

SCHOOL BOARD MINUTES

Delano Public Schools

Independent School District #879

Delano Minnesota

April 28, 2008

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1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The April 28, 2008 regular school board meeting was called to order by chair Peter Brasket at 7:05 p.m. at Delano City Hall.

ROLL CALL: Present: Tim Douglas, Carolyn Milano, Becky Schaust, Sarah Gallagher, Kevin Max, Lorrie Mulholland and Peter Brasket. Absent: none

2. **PROGRAM REVIEW:** Delano Delegation that Visited China – John Bingea, Middle School Teacher and six of the seven high school students that visited China over spring break presented a slide show of their trip, showed some of the gifts they had received and talked about their experiences and host families.

3. **MEETING AGENDA:** S Gallagher moved, T Douglas seconded to approve the meeting agenda.
Motion passed 7-0.

4. **CONSENT AGENDA:** K Max moved, S Gallagher seconded to approve the consent agenda. Minutes: Board minutes for March 17, 2008 and March 31, 2008 Meetings: Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Donations: Renee Simenson (\$260) and Kathryn Ahlstrom (\$3,600) payroll pledges through Wells Fargo Community Support Campaign
Motion passed 7-0.

5. **PERSONNEL MATTERS:** T Douglas moved, L Mulholland seconded to approve the following:

A. Retirements/Resignations:

1. Jill Anderson, Elementary Grade 1, retirement effective 5-30-08
2. Alan Briesemeister, Middle School Science, retirement effective 6-02-08
3. Cynthia Briesemeister, Elementary Special Ed retirement effective 6-02-08
4. Charlotte Sorenson, Elementary Special Ed, retirement effective 5-30-08
5. Nancy Larson, Paraprofessional, resignation effective 6-1-08
6. Laurie Schaust, Tiger Dance Team Coach, resignation effective 4-2-08
7. Kristy Klaphake, After School Tutoring Program supervisor, resignation effective 4-7-08 for the remainder of the 2007-08 school year
8. Debbie DeBeer, Volunteer Coordinator, resignation effective 5-13-08
9. Jeffrey Sylvester, On-Line Teaching Position, resignation effective 6-2-08

B. Recommendations for Employment:

1. Josef Haas, Activities Director, effective 7-1-08
2. Shane Baughman, HS Social studies, effective 8-27-08 replaces Charles Gross who retired.
3. Lisa Green, Long Term Substitute for Natalie Dinger (child care leave) effective 4-8-08
4. Kelly Schroeder, Elementary Dishwasher, effective 2-15-08 replaces Karra Andrews
5. Mary Stoddard, HS/MS Food Service Cook, effective 3-31-08, replaces Teri Flemal
6. Heidi O'Donnell, Head Cheerleading Coach, effective 8-13-08, replaces Dawn Cook
7. Tory Spanier, Head Girls Basketball Coach, effective official start of the 2008-09 season

Motion carried 7-0

- B Schaust moved, C Milano seconded to approve the following recommendation for employment:

8. Margaret Max, Volunteer Coordinator, effective 5-12-08, replaces Deb DeBeer. After discussion B Schaust amended the motion to introduce a resolution on hiring the spouse of a board member. C Milano seconded the motion.

Resolution passed by roll call vote 6-1, K Max abstained.

S Gallagher moved, B Schaust seconded to approve the following Change and Leave Request:

C. Changes:

1. Teri Flemal, HS/MS Food Service Cook, replaces Diane McDonald who resigned 3-10-08

D. Leave Requests:

1. Natalie Dinger, Childcare leave approximately 4-18-08 through end of 2007-08 school year

Motion passed 7-0.

6. **PUBLIC COMMENT:** Amy Johnson and Lisa Sequin spoke as community and Vote Yes Committee members and thanked the Delano community for their support on the land acquisition and asked the board what proposals are being considered for the future for building our 4-6 school.

7. ADMINISTRATIVE REPORTS:

A. Superintendent: Dr. Sweet read a letter to the School Board from Dollars for Scholars thanking them for their personal contributions. He reported on the Wright County Athletic Conference considering webcasting for many home events. The Wright County Futures Project will hold a meeting on May 15 at 6:00 pm at the Rockford Township Hall. A report was given on the status of several bills the legislature is considering.

B. Elementary School Principal: Darren Schuler reported MCA tests are completed for 3rd and 4th grades. The 3rd annual Tiger Fun Fair was very well attended. Target Corp. donated \$3,144 to the Elementary P.I.E. group. They have just completed Earth Week, the Science Fair is tomorrow and in cooperation with Coborns, have had a very successful project in recycling plastic grocery bags.

