

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The October 27, 2008 regular school board meeting was called to order by chair Peter Brasket at 7:01 p.m. at Delano City Hall.  
  
**ROLL CALL:** Present: Tim Douglas, Carolyn Milano, Kevin Max, Sarah Gallagher and Peter Brasket. Absent: Lorrie Mulholland and Becky Schaust
2. **PROGRAM REVIEW:** Elementary School Reading Corps: MRC members Chris Parker, Kari Legreid and Sara Koivisto were introduced by principal Darren Schuler. They presented a power point presentation and demonstration on Minnesota Reading Corp identifying through early identification and prevention programs, help for K-3<sup>rd</sup> grade readers.
3. **MEETING AGENDA:** K Max moved, T Douglas seconded to approve the meeting agenda  
Motion passed 5-0.
4. **CONSENT AGENDA:** S Gallagher moved, C Milano seconded to approve the consent agenda.  
Minutes: Board minutes for September 22, 2008, October 1, 2008, October 8, 2008 and Financial Affairs: Current Budget Status with Year to Date Adjustments, Investment Transactions, Automatic Payment Summary, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, List of Bills Presented for Payment and List of Bills Paid Between Board Meetings. Donations: none Motion passed 5-0.
5. **PERSONNEL MATTERS:** P Brasket moved, C Milano seconded to approve the following personnel items:
  - A. Retirements/Resignations/Terminations:
    1. Carol Moore, Comm. Ed. ECFE teacher, resignation effective 9-5-08.
    2. Jon Warta, HS Mathematics, retirement effective 10-31-08.
  - B. Recommendations for Employment:
    1. Adam Danielson, ES grade 4 teacher, BA/Prob. 1, effective 9-17-08.
    2. Rita Moravec, Long-term Substitute, HS Math, effective 10-29-08 for the remainder of the 2008-09 school year. Filling position for Jon Warta who is retiring.
    3. Lisa Downer, ES Reading Coach for Reading Corps Program, 271.5 hrs. (33 Fridays + 24 hrs/training).
    4. Sharon Dake, Vocal Director and Accompanist – Drama, effective 2-23-09.
    5. Matthew Nohner, Middle School Math Team Coach, effective 9-30-08.
    6. Brent McGrew, HS Physical Ed/Health long-term substitute effective 9-29-08 for Maria Menz, family leave of absence.
    7. Laurie Zimmerman, HS Paraprofessional, STEP Program/Howard Lake, 7.75 hrs, step 3, effective 9-22-08.
    8. Tammi Polingo, TKC student aide, \$7.00 per/hr. effective 8-28-08.
    9. Kelsey Swenson, TKC student aide, \$7.00 per/hr. effective 8-28-08.
    10. Linnea Asbury, TKC student aide, \$7.00 per/hr. effective 8-28-08.
    11. Gracie Allen, TKC student aide, \$7.00 per/hr. effective 8-28-08.
    12. Katelyn Theis, TKC student aide, \$7.00 per/hr. effective 9-3-08.
    13. Rachel Luetmer, CE Lifeguard/WSI, \$8.75 per/hr. effective 9-16-08.
    14. Scott Endersbe, Girls Basketball, Grade 7, effective 12-2-08. Replaces Jim VanCura.
    15. Adam Danielson, Girls Basketball, Grade 8, effective 12-2-08. Replaces Darren Magnuson.

C. Changes/Approvals

1. Jane Shaffer, Comm. Ed. Early Childhood Programs Manager, 2008 – 2010 Labor Agreement, effective beginning 7-1-2008 through 6-30-2010.
2. Jerry Malo, District-wide Computer Coordinator, effective for the 2008-09 school year.
3. Custodian and Maintenance Employee (Local 284) Agreement, effective for 7-1-2008 through 6-30-2010.
4. Health Office Professionals Labor Agreement effective 9-1-08 through 8-31-10.
5. Delano Principals' Association Agreement effective July 1, 2008 through June 30, 2010
6. Community Education Employee Handbook, effective 7-1-08 through 6-30-10.

Motion passed 5-0.

**6. PUBLIC COMMENT:** None

**7. ADMINISTRATIVE REPORTS:**

A. Superintendent: Dr. Sweet reported on the Joint School Board Legislative Meeting on Monday, November 10 at 7:00 pm in the Delano Middle School Auditorium to hear from local representatives on educational issues. He also reported on the Veterans Day Program on November 11<sup>th</sup> at 10:00 a.m. which will honor Cold War Veterans in the community.

B. High School Principal: Matt Schoen reported on a new initiative, the CLEP program (College Level Examination Program). The State pays for this testing for grades 9-12 and the outcome of the exam relates to college credits earned.

