

# SCHOOL BOARD MINUTES

## Delano Public Schools

Independent School District #879  
Delano, Minnesota

January 17, 2006

Page 1 of 4

1. **CALL TO ORDER:** The January 17<sup>th</sup>, 2006 organizational school board meeting was called to order by Superintendent John Sweet at 7:00 p.m.

**ROLL CALL:** Present were: Howard Glas, Lorrie Mulholland, Tim Douglas, Len Roering, Sarah Gallagher, Becky Schaust and Peter Brasket. Absent: None

## 2. ORGANIZE SCHOOL BOARD FOR 2006:

### A. Election of Officers:

- a. Chairperson: Howard Glas was elected by acclamation.
- b. Vice Chairperson: Becky Schaust was elected by roll call vote 4-3.
- c. Clerk: Sarah Gallagher was elected by roll call vote 5-2.
- d. Treasurer: Len Roering elected by acclamation.

### B. Annual Designations for 2006: B Schaust moved, L Roering seconded to approve the following:

- a. **Employee Bonds:** Bonding at \$5,000 for each of the following:

Director of Business Affairs	Superintendent
Supt. Secretary/Accounts Payable	Activities Director
Elementary Office Secretaries	High School Secretary
Middle School Secretary	Activity Center Director
District Food Service Secretary	Activities Secretary
Community Education Director	Tigers Kids Club Coordinator
Payroll/Accountant	ECFE Coordinator
Volunteer Coordinators	Community Education Secretary
High School Principal	Middle School Principal
- b. **Official newspaper:** Approve the Delano Eagle as the official newspaper for 2006.
- c. **School Board Compensation:** To set school board compensation for 2006 at the same rates as 2005. Regular meeting/Workshops - \$60/meeting; Committee meetings - \$25 minimum, \$12.50/hour after two hours not to exceed \$100; Chairperson - \$300/year; Clerk - \$250/year.
- d. **School attorneys:** To accept the following as school attorneys for the 2006 school year.
  - Bond Counsel: Knutson, Flynn, Deans and Olson
  - Official attorneys: Knutson, Flynn, Deans and Olson  
Ratwik, Roszak and Maloney  
Fryberger, Buchanan, Smith & Frederick
  - Local attorney: Dick Grinley
- e. **Memberships:** To authorize the following memberships for the 2006 school year:
  - MSBA (MN School Board Association)
  - MAWSECO (Meeker and Wright Special Ed Coop)
  - SEE (Schools for Equity in Education)
  - Wright Technical Center (Vocational Cooperative)
  - CMERDC (Central MN Educ Research & Dev Council)
  - MN High School League & Activities Council
  - Resource Training and Solutions
- f. **MSBA - Com Net Contact Persons:** To designate the Superintendent and School Board Chair as MSBA Com-Net contact persons.
- g. **Federal Grants:** To authorize applications for the following federal grants: Titles I, II & V, Drug Free Schools.



**4.1 Official Depositories:** B Schaust moved, L Mulholland seconded to designate the following official depositories for 2006:

State Bank of Delano	Wells Fargo (Norwest)
Crow River State Bank	MN School District Liquid Asset Fund
21 <sup>st</sup> Century Bank (Loretto)	PMA Securities, Inc.
LaSalle National Bank	US Bank Corporate Trust & Services

**4.2 School Board Meeting Times and Dates for 2006:** T Douglas moved, S Gallagher seconded to accept Attachment B for the 2006 school year. Motion passed 7-0.

**5. MEETING AGENDA:** P Brasket moved and T Douglas seconded to approve the meeting agenda Motion carried 7-0.

**6. PROGRAM REVIEW:** China Visitors – Lep Pospichal and Lanette Faul reported on the fund raising for the China visits with Purple Cloud our sister school in China. There will be 5 adults and 7 students arriving from China in February hosted by the National Honor Society. These visitors will be staying in staff and students homes and visiting the school and community

**7. CONSENT AGENDA:** L Roering moved and P Brasket seconded to approve the following consent items: Minutes of Meetings: Board minutes for December 19<sup>th</sup>, 2006 and January 10, 2006 Special Board Minutes. Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions and Minnesota Liquid Assets Fund and Wire Transfer Summary Report, Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, and List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. (Attachment C) Motion passed 7-0.

