

SCHOOL BOARD MINUTES
Monday, May 19, 2014 5:47 PM
Delano Public Schools
Independent School District #879, Delano Minnesota

1. Call to order

A. Record of members present or absent

Members Present: A Johnson, C Milano, L Seguin, S Baker, R Durick, C Black and M Larson

Members Absent: None

2. Approval of Meeting Agenda

Upon motion by C. Milano, seconded by L. Seguin, the Board of Education approved the Meeting Agenda with the Student School Board Representative Report moved up to Item 4b, above the Program Review. Motion passed.

3. Work Session

D. Schuler presented proposed changes to DES Student Handbook. The changes include pick-up procedures, Family Access, report cards, technology, visitors and date updates. L. Seguin asked if pick-up procedures were changing due to morning or afternoon issues. D. Schuler responded that it is mostly afternoon concerns. C. Milano asked about possible pushback from parents. D. Schuler said he would respond with safety concerns and make sure parents are well informed and trained. R. Klinkner presented proposed changes to the DMS Student Handbook. The changes include activities, ENCORE, CORE, daily schedule, discipline policy, extra-curricular eligibility, lunch detention, report cards and language changes - quarter to trimester. M. Schoen provided a Strategic Plan Q3 update including curriculum, facilities, technology and professional development. M. Reeder shared a review of the FY14 budget and projections for the FY15 budget. She added that enrollment will decrease in 2014-15 due to a smaller incoming kindergarten class. M. Reeder also stated that the state approved a .4% increase in funding, which equates to \$25 dollars per student or approximately \$60,000 for the district. M. Schoen shared that four student school board representatives were interviewed and the recommended candidate is Thomas Grover. A. Johnson shared that S. Baker will step down from her position on the classified negotiations committee, and the school board will be represented by two members instead of three. In addition, Superintendent's Evaluation and Performance Goals will be reviewed, along with Principal Evaluations.

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education called the meeting to recess at 6:52 p.m. Motion passed.

Board Chair A. Johnson called the meeting out of recess and to order at 7:01 p.m.

4. Pledge of Allegiance

4b. Student School Board Representative Report - A. Hutchins reported on end of school year plans and students anticipation for summer. She added that the students at DES are involved in NWEA and MAP testing, 4th graders visited DMS to prepare for entering middle school next year and Prom was a successful event for HS students with no safety issues or problems. A. Grant added that DHS was ending this years activities with band and choir concerts, athletic seasons are coming to an end, and Spring Fling Day for students is next week. He expressed that 5th graders went to LLCC and enjoyed

the experience of being outdoors and learning about nature. A. Johnson presented a Certificate of Appreciation to A. Grant for his service to the Board of Education.

5. Program Review - SciTech Program - Dr. Heil

Dr. Heil reported that the inaugural SciTech was held this spring and there were approximately 2000 attendees. He shared a video which highlighted the purpose of SciTech and the connections that were made between students, education and businesses in the community. In addition, the video demonstrated how students' learning in school today links to higher education, career path and job opportunities in the community. Dr. Heil added that students are taking it one step further and visiting the local companies that they spoke with at SciTech. He shared that technical schools and universities helped educate parents on what type of education their students will need to pursue specific careers. Dr. Heil explained that next year they will add more health career education and are working with Dunwoody on a welding program addition. M. Schoen shared that recent Delano graduates who worked for local companies were part of SciTech. This also helped current students connect their education with local businesses and the careers available.

6. Consent Agenda

Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved the Consent Agenda. Motion passed.

A. School Board Minutes

1. April 28, 2014

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Wire Transfers
4. Minnesota Liquid Asset Fund
5. Cash Report
6. Revenue Report by Fund
7. Expense Report by Fund
8. Expense Report by Program
9. Expense Report by Object
10. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by R. Durick, seconded by M. Larson, the Board of Education approved the Resolution for the Acceptance of Gifts. Motion passed.

