

SCHOOL BOARD MINUTES

Delano Public Schools

Independent School District #879

Delano Minnesota

May 19, 2008

Page 1 of 3

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The May 19, 2008 regular school board meeting was called to order by chair Peter Brasket at 7:00 p.m. in the Delano High School Cafeteria.

ROLL CALL: Present: Tim Douglas, Carolyn Milano, Becky Schaust, Sarah Gallagher, Kevin Max, Lorrie Mulholland and Peter Brasket. Absent: none

2. **PROGRAM REVIEW:** Elementary Science Fair Winners – Out of 130 entries, the top merit award winners from Kindergarten through 3rd grade in the Elementary Science Fair, demonstrated their projects. Hawkin Holzer, Kindergarten; Diesel Sturey, 1st grade; Parker Detweiler, 2nd grade; and Otto Kowalski, 3rd grade.
- Annual year end Q Comp Review: Meredith Huikko, Maria Menz, Melody Soderberg and Meghan Gibas presented a power point on the 5 Components of Q Comp. They discussed the successes and challenges of the program and stated the peer review has been completed.
 - Annual report on School Wellness Policy: Jane Larter, District Nurse, reported the Wellness Policy over the past year that promotes student health. She noted changes in healthier choices for school lunches, and goals to better educate parents, staff and student.

3. **MEETING AGENDA:** B Schaust moved, S Gallagher seconded to approve the meeting agenda with a correction to April 28th 2008 Minutes, 10.C. Motion passed 6-0 with K Max abstaining.
Motion passed 7-0.

4. **CONSENT AGENDA:** S Gallagher moved, L Mulholland seconded to approve the consent agenda. Minutes: Board minutes for April 28, 2008 and May 5, 2008 Meetings: Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Donations: none Motion passed 7-0.

5. **PERSONNEL MATTERS:** T Douglas moved, K Max seconded to approve the following personnel items:

A. Retirements/Resignations:

1. Denise Hawkinson, Middle School Speech-Language Pathologist, resignation effective 6-2-08
2. Catherine Fasching, Early Childhood Special Education, resignation effective 6-2-08
3. Nancy Stellrecht, Destination ImagiNation Coordinator, resignation effective 7-1-08
4. Jennifer Daus, Second Grade, resignation effective 6-2-08

B. Recommendations for Employment:

1. Monica Kunkel, HS Media Center Specialist BA+60, effective 8-27-08 replaces John Konrath who retired
2. Matthew Nohner, HS Math BA+45, replaces Laurie DuBois who resigned, effective 8-27-08
3. Mary Ann Bernat, Long-term substitute, effective 5-5-08 through end of school year – replaces Amy Poppler who is on Family Leave
4. Chad Skartvedt, Head Soccer Coach effective 8-11-08, replaces Al Briesemeister who resigned
5. Ryan Moore, Asst. Soccer Coach, effective 8-11-08 replacing Chad Skartvedt.
6. Merrill Pavlovich, Head Football Coach, effective 8-11-08
7. Andrea Doom, Dance Team Coach, effective 11-08, replaces Laurie Schaust, who resigned.

C. Leave Requests

1. Amy Poppler, HS Spanish/Language Arts, Family Leave, effective 4-30-08
2. Kristy Klaphake, Basic Skills, Family Leave, effective 5-5-08 Motion passed 7-0.

6. PUBLIC COMMENT: None

7. ADMINISTRATIVE REPORTS:

- A. Superintendent: Dr. Sweet reported on the Legislative bills that passed. There will be one-time money, taken from Q Comp dollars not used by other school districts, of \$51 per pupil unit for 2008-09; there is a correction in the referendum ballot language; FY10 will get a \$30 per pupil on-going increase from the School Trust Funds; and the state wide health insurance plan was vetoed by the Governor. Dr. Sweet attended the Wright County Futures Committee meeting and reports that Delano is not as affected with foreclosure as other parts of the county.
- B. Elementary School Principal: Darren Schuler was not present.
Middle School Principal: Renee Klinkner was not present.
High School Principal: Matt Schoen updated the board on the High School Improvement Plan. They are in process the process of 8th graders transitioning into the high school with orientation next week and are currently preparing for the ceremony for 175 seniors graduating in 2008.
- C. Director of Business Affairs: Sarah Miller reported on energy savings comparisons, the summer work schedule for buildings and grounds and the enrollment update.
- D. Community Education Director: Diane Johnson was not present.

