

SCHOOL BOARD MINUTES

Delano Public Schools

Independent School District #879

Delano Minnesota

March 19, 2007

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1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The March 19, 2007 regular school board meeting was called to order by chair Becky Schaust at 7:02 p.m. in the High School Media Center.

ROLL CALL: Present: Becky Schaust, Tim Douglas, Carolyn Milano, Sarah Hellmich, Sarah Gallagher, Lorrie Mulholland and Peter Brasket. Absent: None
2. **PROGRAM REVIEW:** Special Education Statistics – Ginny Schuelke, Child Study Coordinator reported on increased child count in Special Education and the breakdown for this year in the speech and language areas as well as developmental delays. She discussed staff increases and variances for licensure and monitoring software to track student's progress. Currently the most challenging area is in developmental cognitive delays/impairments (multiple handicaps). She also discussed staffing and case loads per building.
3. **MEETING AGENDA:** T Douglas moved, P Brasket seconded to approve the meeting agenda with a personnel addition 5.A.2. Amy Koecheler, HS Special Ed Teacher. Motion passed 7-0.
4. **CONSENT AGENDA:** S Hellmich moved, S Gallagher seconded to approve the consent agenda.
Minutes: Board minutes for February 20, and March 5, 2007 Special School Board Meeting
Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary, Wire Transfer Summary and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, and List of Bills Presented for Payment, and Bills paid between board meetings for February and March, 2007. Donations: None. Motion passed 7-0.
5. **PERSONNEL MATTERS:** P Brasket moved, L Mulholland seconded to approve the following personnel matters:
 - A. Recommendation for Employment:
 1. Rene Klinkner, MS Principal, effective July 1, 2007
 2. Amy Koecheler, HS Special Education Teacher, effective August 1, 2007
 - B. Leave of Absence
 1. Teri Kuperus, HS Special Ed Teacher, Family Leave effective May 10 through end of year.
 - C. Resignations/Retirements:
 1. Jeanne Berglund, RN, Elementary School Nurse, effective June 4, 2007 (Resignation)
 2. Jane Shanks, Elementary Special Education Teacher, effective June 4, 2007 (Retirement)
 - D. Lane Changes per attached list. Motion passed 7-0.
6. **PUBLIC COMMENT:** None
7. **ADMINISTRATIVE REPORTS:**
 - A. Superintendent: Dr. Sweet reported on legislative funding bills in session and hoping for a 3% increase in general education aide. State wide health insurance is still pending which is a big issue for school districts and Special Education is getting some attention in the legislature.
 - B. High School Principal: Dr. Locklear reported on travel, the HS Band is returning from Texas, a group of 25 are currently in Spain and a China contingent leaves March 20th. Choir large group received a Superior rating in competition as did High School Band. Staff is currently busy with scheduling and Dr. Locklear reported that Resource Office, Craig Burton has started and is housed in the Special Education part of the high school.

- C. Middle School Principal: Dick Rominski reported Resource Office, Craig Burton is currently part time but is very visible and good to work with. NWEA Map testing is being completed to measure academic progress. Dave Lindeman, Carol Bruhn and Jon Moen have been commended for running the testing. Pennies for Patients raised over \$6,000, Science Olympiad won State for a 4th year in the row, three Regional Destination teams went on to State competition and Gwen Egly will be the new Middle School Media Specialist starting next school year. After Spring break staff will interview for the Social Studies position and the 3rd quarter reward lyceum will be "Journey to the South Pole".
- D. Elementary School Principal: Darren Schuler introduced Wong Qiuli the Mandarin Chinese teacher working with Elementary and Middle School children since January. She is introducing a language component as well as Chinese history. Her stay is 18 month. Wong Qiuli introduced herself and talked about her teaching position and living in Delano. Mr. Schuller reported Change for Kids raised \$3,690 for Gillette Hospital, they have wrapped up Spring Conferences, Kindergarten roundup is underway estimating 136 kindergartens enrolling and they are ending the "I Love to Read Month" with 488,000 minutes of students read time recorded.
- E. Director of Business Affairs: Sarah Miller updated the natural gas consumption report. She discussed Food Service and how they have been working on menu portion values to include nutrient breakdowns for all prepared meals on the annual cycle menu plan. She mentioned how successful the Grab as you Go lunches are and how it gets students through the lunch line quickly. The average lunch count is up from last year.
- F. Director of Community Education: No report.

