

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The September 28, 2009 regular school board meeting was called to order by chair Peter Brasket at 7:04 p.m. at Delano City Hall.
ROLL CALL: Present: Tim Douglas, Carolyn Milano, Amy Johnson, Lisa Seguin, Sam Nelson, and Peter Brasket. Absent: Becky Schaust
2. **PROGRAM REVIEW:** Activities Programs: Joe Haas, Activities Director, gave a recap of the Activities Program's successes from last year. He presented data on athlete to coach ratio, number comparisons of participation from fall 2008 to fall 2009 in grades 7-12, which had increased by 38 participants; cost per participant; total expenditures; and booster funds that help the programs.
3. Oath of Office to newly appointed member: Sarah Miller, Director of Business Affairs, administered the oath of office to appoint Lisa Seguin as a new School Board Director, replacing Sarah Gallagher who resigned.
4. Election of Vice Chair: T Douglas moved, C Milano seconded to appoint Amy Johnson as the School Board Vice Chair for the remaining of 2009. Motion passed 6-0.
3. **MEETING AGENDA:** A Johnson moved, T Douglas seconded to approve the meeting agenda with an addition to New Business: G. Recognition of School Board member. Motion passed 6-0.
6. **CONSENT AGENDA:** S Nelson moved, C Milano seconded to approve the consent agenda.
Minutes: Board minutes for August 24, 2009, Special Board Minutes for August 26, 2009, and September 15, 2009, Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Wire Transfers and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment. Donations: None
7. **PERSONNEL MATTERS:** A Johnson moved, C Milano seconded to approve the following:
 - A. Retirements/Resignations/Terminations: None
 - B. Recommendations for Employment:
 1. Claire Austin, DMS, .56 FTE Special Education/LD Teacher, effective 9-2-09. Replaces Andrea Doom.
 2. Catherine Griep, DES, 1.0 FTE Grade 4 Teacher, effective 9-2-09. New position.
 3. Darcy Anderson, DES Food Service Worker effective 9-8-09. Replaces Heidi Oscarson.
 4. Theresa Korbel, DHS/DMS Food Service Worker/Computer Operator 2.5 hrs. per day effective 9-15-09.
 5. Colleen Dzurik, DES Long-term Substitute Custodian, effective 9-8-09.
 6. Bill Stevens, Assistant Girls Basketball (B-Squad), effective 11-16-09.
 7. Jamie Longstreet, Assistant Boys Basketball (B-Squad), effective 11-23-09.
 - C. Contract Changes/Approvals:
 1. Tammy Mathiowetz, DES Special Education/LD Teacher, from BA+45 to BA+60.
 2. Sandy Meyerson, DES Music, contract change from .80 FTE to .87 FTE. to accommodate the 4th grade .
 3. Mary Stoddard, DMS/DHS Cook, hours changed from 4.75 hrs/day to 5.0 hrs/day, effective 9-11-09.
 4. Kalsey Zachman, Rebecca Olmscheid, Marji Miller, Keri Mack, Rochelle Lindberg, contract change from .50 to .52% effective 9-8-09.
 5. Kris Larson, Food Service Director, contract for 2009-2011.

D. Lane Changes

1. Lori Burns, DES Kindergarten, lane change from BA+15 to BA+30.
2. Lanette Faul, DHS Math, lane change from BA to BA+30.
3. Marcie Greenwaldt, DHS Social Studies, lane change from MA to MA+15.
4. Allison Holmes, DHS Special Education, lane change from BA+30 to MA.
5. Jesse Hackenmueller, DMS/DHS Phy. Ed/DAPE/Health, lane change from BA to BA+15.
6. Kimberlee Knisley, DES Grade 4, lane change from MA to MA+15.
7. Jason Koets, DHS Instrumental Music, lane change from BA to BA+30
8. Teri Kuperus, DHS Special Education, lane change from BA to BA+30.
9. Courtney Lahr, DES Grade 3, lane change from MA to MA+15.
10. Caroline McCoy, DHS Math, change from BA+60 to MA.
11. Sandra Meyerson, DES Music, lane change from BA to BA+15.
12. Kay Pederson, DMS Phy. Ed./Health, DAPE, lane change from MA+15 to MA+30.
13. Leah Petersen, DES Grade 3, lane change from BA to BA+30.
14. Mitchell Rue, DHS Phy. Ed./Health, lane change from MA+15 to MA+30.
15. Mike Shoultz, DMS Phy. Ed. lane change from MA to MA+15.
16. Melody Soderberg, DMS Language Arts, lane change from MA+15 to MA+30.
17. Molly Stern, DES Grade 1, lane change from BA+45 to MA.
18. Barbara Stoffel, DES Kindergarten, lane change from BA+45 to BA+60.
19. Marie Techam, DMS Social Worker, lane change from MA+15 to MA+30.
20. Gerrit van Bergen, DMS Science, lane change from BA to BA+30.
21. Jim VanCura, DHS Language Arts, lane change from MA to MA+15
22. Faith Wokasch, DES Kindergarten, lane change from BA to BA+15.

