

SCHOOL BOARD MINUTES

Delano Public Schools

Independent School District #879

Delano Minnesota

June 29, 2006

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1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The June 29, 2006 regular school board meeting was called to order by chair Howard Glas at 7:05 p.m. in the High School Media Center.

ROLL CALL: Present: Howard Glas, Tim Douglas, Len Roering, Lorrie Mulholland, Sarah Gallagher and Peter Brasket, Absent: Becky Schaust
2. **PROGRAM REVIEW:** None
3. **MEETING AGENDA:** T Douglas moved, P Brasket seconded to approve the meeting agenda. Motion passed 6-0.
4. **CONSENT AGENDA:** L Roering moved, T Douglas seconded to approve consent agenda.
Minutes: Board minutes for May 15, 2006, Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary and Minnesota Liquid Assets Fund, Cash Report, Revenue and Expense Reports by Fund, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Contract Renewals: Director of Business Affairs for 2006-2008, Accountant/Payroll for 2006-2008, Superintendent's Secretary/Accounts Payable for 2006-2008, Brianna Buck, Elementary School Technology Specialist for 2006-2007, and Health Office Professionals for 2006-2008. Motion passed 6-0.
5. **PERSONNEL MATTERS:**
 - A. Resignations/Retirements: P Brasket moved, S Gallagher seconded to approve the following resignations/retirements:
 1. Faith Meyerson, Family Connections Coordinator, effective June 30, 2006
 2. Jo Lynn Schmidt, ES Paraprofessional, effective June 5, 2006
 3. Tara Salzwedel, Sixth Grade Teacher, effective June 20, 2006
 4. Karen Mattheison, HS Food Service, effective June 20, 2006 Motion passed 6-0.
 - B. Recommendations for Employment: L Roering moved, S Gallagher seconded to approve the following employment:
 1. Beth Kittelson, Comm Ed Preschool Head Instructor, effective June 15, 2006
 2. Karen Mathiesen, MS Paraprofessional, replacing LuAnn Eberspacher, effective August, 2006
 3. Faith Wokasch, Kindergarten Teacher, effective August 30, 2006
 4. Allison Holmes, HS EBD Teacher, replacing Jennifer Greseth, effective August 30, 2006
 5. Lee Stephenosn, MS.HS DCD Teacher, replacing Jen Bramwell, effective August 30, 2006
 6. Denise Swingley, MS Speech/Language Pathologist, effective August 30, 2006
 7. Kristy Klaphake, MS Basic Skills Spec., replacing Lee Stephenson, effective August 22, 2006
 8. Meghan Gibas, Comm Ed Summer Trek Program, effective June 1, 2006
 9. Jennifer Bramwell, ½ Time DCD position, replacing Kelly Klein, effective August 2006
 10. Leah Sinkel, 4th Grade Teacher, replacing Ryan Hoag, effective August 23, 2006
 11. Darcie Pemberton, High School FACs from part-time to full-time, effective August, 2006
 12. Steve Raser, Summer 2006 Pool Manager, effective June 1 through August 31, 2006
 13. Teri Flemal, HS/MS Food Service/Cook, effective September 5, 2006 Motion passed 6-0.
 - C. Leave of Absence: P Brasket moved, L Mulholland seconded to approve the following Leave:
 1. Keri Mack, ES PE/DAPE Teacher, maternity leave, October 31, 2006 through January 2, 2007 Motion passed 6-0.
6. **PUBLIC COMMENT:** Question on raising facility use fees was postponed to later in the meeting when the Facilities Usage Policy was discussed.

7. ADMINISTRATIVE REPORTS

- A. Superintendent: Dr. Sweet reported working with the City on a Safe Route to Schools Grant. Luke Fischer, a City intern, is working on possibilities of a bike path on the new 9th Street from Elmm Avenue to Highway 12 and a walking path from Elm Avenue to Middle School. Dr. Sweet also reported the Q Comp Application was sent in June 30th and the State has 30 days to respond back to the school district.
- B. High School Principal: Joe Vieau reported some of the High School Site Based members (3 staff, 1 parent, 1 student and principal and vice-principal) went to the Models School Conference for 2006 in Florida last week.
- C. Middle School Principal: Dick Rominski gave an update on enrollment for 2006-07 school year.
- D. Elementary School Principal: Darren Schuler updated the board on staff and student handbook revisions and on the Smart Board Project. They have 4 Smart Boards installed and 4 sound field systems installed for Kindergarten classes. He reported on the history of Title I dollars and that we are getting less funding each year because it is based on poverty levels. Title I services will be for kindergarten and 1st grade only next year.
- E. Director of Business Affairs: Sarah Miller reported on continued tracking of fuel comparisons.
- F. Director of Community Education: Diane Johnson reported a summer slow down at Tiger Activity Center. Tiger Kids Club is booming with 135 students this summer. The Middle School Summer Program, Summer Treck, is getting some funding from the City. The pool is open and running, ECFE has a summer Camp Treehouse Program for preschoolers and the GED program with Adult Basic Education is staying open June and July with a substantial increase in services.