8. Personnel Matters:

A. Johnson thanked DMS/DHS Food Service Head Cook for her 24 years of service to Delano Public Schools.

Upon motion by C. Milano, seconded by M. Larson, the Board of Education approved the Personnel Matters. Motion passed.

A. Retirements/Resignations/Terminations

1. Pat Williams, DMS/DHS Food Service Head Cook, retirement effective 06-06-14. In Delano Schools 24 years.
2. Christy Branes, District-wide English Language Learner teacher, resignation effective 06-06-14.
3. Julie Neby, DES/DHS Physical Education/DAPE teacher, resignation effective 06-10-14.
4. Chad Wagner, DHS Mathematics teacher, resignation effective 06-10-14.
5. Laura MacLean, DHS Jr. Varsity Soccer coach, resignation effective 4-29-14 for the 2014-15 school year.
6. Benjamin Domjahn, COMM ED Tiger Activity Center, resignation effective 05-11-14.
7. Melodee Grant, COMM ED, ECFE preschool, resignation effective 05-30-14.
8. Ryan Brumm, DHS Custodian (30 hr position), termination effective 05-15-14.

B. Recommendations for Employment

1. Alison Conely, DES Grade 1 teacher, beginning 08-25-14. Replaces Linda Schmidt who moved to grade 2.
2. Stacy Hegland, DES Kindergarten teacher, beginning 08-25-14. New position for ADK.
3. Michelle Krueger, DES School Social Worker, beginning 08-18-14. Replaces Melissa Scott who resigned.
4. Heather Nagengast, DES Grade 2 teacher, beginning 08-25-14. Replaces Jan Boghani who retired.
5. Margaret Neutzling, DES Kindergarten teacher, beginning 08-25-14. Rehired and moved to ADK and to fill Nancy Jordan's retirement.
6. Nathaniel Uselding, DES Grade 2 teacher, beginning 08-25-14. Replaces Mona Eicher who retired.
7. Jennifer Wiese, DES Grade 1 teacher, beginning 08-25-14. Replaces Margaret Neutzling who moved to ADK.
8. DES Targeted Services Summer Program teachers: Ashlee Hunter (Program Supvr.), Sarah Beck, Teresa Langton, Lynda Sohns, Molly Stern, Charlene Warne, and Julie Williams. Program runs from 07-07-14 through 08-07-14 Monday through Thursday.
9. Kayla Hofstedt, DMS part-time Special Education teacher beginning 08-25-14. Rehired and moved to middle school.
10. Logan Schultz, DMS Grade 5 teacher beginning 08-25-14. Replacement FTE.
11. Paige Armstrong, DHS Choir teacher beginning 08-25-14. Replaces Maria Vejdani who resigned.
12. Sarah Rothstein, DHS Counselor beginning 08-25-14. New position.
13. Lydia Wissink, DHS Mathematics teacher beginning 08-25-14. Replaces William Breeden who resigned.

C. Contract Changes/Approvals

1. Merrill Pavlovich, DHS head football coach agreement for the 2014-15 school year.
2. Jane Larter, District-wide School Nurse, Memorandum of Agreement for the 2014-15 school year. Additional 56 hours beyond the 181 day contract.

