She added that a total of 3200 items were collected and all items will be donated to the Delano Helping Hands food shelf. In addition, the class that collected the most food won a pizza party. A. Hutchins shared that choir, band and jazz concerts have been held in December and the annual DHS Jingle Run will be held on Friday, December 19. A. Hutchins expressed that students at each school shared how safe they feel in their individual schools: ES students feel very safe; MS and HS students feel safe, but do not feel safe leaving their belongings unguarded. In addition, HS students feel that bullying is mostly verbal, gossip, joking around and there is not as much physical bullying.

## **12. Board Reports**

### **A. Wright Technical Center**

R. Durick reported that the Board reviewed the audit, the WTC marketing video is being shown at local theaters, and there has been a change on the Wright Tech Board due to a resignation. He added that the entrepreneur opportunities class is moving forward with six identified students and the greenhouse program is not offered this year due to staffing challenges. R. Durick shared that tours are ongoing, the youth apprenticeship program is still under development, and WTC is looking to add an agriculture program and expanding engineering courses next year. In addition, they are refinancing their building loan to save 2% on their current interest rate.

### **B. Curriculum Advisory Council**

No report - did not meet.

### **C. Safe Schools**

S. Baker reported that Safe Schools met on Thursday, December 11. They discussed the recent Highway 12 accidents and what is being done to make this highway safer, i.e. rumble strips and lighting. She added that MNDOT will continue to address issues with Highway 12. S. Baker added that evacuation procedures are a topic of discussion in all school buildings and with law enforcement agencies. Evacuation processes are continually reviewed to implement improvements. S. Baker reported that Wright County crime rates are down, but truancy is up. She added that suicide is the number one killer of teens, which takes place of car accidents and unsafe driving.

## **13. Old Business**

## **14. New Business**

### **A. Certify 2014 Pay 2015 Final Property Tax Levy**

**Upon motion by C. Milano, seconded by L. Seguin, the Certify 2014 Pay 2015 Final Property Tax Levy was approved. Motion passed.**

### **B. First and only read of Policy 522-Student Sex Nondiscrimination due to non-substantive and/or legal reference changes.**

**Upon motion by R. Durick, seconded by S. Baker, the Board of Education approved the first and only read of Policy 522-Student Sex Nondiscrimination due to non-substantive and/or legal reference changes. Motion passed.**

**15. Adjournment**

**Upon motion by L. Seguin, seconded by A. Johnson, the meeting was adjourned at 8:40 p.m.**