BOARD REPORTS

- A. MAWSECO: S Gallagher reported they are working on hiring a new director and contract negotiations.
- B. Wright Technical Center: B Schaust reported on the horticulture plant sale, the house is nearing completion to be sold next week and they voted to end the Building Care Maintenance program due to low enrollment.
- C. Community Education Advisory Council: L Mulholland reported on high Tiger Kids Club attendance; Youth As Resources program with Nathan Kennedy; school readiness and Preschool enrollment; and the Community Ed Building have a new sign installed.
- D. Curriculum Advisory Council: None
- E. Schools for Equity in Education (SEE): C Milano reported the next general membership meeting is this coming Thursday.
- F. DASA: S Gallagher reported a joint meeting with Youth Hockey, discussed the mezzanine and refrigerated ice proposal for outside, phase 1 ice, phase 2 a bubble over the ice.
- G. Safe Schools Committee: T Douglas reported attending a presentation on Cyber Bullying.

9. OLD BUSINESS:

- A. Second reading of revision to VEBA Policy 411: C Milano moved, K Max seconded to approve the revisions to VEBA Policy 411. Motion passed 7-0.
- B. Discuss disposition of structures on land to be purchased: The school board discussed options of renting or selling the structures on the property being purchased; liability for renting; and option of preparing the land for field use. The board requested finding out costs of options discussed.

10. NEW BUSINESS:

- A. Resolution awarding the sale of Capital Facilities Bonds in connection with the energy savings project: Gary Olson from Ehlers and Associates presented the bids on the General Obligation Capital Facilities Bonds that were sold today to finance energy savings projects in the district's facilities. The interest rate on the \$920,000 issue for 10 years is 3.41%. These bonds will be paid from existing levies and will not result in an increase in taxes. B Schaust introduced a

resolution awarding the sale of Capital Facilities Bonds in connection with the energy savings project, L Mulholland seconded the motion. Motion passed by roll call vote 7-0.

- B. Resolution of intent to provide for the sale of General Obligation Bonds in connection with the land purchase recommendation: After discussion T Douglas moved to approve the resolution of intent to provide for the sale of General Obligation Bonds in connection with the land purchase, S Gallagher seconded the motion. Motion passed by roll call vote 7-0.
- C. Resolution Establishing School District Primary Election System: After discussion about the resolution being voluntary no action was taken.
- D. School meal prices for 2008-09: After discussion, B Schaust moved, K Max seconded to approve an increase in the lunch program as recommended by the District Business Director. Lunch Prices for ES/MS/HS increase 10 cents, Adult Meals and Second Lunches increase 15 cents, Breakfast for ES/MS/HS increase 5 cents and milk would increase 10 cents.

Motion passed 7-0.

B Schaust left the meeting at 9:35 pm.

- E. Approval of High School Handbook for 2008-09: Joe Vieau went over the changes and updates to the handbook for 2008-09. K Max moved, S Gallagher seconded to approve the High School Handbook for 2008-09. Motion passed 6-0.
- F. First reading revision to Policy 802, Disposition of Obsolete Equipment and Materials Dr. Sweet reviewed updates to the policy that are driven by legislative changes. T Douglas moved, S Gallagher seconded to approve the first reading of revisions to Policy 802.

Motion passed by roll call vote 6-0.

B Schaust returned to the meeting at 9:45 pm

- G. Preliminary budget for FY09 Sarah Miller went over the preliminary budget and answered questions from the board on general fund expenditures, increases in salaries and benefits, health insurance, fuel costs etc.

11. **ADJOURNMENT:** S Gallagher moved, P Brasket seconded to adjourn the meeting at 10:10pm. Motion passed 7-0.

RECORDER _____
Mary Foell

BOARD CLERK _____
Carolyn Milano