

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The February 28, 2011 regular school board meeting was called to order by chair Peter Brasket at 7:00 p.m. at Delano City Hall.
ROLL CALL: Present: Tim Douglas, Lisa Seguin Carolyn Milano, Amy Johnson, Erika Frake, Sarah Baker and Peter Brasket. Absent: None

2. **MEETING AGENDA:** T Douglas moved, A Johnson seconded, to approve the meeting agenda as presented. Motion passed 7-0.

5. **PROGRAM REVIEW: I Love to Read Month with First Grade Students:** Darren Schuler, Elementary School Principal, introduced First Grade teacher Nicole Jensen and 8 of her students. The students read a story "Hurray for Snails" to the school board. This year's theme was "Hit a Home Run for Reading".

Report on Energy Savings – Kelly Tubbs of Energy Savings Group gave an overview of the 1st full year under the Guaranteed Energy Savings Project. She explained the methods of retrofit isolation and cost to benefit ratio and that our savings would come through the Energy Management System and our lighting system. The guaranteed amount of savings was \$226,937 and the verified amount for 2010 was \$241,252 in utility and operations and maintenance savings for the school district. The \$4.1M project was financed by Alternative Facility Bonds and Capital Lease Bonds and will be repaid by the energy savings.

4. **CONSENT AGENDA:** A Johnson moved, S Baker seconded to approve the consent agenda. Minutes: Board minutes for January 24, 2011 and February 22, 2011 Board Workshop, Financial Affairs: Current Budget Status with Year to Date Adjustments, Automatic Payment Summary, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Donations: Delano-Loretto Area United Way – Discovery Zone/Summer Trek \$1800 for program expenses, Early Childhood Screening \$900 for new HOTV Vision screening machine and Destination Imagination \$450 for program expenses; \$500 grant from AgStar for Discovery Zone. Motion passed 7-0.

5. **PERSONNEL MATTERS:** C Milano moved, T Douglas seconded to approve the following personnel matters:

A. Retirements/Resignations/Terminations

1. Thomas Williamson, DES Part-time Custodian, retirement date effective 1-28-11.
2. Marcus Hanson, Assistant Track Coach, resignation effective for the 2010-11 school year.

B. Recommendations for Employment

1. Brianna Strom, DES Speech Pathologist, effective 1-31-11 for the remainder of the 2010-11 school year. New position.
2. Sean Roff, DMS Track and Field, effective 3-14-11. Replaces Jake Pederson.
3. Kara Oja, Tiger Kids Club Student Aide, effective 12-10-10.
4. Laura Patrick, Community Education Golf Instructor, effective 1-23-11
5. Susan VanDale, DES P-T Custodian, effective 2-14-11. Replaces Tom Williamson who resigned

C. Leave of Absence

1. Amanda Weinandt, Family Leave April 13, 2011 through the school year Motion passed 7-0.

6. **PUBLIC COMMENT:** None

7. ADMINISTRATIVE REPORTS:

- A. Superintendent: Dr. Sweet reported the boiler project at Community Education is in process. To pay for the new boiler, the school district has asked for legislation to transfer funds from our Building Fund to our Capital Fund. This would be a special exception. He also discussed communications and the newly created Face Book site. Dr. Sweet's blog feeds Face Book. He is also interviewing staff in 3-5 minute videos that are then posted to show what different staff are doing in the district.
- B. Middle School Principal: Renee Klinkner reported on Winter Activity Day and the volunteers used in Middle School. Last year 133 volunteers signed up to help with Middle School activities and classes, this year 156 volunteers have signed up. This week is Paraprofessional recognition week for 10 Para's in the Middle School. Ms. Klinkner commended Ms. Briesemenster on helping students produce "The Growl", a video showing what is happening in the Middle School. Seth Thoeke is an 8th grade student going on to State in the Spelling Bee. Mr. Allison received a grant for 8th graders to explore the dome, Officer Burton presented chemical free and opening of Dare programs. Student Council kicked off Pennies for Patients, 6th graders Math Masters, History Day and Delano Clergy Association will do an evening forum for all students on bullying.