**8. PERSONNEL MATTERS:** B Schaust moved, T Douglas seconded to accept the following:

A. Recommendations for Employment:

1. Elizabeth Olson, Elementary School Dishwasher, effective 12-05-05
2. Nancy Stellrecht, Long Term Sub, Middle School Math Teacher, effective 05/01/06
3. Lynn Phillips, Middle School Paraprofessional, effective 01/17/06

B. Leaves of Absence:

1. Julie Longstreet, Middle School Teacher, Family Leave, effective 05/01/06 through 06/02/06
2. Kelly Jelencich-Klein, Special Education, Medical Leave, effective 01/03/06 through 04/30/06
3. Debra Lovegren, First Grade Teacher, Family Leave, effective 04/16/05

C. Resignations:

1. Sandy Trocke, Middle School Paraprofessional, effective 01/20/06
2. Jennifer Babatz, Elementary Paraprofessional, effective 01/20/06

Motion passed 7-0.

D. Request for job share position: L Mulholland moved and P Brasket seconded to approve the job share position for 6<sup>th</sup> Grade Middle School between Teresa Swan and Rebecca Olmscheid for 2006-07. Motion passed 7-0.

E. Request for Speech Pathologist: After discussion L Roering moved and S Gallagher seconded to approve the request for adding a half time speech pathologist to the earlier approved half time opening making the position full time. Motion passed 7-0.

F. Food Service Contract Agreement 2005-2007: P Brasket moved and B Schaust seconded to approve the 2005-2007 Food Service Contract. Motion passed 7-0.

G. Paraprofessional Contract Agreement for 2005-2007: B Schaust moved, S Gallagher seconded to approve the Paraprofessional Contract for 2005-2007. Motion passed 7-0.

**PUBLIC COMMENT:** None

**ADMINISTRATIVE REPORTS:**

Superintendent: Dr. Sweet reported this coming Monday is an in-service day for district staff and they will be reviewing student achievement, student safety and school improvement.

Elementary School Principal – Darren Schuler reported February is “I Love To Read” month. They have an author, Mary Casanova visiting during the 4 week reading program that is Olympic oriented. Paraprofessional week is this week and 25 of the 42 paras are in the elementary school. These paras are being recognized for the wonderful job they do with the students and staff.

Middle School Principal – Dick Rominski reported the Walker Art Center has a project “Girls in the Director’s Chair” and 2 of our Middle School girls, Laura Finn and Collette Bersie have been selected to participate. Paras in the Middle school are also being recognized for their excellent work.

High School Principal – Dr. Locklear reported the scrolling announcements are up and running. The AAA Banquet representatives from our school being honored are Carol Meyerson and Kent Koch. Brittany Locklear has been nominated for the First Tee Scholars Program and been invited to a National Conference in Florida. The scheduling process is on-going and 8<sup>th</sup> grade orientation was very well attended. The High School is on track for CIS European History for 2006-07 and the school is getting ready for the January 31<sup>st</sup> writing tests.

Director of Business Affairs: Sarah Miller reported on tracking natural gas usage which is up approximately 33% from last year. Food Service participation is up from last year and the Financial Planning Model is being worked on.

Community Education Director: Diane Johnson reported the Winter/Spring brochure has been mailed. The clean-up from the broken water main in December has been completed. ECFE winter session classes have begun with strong attendance. Tiger Kids Club was open over Winter break and the students enjoyed special events. Youth Advisory sponsored a food shelf drive and Peer Helpers ran a candy gram booth which was very successful. Tiger Activity Center had a successful New Year’s Family Fun Night and is working on software to implement the Blue Cross Blue Shield reimbursement program.

**BOARD REPORTS:**

- A. Wright County Technical Center – B Schaust reported on the Tech Center reorganizing its policy and procedure to clarify levels and structure. A marketing study is going on to help this process.
- B. MAWSECO – L Roering reported discussion on the State taking over tuition billing.

**OLD BUSINESS:** None this meeting.

**NEW BUSINESS:**

- A. Policy #701.2, Fund Balance Policy, first reading
- B. Policy #214, Out-Of-State Travel by School Board Members, first reading
- C. Establishing a Friend of Delano Schools Award: Dr. Sweet and Howard Glas talked about recognizing true friends in the community that help education through criteria, nomination, and application process.

**ACTION ITEMS:**

- A. Setting Special Board Meeting for Planning Session: The board agreed to hold a board planning session on January 30, 2006 at 1:00 pm in the High School Conference Room.

**ADJOURNMENT:** B Schaust moved, L Roering seconded to adjourn the meeting at 8:47 p.m.

Motion carried 7-0.

RECORDER \_\_\_\_\_  
Mary Foell

BOARD CLERK \_\_\_\_\_  
Becky Schaust