E. Leaves of Absence

1. Jessica Bahe, DHS Science Teacher, requesting family medical leave, beginning approximately 10-29-09 through 1-4-10.
2. Desiree Helstrom, DMS Grade 6 Teacher, requesting family medical leave beginning approximately 2-5-10 through 5-4-10.

8. PUBLIC COMMENT: None

9. ADMINISTRATIVE REPORTS:

- A. Superintendent: Dr. Sweet shared his "State of the Schools" report which is given to the Chamber of Commerce annually. He highlighted the schools financial status, test results, ACT results, QComp Goals, High School Blue Ribbon School Award, increased enrollment of 43 students and the financial challenges the school district is facing. He also reported on the H1N1 update, Project Lead the Way for grades 6 and 8 this school year. The Delano Area Education Foundation will meet October 12th at the Three Crows Restaurant for an informational orientation and reception for anyone in the community that would like more information on the foundation.
- B. Elementary School: Darren Schuler reported school was off to a great start. Open house parent participation was 97% and they are excited to add a 7th section to 4th grade; MAP testing is currently being done and Parents In Education fundraiser has started to help complete the elementary school's 5 year technology plan. Tuesday they are having their first substitute teacher orientation night covering expectations, procedures and a question and answer period.

Middle School Principal: Renee Klinkner recognized the Food Service Dept. who serve 1,505 meals daily and their cooperation in working with all middle and high school schedules. She reported data on utilization of the middle school building; that all 5th and 6th grades have Netbook computers, and they have also begun testing this week.

High School Principal: Matt Schoen reported a great start to the year with 783 students currently enrolled. He read a letter from the Federal Department of Education officially stating the High School has been recognized as a Blue Ribbon School. Mr. Schoen also recognized our semi-finalist National Merit Student, Melissa Hedtke.

- C. Director of Business Affairs: Sarah Miller reported on the schools cleanliness procedures for containing the H1N1 virus and that Food Service in Middle/High School has an upcoming review from the state which occurs every 5 years.
- D. Community Education Director: Community Education Director: Diane Johnson's report is on-line.

10. BOARD REPORTS

- A. MAWSECO: They met August 25 and got an update of H1N1, 3rd party billing changes and tuition billings, preliminary audit information, they set up a negotiations committee and did second readings on some of their policies.
- B. Wright Technical Center: None
- C. Community Education Advisory Council: Sam Nelson was not present at the last meeting but did discuss some of the opportunities for the community through Community Education programs. Amy Johnson attended an organizational meeting to recruit new members for the Council.
- D. Curriculum Advisory Council: Amy Johnson referred to Joe Vieau's report later in the meeting.
- E. Schools for Equity in Education (SEE): Carolyn Milano reported on the first kick off meeting of the 09-10 school year. SEE is for equal, adequate and sustainable education funding for all students. There are gaps in the current funding system and survey results show a new willingness to change the public education political structure.
- F. Staff Development: Tim Douglas reported they reviewed and revised goals and their mission, and discussed the workshop day.
- G. DASA: No report. Ice is in.
- H. Safe Schools Committee: T Douglas reported their first meeting is Oct. 23rd.

11. OLD BUSINESS:

- A. None

12. NEW BUSINESS:

- A. Approve Annual Report on Curriculum, Instruction and Student Achievement.: After a brief presentation of the annual report by Joe Vieau, Curriculum Director, who reported it will be published on-line this year, A Johnson moved, T Douglas seconded to approve the Annual Report for 2008-09 as presented. Motion passed 6-0.
- B. Extended Field Trip Request – Band to Orlando during Spring Break. Jason Koets, High School Band Director, presented an itinerary of the 5 day trip to Orlando Florida and the 2 performances and workshop that the students would be attending. C Milano moved, S Nelson seconded to approve the High School Band field trip for Spring Break to Orlando, FL. Motion passed 6-0.
- C. Approve Agreement with Webcast America for webcasting various school events: Joe Haas, Activities Director, discussed the agreement for webcasting school events and L Seguin moved, S Nelson seconded to approve the agreement with Webcast America. Motion passed 6-0.
- D. First reading of revisions to Policy 213, School Board Committees: C Milano moved, A Johnson seconded approval of the first reading revisions to Policy 213 as presented. Motion passed 6-0.
- E. Revise Board Committees and Representatives: T Douglas moved, L Seguin seconded to approve the revised Board Committees and Representatives as presented. Motion passed 6-0.

- F. Proposed tax levy certification and date budget and levy to be discussed (December 21, 2009):
Sarah Miller reported on the levy certification proposing a 2.06% increase from last year. A Johnson moved, L Seguin seconded to approve the tax levy certification and levy to be discussed at the December 21, 2009 school board meeting. Motion passed 6-0.
- G. Board Recognition: Peter Brasket, School Board Chair, presented a School Bell to resigned Board Member, Sarah Gallagher, thanking her for her years of service with the Delano Public School Board.
13. **ADJOURNMENT:** C Milano moved, L Seguin seconded to adjourn the meeting at 9:10 pm. Motion passed 6-0.

RECORDER _____
Mary Foell

BOARD CLERK _____
Carolyn Milano