Elementary School Principal: Darren Schuler reported with Deb Dietrich on facilitating reading Corp at Elementary. This is the 3rd year of a grant for this program. Deb walked through this year's reading Corp initiative which is to have all students read by the end of their 3rd year. They work one on one with at risk students everyday for 20 minutes and serve about 17 students per day. Elementary School is wrapping up I Love To Read Month and Coborn's Math Mindfulness Night., Kindergarten Orientation is March 17th and 22nd and they celebrated Paraprofessional week last week with their 26 paras. Elementary School has joined Middle School this year in Pennies for Patients fund raiser for leukemia.

High School Principal: Matt Schoen reported registration at conferences on January 31st had a 92% attendance and they have begun the scheduling process. He mentioned Gymnastics going on to State, the Math Team and Science Olympiad and 2 individual wrestlers also going on to State. Mr. Schoen, Mr. Haas, Mr. Vieau and Mr. Bauman attended a workshop presented by Becker High School on a program where every student will receive an iPad – no text books. Delano will watch the progress of this program.

- C. Business Manager: Mary Reeder reports Procurement Cards are here and she will do training on all personnel affected by these. She also reported on the new GASBY 54 policy which will restate our fund balance from last year. She is currently putting together a fund balance policy.
- D. Community Education Director: Diane Johnson reported on donations from Delano-Loretto Area United Way, enrichment classes, and the Arts concerts and programs. Early Childhood classes are underway, Pennies for Patience Carnival was well attended, Fire Chief Bob VanLith was the Feb. 9th Hometown Hero. Registration is open for Wee Tigers Preschool/School Readiness and Early Childhood Health and Development Screening is complete. She also reported on Tiger Kids Club Youth Development and Tiger Activity Center programs.

8. BOARD REPORTS

- A. MAWSECO: A Johnson reported they met Feb. 15th and had a program review on the Birth to 3 Program.
- B. Wright Technical Center: E Frake reported meeting Feb. 1, 2011 and they spent time reassigning members to committees. They also discussed programs and plans to help beautify the 5.6 acres of land that is not utilized at this time.

- C. Community Education Advisory Council: L Seguin attended her first meeting as the school board representative.
- D. Curriculum Advisory Council: A Johnson reported the next meeting is March 11th.
- E. Schools for Equity in Education (SEE): Carolyn Milano reported meeting Feb. 18th for the General Membership Meeting. Guest speaker was Dr. Brenda Cassellius, Commissioner, MN Dept. of Education who discussed the administration's goals to develop a better and stronger public school system in Minnesota. Dr. Curt Johnson, Managing Partner, Education Evolving was the program speaker and discussed online learning opportunities current trends and future potential.
- F. DASA: T Douglas reported they are working on a budget for this year and are actively looking for officers and board members.
- G. Safe Schools Committee: T Douglas reported no meeting was held this month.
- H. Staff Development: Dr. Sweet reported meeting Jan. 18th and finalizing plans for the Jan. 24th Workshop Day.
- I. City/School: Lisa Seguin reported meetings are on a demand bases.

9. OLD BUSINESS:

- A. None

10. NEW BUSINESS:

- A. Discuss establishing one polling place for school district elections not held on the same day as a statewide election as a cost savings measure: Dr. Sweet gave the background on the effort and cost of running 3 polling places in an off election year. Wallace Johnson of Delano voiced his concern about having only one polling place for all voters. He commended the school board members on how the school is run and then talked about polling places for voters. He thinks voters should be able to go to their local voting place and that it is unfair to ask them to vote at one place convenient to the school district. There will be future discussion on this subject.
- A. First reading of revisions to following policies
503 Student Attendance
506 Student Discipline
602 Organization of School Calendar & School Day
608 Instructional Services Special Education
Sean Bauman gave a summary of the changes to the policies listed. T Douglas moved, E Frake seconded to approve the first reading of these policies. Motion passed 7-0.
- C. Declare surplus equipment – Bridgeport Vertical Milling Machine and Spiro Therm sand casting furnace: S Baker moved, A Johnson seconded to approve the milling machine and sand casting furnace as surplus equipment to be disposed of. Motion passed 7-0.
- D. Next regular meeting is March 21, 2011 at Delano Middle School Media Center due to Spring Break week of March 28th, 2011.

- 11. ADJOURNMENT:** C Milano moved, L Seguin seconded to adjourn the meeting at 8:47 pm.
Motion passed 7-0.

RECORDER _____
Mary Foell

BOARD CLERK _____
Carolyn Milano