D. Leaves of Absence

1. Mackenzie Narins, DMS Special Education teacher, requesting a two week extension of family leave. Returning 05-27-14.

- 9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record. Christa Wadholm, 2nd grade parent, stated that her family moved here 5 years ago to attend Delano Public Schools. She expressed that her daughter Hannah has experienced crowded classrooms this year and that has hindered her learning and presented many distractions in the classroom. Christa asked the school board to consider adding a 1.0 FTE in 3rd grade to help reduce class sizes. Rachel Depa, Rockford parent, stated that large class sizes affects children's learning, teachers cannot manage 28 students and asked for at least a helper/para in the classroom to help control student behavior and focus. Heather Stowman asked for classroom size fairness and equity at each grade level. She stated that she understood that there is not enough revenue to support another teacher. Heather expressed that they would like the Board to understand that the kids are struggling, the parents would like to see a plan and they would like to help in coming up with a solution. Shadowrae Felknor, parent, shared that her 2nd grader is gifted and talented, but teachers spend time keeping other students caught up academically and neglects those like her son. She added that due to large class sizes, discipline and disruptions interrupt teaching time and students are affected emotionally. Shadowrae also stated her concern for class sizes in future years. Sarah Shafer, parent and teacher in another district expressed that DES 2nd grade teachers spend time on behavioral issues because class sizes are too big, students don't get to participate in all class activities and don't receive the help they need in class. A. Johnson addressed parents that spoke by sharing the role of the board which is to set and govern policy, but not class sizes. She went on to explain that the role of the superintendent is to work with the school principals to make sure schools run smoothly and are staffed appropriately. A. Johnson shared that yearly budget changes, low operating levies and state revenue freezes have all impacted district budget decisions but enrollment changes are monitored throughout the summer months in case a staffing change is needed. Shadowrae Felknor's husband asked what class size would trigger an extra teacher. M. Schoen stated that independent learning increases as age and class level increases, each budget year impacts class sizes and student revenue dollars support additional staff hiring. A. Johnson added that DES Principal Darren Schuler works with student numbers, but must stay within a set budget to determine the best outcome for the students. M. Schoen stated that they will continue to monitor the enrollment for the 2014-15 3rd grade class.**

10. Administrative Reports

A. Superintendent

Superintendent Schoen reported on the 5 Year Strategic Plan. He shared that prek-12 curriculum mapping is a continued work in progress, WOLD Architects are completing a facilities and capacity study and their findings and recommendations will be presented to the Board in June, technology is working towards a digital format district wide and wireless updates are being fine tuned. Superintendent Schoen shared that the 2014 Legislative Session is complete and they approved a .4% increase in school funding which equates to \$25 per student or approximately \$60,000. In addition to funding, state policy changes will be reviewed and the district will update our policies to comply with state mandates. He added that the school district will continue to be fiscally responsible and will use these dollars wisely.

B. Principals:

1. Ms. Klinkner

Ms. Klinkner reported on the hiring process, WEB, MAP testing, LLCC 5th grade trip, and DMS's severe weather drill. Ms. Klinkner added that they reviewed their current severe weather plan and will change areas of protection for DMS students due to expert recommendations. She shared that 4th grade students visited DMS to prepare for their move to middle school next fall, band sign-up took place for next year's 5th graders, spring band and choir concerts are underway and still to come are many class field trips, Exploratory Day and the middle school talent show. Ms. Klinkner also reported that they are preparing for the 2014-15 school year.

2. Dr. Heil

Dr. Heil reported that staff is preparing for graduation and 203 students will graduate this spring. He added that hiring is almost complete. DHS has hired a counselor, math teacher and choral director and another vacant math position will be filled next week. The additional math position should be filled by next week. Dr. Heil added that Spring Fling Day for students is next week, along with the senior brunch. He shared that the traditional senior camp out will not be allowed on school property this year. Dr. Heil reported that MCA Reading, Math and Science tests as well as AP testing is all complete and next year the ACT will be the official test for all 11th graders. Dr. Heil expressed that DHS will be participating in a red, white and blue jean day Friday, May 23, in honor of all veterans. He added that \$5 donations will be accepted that day and proceeds will go to the Delano American Legion who will in turn donate funds to a veteran's organization of choice. In conclusion, Dr. Heil stated that all activities are winding down, but there have been numerous events rescheduled due to the weather.