Middle School Principal: Renee Klinkner reported on the Chinese delegation at the beginning of October, the core and encore guided study programs that are underway working with 7<sup>th</sup> and 8<sup>th</sup> graders and November 3<sup>rd</sup> is a workshop day for paraprofessionals and teaching staff.

Elementary School Principal: Darren Schuler reported November 6<sup>th</sup> is Basic Skills Parent Night. November 10<sup>th</sup>, 3<sup>rd</sup> and 4<sup>th</sup> graders have Readers Speaker Night. This Wednesday Resource Training and Solutions in St. Cloud will recognize Teresa Langton, last year's Teacher of the Year and Sarah Bersie this year's Teacher of the Year at the LEEA Banquet.

C. Director of Business Affairs: Sarah Miller reported the district is getting ready for our audit, and an updated Financial Planning Model will show enrollment changes. Currently natural gas is 9% lower than last winter.

D. Community Education Director: Diane Johnson reported a new phone system is being installed. She also highlighted the summer wrap up and program review on the Community Education report that is on the web.

**8. BOARD REPORTS**

A. MAWSECO: S Gallagher reported they held a meeting at the old Howard Lake-Winsted-Waverly high school where the STEP program is taught for special needs students 18-21 that have not graduated. This program provides more life skills for the 9 students attending. Allison Keen, Director of MAWSECO explained to the MAWSECO board about RTI monies and how funds carry over for early intervention.

B. Wright Technical Center: None

C. Community Education Advisory Council: None

D. Curriculum Advisory Council: None

E. Schools for Equity in Education (SEE): Carolyn Milano reported SEE is made up of 61 School Districts serving one third of Minnesota K-12 students. She reported on current funding and 2008-09 revenue comparisons.

- F. DASA: DASA has retired their original bonds after 20 years.
- G. Safe Schools Committee: Tim Douglas reported the first meeting was October 14<sup>th</sup> focusing on introductions of members and issues on weapons.

**9. OLD BUSINESS:**

- A. Second reading revisions to policies: #211 Criminal or Civil Action Against School District, School Board Member, Employee or Student, #407 Employee Right to Know – Exposure to Hazardous Substances, #412 Expense Reimbursement, #414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse, #529 Staff Notification of Violent Behavior by Students, #532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds, #613 Graduation Requirements, #615 Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students, #618 Assessment of Standard Achievement, and #624 On-Line Learning Options: K Max moved, C Milano seconded to approve the second and final reading of the above policies. Motion passed 5-0.

**10. NEW BUSINESS:**

- A. School Improvement Plans:  
High School: Matt Schoen, principal introduced students Brittany Locklear and Charlie Gallagher who gave a brief description of the 6 goals on the high school Improvement Plan.  
Middle School: Renee Klinkner reviewed their School Improvement Plan.  
Elementary School: Darren Schuler reported on the 12 person site based team that formed and finalized the core values and goals of their School Improvement Plan.  
All three plans will be posted on their respective building web sites.
- B. 403(b) Plan Document and Adoption Agreement: Dr. Sweet introduced Paul Remus, Financial Professional who gave a brief synopsis on why we need the document and the Internal Revenue changes to the 403(b) that make this necessary. T Douglas moved, S Gallagher seconded to approve the 403(b) Plan Document and Adoption Agreement.  
Motion passed 4-1 with Kevin Max abstaining.
- C. Set election canvassing meeting for November 10 at 6:00 pm: C Milano moved, K Max seconded to set the canvassing meeting for school board members on November 10 at 6:00 pm in the High School Conference Room. Motion passed 5-0.
- D. Accept Lorrie Mulholland's resignation from the School Board: C Milano moved and S Gallagher seconded accepting Lorrie Mulholland's resignation from the School Board for the remainder of 2008 due to extensive out of state travel with her employment. Motion passed 5-0.
- E. Resolution appointing a replacement for Lorrie Mulholland: P Brasket moved S Gallagher seconded to pass resolution #10-27-08-23 Filling School Board Vacancy by Appointment, appointing Amy Johnson as replacement for Lorrie Mulholland for the remainder of 2008.  
Motion passed by roll call vote 5-0.
- F. Oath of office for newly appointed member: Amy Johnson took the Oath of office to fill the remaining School Board position of Lorrie Mulholland for 2008.

- 11. **ADJOURNMENT**: S Gallagher moved, K Max seconded to adjourn the meeting at 9:05 pm. Motion passed 5-0.

RECORDER \_\_\_\_\_  
Mary Foell

BOARD CLERK \_\_\_\_\_  
Carolyn Milano