8. BOARD REPORTS

- A. MAWSECO: S Gallagher reported there is a shortage of Special Education teachers in the co-op and how well Rockford and Delano are doing with the Special Education program in their districts.
- B. Wright Technical Center: B Schaust reported there is an open house for school board members only at the co-op There is no levy authority for funding Technical Education Schools. They are considering new programs next year which may include Culinary Arts. They will be taking bids on the house soon and also the landscape and horticultural sale will take place in April.
- C. Community Education Advisory Council: L Mulholland reported the Community Ed meeting was cancelled due to the snow day. Carolyn Milano reported the Advisory Council has decided on grades 7-12 textbooks for next year.
- D. Schools for Equity in Education (SEE): C Milano reported the regional meeting is scheduled for March 23rd.
- E. DASA: P Brasket reported there may be a question if DASA can ride on the City's bonding authority or if they may have to raise the money in a different manner.

9. OLD BUSINESS:

City storm sewer extension: Kent Torve, the City Engineer gave an update on the City storm sewer plan, which runs through district property. They would go with the lowest cost alternative and move the proposed line as close to property lines as possible. There was a discussion about easement letters of understanding and getting a committee working with the City on an easement.

- B. Discuss Energy Service Group's Comprehensive Facility Management Plan: Perry Schmidt from Energy Service Group reported on three scenario's for facility management: 1) Energy Conservation Plan, 2) Energy Conservation Plan plus deferred maintenance items, and 3) Energy conservation plan, deferred maintenance items and the Community Education Center. There was discussion on cash flow, tax impact and health and safety. The school board has been given authority by the legislature to levy maintenance plans. The board asked Perry Schmidt to work up a 4th scenario for ventilation and equipment upgrades. The Board set a special meeting for facilities and maintenance issues for Monday, April 9th at 6:00 pm.
- C. Review updated budget assumptions: Sarah Miller, Director of Business Affairs reported on completing a 5 year FPM (Financial Planning Model) using 40 new students each year and a 2.5% general education aid percentage.
- D. Review staffing requests: There was discussion on enrollment projections and considering a hold on staffing for curriculum director, full-time athletic director and elementary school assistant principal positions while waiting for a legislative decision on state funding.

10. NEW BUSINESS:

- A. Consider request to amend calendar making June 4, 2007 a teacher in-service day instead of a student contact day: Because of a snow day taken Friday, March 2nd, and after discussion, C Milano moved, S Hellmich seconded to make Monday June 4, 2007 a staff in-service day and not a student contact day. Motion passed 7-0.

- 11. T Douglas moved, L Mulholland seconded to close the meeting at 10:18 pm pursuant to Minnesota Statutes Section 13D.05, subdivision 3, for the purpose of reviewing confidential or nonpublic appraisal data and for considering an offer for the purchase of the following real property:
 - (1) Wright County P.I.D. #107-500-122100 The East 1/2 of the NE NW Section 12, Township 118, Range 25, Wright County, Minnesota.
 - (2) Wright County P.I.D. #107-500-122101 Commencing at the Northwest corner of the East ½ of the Northeast Northwest then East along the North Line of Said Section 392 feet then South parallel with the West Line 555.6 feet, then West to West Line of the East 1/2 of the Northeast Northwest then North to beginning. Section 12, Township 118, Range 25, Wright County, Minnesota. Motion passed 7-0.

- 12. **REOPEN SESSION**: Chair Becky Schaust re-opened the meeting at 10:40 pm.
- 13. T Douglas moved, S Gallagher seconded to approve Resolution #03-19-07-04 Relating to separation from employment by agreement contingent upon approval of the employee involved. Motion passed by roll call vote 7-0.

- 13. **ADJOURNMENT**: S Gallagher moved, S Hellmich seconded to adjourn the meeting at 10:41 pm. Motion passed 7-0.

RECORDER _____
Mary Foell

BOARD CLERK _____
Lorrie Mulholland