3. Mr. Schuler

Mr. Schuler reported that NWEA and MAP testing is in progress. He shared that two years ago, DES began Tiger Snack Pack which is giving food to low income families. 4000 lbs. of food has been distributed, 33 bags of food are prepared weekly and Crow River Church, Second Harvest and Coborn's continue to donate food at reduced prices. Mr. Schuler added that the Healthy Delano program is still active and DES is working with Ridgeview Healthcare to provide wellness checks for staff members to promote wellness and reduce sick leave. Mr. Schuler shared information about the 1st Annual Tiger Dash/1 Mile Run to be held Saturday, May 31. In addition, spring music concerts, Grandparent's Day for first graders, and track and field days are all rounding out the school year. Mr. Schuler reported that ES hiring is complete and six new staff members have been hired. He also acknowledged staff retiring from DES.

C. Business Manager

Ms. Reeder reported details of the FY14 and FY15 budgets. For FY14, the unassigned fund balance is budgeted to increase \$4800 and the district will be deficit spending by \$839,000 next year. The

proposed budget will be brought to the Board in June for approval.

D. Community Education Director

Ms. Johnson reported that community education is preparing for summer, registration for programs are still available, and Tiger Kids Club will begin their summer program on Thursday, June 12. She shared that the Twinkle Twinkle Dance fundraiser had 80 people in attendance and the RISE fundraiser had 17 people in attendance and many NHS students volunteered for this event. Ms. Johnson added that pre-school registration is still open for the 2014-15 school year. She expressed that Destination ImagiNation teams are on their way to Globals competition and live streaming of the open and closing ceremonies will be available online. With a donation from Randy's Sanitation, YAR collected 30 bags of garbage along Highway 12. Ms. Johnson also acknowledged the resignation of Melodee Grant.

11. Board Reports

A. MAWSECO

A. Johnson reported that the Board met on April 22. They discussed federal funding updates, Infinitec contract, contracts for administration and the 2014-15 calendar. In addition, facilities are still being discussed to accommodate loss of space for programs.

B. Wright Technical Center

R. Durick reported that the Board met on May 6. The house is sold and Director Przekurat is exploring new ideas for the WTC house project for the 2014-15 school year. He added that the 2014-15 budget was approved by member districts and there will be a 6% increase. R. Durick added that many Delano students received awards at Wright Technical Center State Conferences, the member district settlements are in which will set case loads for next year, and a new principal was hired, but has not been announced.

C. Delano Area Sports Arena (DASA)

M. Larson reported that the Board met on April 30. They discussed the cooling tower repair or purchase of a new one. A. Johnson inquired about the condition of the DASA parking lot and if repairs were to be made. M. Larson stated that there is no money to repair at this time.

12. Old Business

13. New Business

A. Approve 2014-2015 Bread and Milk Quotes

M. Reeder recommended Bimbo Bakeries for the 2014-15 school year, which will be a savings of \$11 per month. She also recommended Kems as the vendor of choice for milk because their bid came in lower than this year's vendor. A. Johnson asked if Kems still offered the caps fundraiser and if it could reduce the cost of milk to the district. M. Reeder explained that Kems no longer offers that fundraiser and that it only benefited individual schools.

Upon motion by R. Durick, seconded by L. Seguin, the Board of Education approved the 2014-2015 Bread and Milk Quotes. Motion passed.

B. Approve 2014-2015 Meal Price Increases

M. Reeder reported that per federal mandate, meal prices must be raised by 10 cents. In addition, a second entree will increase 5 cents to cover additional food cost and breakfast will increase 10 cents to cover the cost of fruit which must be added to breakfast next year. M. Reeder shared that next year all kindergarten students must be offered a free breakfast and the 40 cents reduced-lunch price will be covered by the state.

Upon motion by M. Larson, seconded by S. Baker, the Board of Education approved the 2014-15 Meal Price Increases. Motion passed.

C. 2014-2015 DHS Student Handbook

Upon motion by C. Milano, seconded by C. Black, the Board of Education approved the 2014-15 DHS Student Handbook. Motion passed.

14. Adjournment

Upon motion by L. Seguin, seconded by M. Larson, the meeting was adjourned at 8:38 p.m.