Middle School Principal: Renee Klinkner discussed shared time and shared facilities with both the High School and the Elementary School and recommended changes in the school day start and dismiss time that would help with scheduling, benefit the students and change some current inefficiencies. Academic time would stay the same. Teacher Team Time was discussed where staff would meet approximately twice a week to establish a "community of best practices." This time would help identify the needs of students and their academic growth. This time would also be an extension of the core classes for middle school students. Teachers would identify students and their needs based upon their progression in class. Elementary and High School principals support the proposal to change the starting and dismissal times five minutes earlier for the elementary and middle school and ten minutes for the high school.

High School Principal: Matt Schoen reported high school has hired a new math teacher and media specialist. Prom last weekend was very successful and the mock car crash was well received.

C. Director of Business Affairs: Sarah Miller reported on US Energy Gas Bills, HS/MS ventilation project update, Community Ed update and Elementary school project update. Food Service received state approval to replace the Walk In cooler/freezer and a new convection oven. She reported on the Election, canvassing of votes, contest period and certification to county auditors. Enrollment is stable at 2241 students.

D. Community Education Director: Diane Johnson did a progress report on Tiger Kids Club, Youth Development, Early Childhood and Adult and Youth Enrichment programs. They are adding a three year old program in the Fall to Tiger Kids Club and are working on summer field trips and enrichment classes. The work on the gym is complete and new plumbing fixtures have been installed.

BOARD REPORTS

A. MAWSECO: S Gallagher reported they met at the new Howard Lake High School and are negotiating with Special Education Teacher contracts.

B. Wright Technical Center: B Schaust reported on additions and remodeling to the buildings. They will need to reconfigure the entrance to the back of the building due to highway construction. The house built through the Wright Tech Construction class is finished and receiving bids for purchase.

- C. Community Education Advisory Council: None
- D. Curriculum Advisory Council: L Mulholland reported they will finalize books and curriculum end of May for Science and Health.
- E. Schools for Equity in Education (SEE): C Milano reported on the Parents United Summit She discussed the new Minnesota Miracle funding reform bill for equalization, to go before the legislature next year.
- F. DASA: S Gallagher reported they looked at proposals for new lighting in the Arena. They are considering painting the ceiling white and reviewed plans for summer projects.
- G. Safe Schools Committee: T Douglas reported there will be a presentation on Cyber Bullying this coming Wednesday.

9. OLD BUSINESS: None

10. NEW BUSINESS:

- A. Canvass Election Results of April 22, 2008: K Max introduced a resolution to canvass election results of the April 22, 2008 Special Election. C Milano seconded the motion.
Motion passed by roll call vote 7-0.
- B. Request for elementary staff to attend International Reading Association Reading Conference May 4, 2009: Darren Schuler and Neva Stoebner requested a non-student contact day on Monday, May 4, 2009 for elementary staff to attend the 54th Annual IRA Convention North Central to be held in Minneapolis May 3-7, 2009. C Milano moved, S Gallagher seconded to approve the request for attendance at the May 3, 2009 reading conference. Motion passed 7-0.
- C. Request for 5th grade Overnight field trip to Long Lake Conservation Center May 14-16, 2009: B Schaut moved, K Max seconded to approve the 5th Grade field trip. Motion passed 7-0
- D. Proposed staffing changes for FY09: After discussion on a list of proposed staffing changes presented by Dr. Sweet which proposed no increases in total staff and a savings of \$15,000 to date, T Douglas moved, B Schaut seconded to approve the proposed staffing changes.
Motion passed 7-0
- E. First Reading of Revision to Policy 411, Voluntary Employees' Benefit Association (VEBA): K Max moved, P Brasket seconded to approve the first reading of the revisions to Policy 411.
Motion passed 7-0.
- F. Resolution authorizing entry into joint powers agreement in the form of a declaration of trust establishing the "MN Trust" and authorizing participation (in connection with the energy savings project): Dr. Sweet gave an overview of facilities bonds investments. B Schaut moved, T Douglas seconded to approve the above resolution. Motion passed by roll call vote 7-0
- G. Annual Resolution for Membership in the Minnesota State High School League: B Schaut moved, L Mulholland seconded to approve the resolution for Membership in the Minnesota State High School League. Motion passed 7-0.
- H. Set special meetings/work sessions for May 5 at 6:30 pm (budget review and other items) and June 9 at 5:30 pm for sale of general obligation bonds for land acquisition: S Gallagher moved, K Max seconded to set the above dates requested. Motion passed 7-0.

- 11. ADJOURNMENT:** C Milano moved, S Gallagher seconded to adjourn the meeting at 9:40 pm.
Motion passed 7-0.

RECORDER _____
Mary Foell

BOARD CLERK _____
Carolyn Milano