8. BOARD REPORTS

- A. MAWSECO: L Roering reported welcoming Leslie Miller as the new director and discussion on a tuition billing model.
- B. Community Education: L Mulholland reported working on the Facility Usage Policy and Fees.
- C. SEE: S Gallagher reported on the June 1st meeting discussion regarding the funding adequacy study. There will be a news release in August outlining SEE's position on school funding.

9. OLD BUSINESS - None

10. NEW BUSINESS:

- A. Wellness Policy #534 – First Reading: Jane Larter, District Nurse, presented the first reading of the Wellness Policy as mandated by the federal government for enactment September, 2006. After discussion the board members will forward ideas and comments to Jane Larter for inclusion and revision before the second reading at the July board meeting.
- B. First Reading of revisions to Facility Use Policy #902: Gay Mattson, Comm Ed Enrichment Coordinator outlined the procedures for making revisions to the Facility Use Policy. The criteria for revision was - easy to read, simple to understand and fair. The revised policy went before the CE Advisory Council for review. There was discussion on the consistency in assessing fees and hardships fee increases may have on some groups such as Girls Scouts, Boy Scouts, etc. After discussion, the policy will come back for the second reading in July.

11. ACTION ITEMS

- A. Updating School District Population for Community Education Resolution #06-29-06-05:
L Roering moved, T Douglas seconded to approve Resolution #06-29-06-05.

Motion passed by roll call vote 6-0.

- B. Math Curriculum and Textbook Adoption: Joe Vieau, Curriculum Director, discussed the 6 year review process for curriculum adoption and recommended the board pass Elementary School Social Studies curriculum, which was on hold from 2005-06, as well as the Math curriculum and textbook adoption. S Gallagher moved, L Mulholland seconded to approve the math curriculum, elementary social studies curriculum and textbook adoption. Motion passed 6-0.
- C. Consider closing enrollment in the following grades for the 2006-07 School Year: K, 4, 9 & 10: After discussion on class size projections, the board moved to add a 4th grade position and a half time 5th grade position for 2006-07 school year. S Gallagher moved, T Douglas seconded to close grades Kindergarten, 9th and 10th for the 2006-07 school year. Motion passed 6-0.
- D. Approval of student and faculty handbooks for 2006-07; Elementary Staff and Student; Middle School Staff and Student; and High School Student: P Brasket moved, S Gallagher seconded to approve the 2006-07 handbooks. Motion passed 6-0.
- E. Approve contingent resolution relating to choosing nominees for election to the school board and calling the school district primary election, if necessary: L Roering moved, P Brasket seconded to approve resolution #06-29-06-04. Motion passed by roll call vote.6-0.
- F. Proposal from Ankeny Kell Architects to conduct feasibility analysis of additional recreation development on the school campus in cooperation with the City of Delano and Delano Area Sports Assn.: P Brasket moved, T Douglas seconded to approve the proposal for conducting a feasibility analysis of additional recreation development on the school campus in cooperation and cost sharing with the City of Delano and DASA and authorize the board chair and clerk to sign the agreement. Motion passed 6-0.
- G. Approve Budget for FY07: L Roering moved, P Brasket seconded to approve the fiscal year 2007 budget of \$20,897,052 based on 2144 students. Motion passed 6-0.
- H. Approve Memorandum of Understanding to reopen contract negotiations with DTA for the purpose of Quality Compensation: P Brasket moved, T Douglas seconded to approve the Memorandum of Understanding. Motion passed 6-0.
- I. Principals 2005-06 Performance Goals: P Brasket moved, L Roering seconded to approve the principals performance goals for 2005-06. Motion passed 6-0.
- J. Approve lunch price increases for 2006-07: H Glas moved, T Douglas seconded to approve a 5 cent increase across the board for lunch prices for 2006-07. Motion passed 6-0.
- K. Set board work session in July: The board set Wednesday, August 2, 2006 at 7:30 a.m. in the District Office Conference Room for a work session on facility needs, review the strategic plan, land use issues, etc.
12. **ADJOURNMENT:** L Roering moved, T Douglas seconded to adjourn the meeting at 9:41 pm. Motion passed 6-0.

