

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** The April 25, 2011 regular school board meeting was called to order by Chair Peter Brasket at 7:00 p.m. at Delano City Hall.  
**ROLL CALL:** Present: Lisa Seguin Carolyn Milano, Amy Johnson, Erika Frake, Sarah Baker and Peter Brasket. Absent: Tim Douglas
2. **MEETING AGENDA:** A Johnson moved, S Baker seconded, to approve the meeting agenda as presented deleting item C.2. in personnel matters. Motion passed 6-0.
5. **PROGRAM REVIEW:** Special Education, Keely Swartzter gave a presentation on Special Education. Ms. Swartzter is hired through MAWSECO to oversee special education programming at Delano, in addition to other MAWSECO assigned duties. She reported on child count data with Delano averaging about 11% over the years with this year at 12.9%. She reported on categorical disabilities compared to the other 7 districts in the MAWSECO Coop. Delano Elementary School has 136 special education students with most in the speech and language programs and learning disabled, Middle School has 82 students currently with 70% of those getting speech and language help, High School has 74 students of which two thirds are LD and our 3 private schools have a total of 13 special needs students. The purpose of the Coop is for seven school districts to share services, consultations, Birth to 3, and alternative programs. Delano receives about half of what we need in special education revenue compared to expenses for our special education program.

School Communications – Traci Lawman, Communications Coordinator presented a power point on school communications. She outlined some of the results from a NSPRA (National School Public Relations Association) Communication survey; 87% of respondents felt Delano Public Schools offers a quality education and 86% of parents are involved in some part of their child's school experience. 81% feel they are well information on happenings in the district and curriculum and calendar of events were the most important ways of receiving school information. 74% of respondents feel they can express their opinions and concerns to school staff and that their concerns and opinions are taken seriously. The most preferred ways to share information with parents and the community is Schoolreach email, Family Access, phone calls, website, and E-newsletters.

4. **CONSENT AGENDA:** L Seguin moved, E Frake seconded to approve the consent agenda. Minutes: Board minutes for March 21, 2011 Regular School Board Meeting and April 4<sup>th</sup> and 14<sup>th</sup>, 2011 Special School Board Meeting Minutes (it was noted that at the April 14<sup>th</sup> meeting the board accepted the resignation of Tim Douglas); Financial Affairs: Current Budget Status with Year to Date Adjustments, Automatic Payment Summary, and Minnesota Liquid Assets Fund. Cash Report, Revenue and Expense Fund Totals, Expense Report by Program, Expense Report by Object, Bills Presented for Payment Donations: None Motion passed 6-0.
5. **PERSONNEL MATTERS:** C Milano moved, L Seguin seconded to approve the following personnel matters removing item C.2.
  - A. Retirements/Resignations/Terminations
    1. Lani Brown-Worley, DHS Language Arts teacher, Gerald Litfin, DMS Physical Education teacher and Barbara Riddle, DMS Grade 7 English/Language Arts, revised retirement date, 06-09-11. Change due to snow day, FY11 calendar extended.
    2. Bryan Thompson, DHS Special Education, WEH Coordinator, retirement effective 06-09-11. In Delano Schools for 26 years.
    3. Howard Bremmer, DHS Industrial Technology, retirement effective 09-30-11. In Delano Schools for 33 years.

4. Kelsey Billings, DMS/DHS Food Service Computer Operator, termination effective 03-24-11

**B. Recommendations for Employment**

1. Elizabeth Severson, TAC WSI-Pool Instructor, effective 02-05-11
2. Naomi Stelzer, Community Ed 2011 Summer Pool Manager, 03-16-11 through 09-2011
3. Jennifer Trujillo, DHS/DMS Food Service Computer Operator, effective 04-18-11
4. Mark Lawrence, DHS English/Language Arts teacher, effective 8-30-11 for 2011-2012

**C. Contract Changes/Approvals**

1. Rachael Anderson, DMS Art teacher, (.54 FTE) contract renewal for FY12. Jobs Bill funding.
3. Katie Youngblut, DMS Grade 6 teacher (1.0 FTE) contract renewal for FY12. Jobs Bill funding.
4. Merrill Pavlovich, Head Football Coach, extra-curricular agreement for FY12.

**D. Leave of Absence**

1. Meghan Gibas, DHS English/Language Arts teacher, Family Leave, 8-31-11 through 9-30-11  
Motion passed 6-0.

**E. Resolutions relating to the termination of two one-year contracts:** P Brasket moved, A Johnson seconded to pass resolution #04-25-11-11 for the termination of one year contracts with Peggy Bobick, Elementary teacher and Breanna Strom, Speech Therapist.

Motion passed by roll call vote 6-0.

**6. PUBLIC COMMENT:** None

**7. ADMINISTRATIVE REPORTS:**

- A. Superintendent: Dr. Sweet reported this Friday is the final Q-Comp review. He mentioned that writing to the Legislature to maintain funding at the current levels is being promoted. We are still waiting for Senate file 272 to pass for approval for funds to be moved to pay for the Community Education boiler and he talked about the need for street, sidewalk and parking lot repairs.
- B. Middle School Principal: Renee Klinkner reported on Project Lead The Way. She attended a 2 day summit networking with other schools. Businesses want to stay involved as advisory as well as financial support and with internships and mentorships for the students. They talked about ideas for funding and Delano is on the right path with PLTW starting in the Middle School. Tory Spanier will take over Mr. Finns "Gateway to Technology" courses with training in May and June.

High School Principal: Matt Schoen reported hiring Mark Lawrence for Language Arts. Bryan Thompson's position will be interviewed next week and MAWSECO will be replacing Lynn McClay one of our high school paraprofessionals. This weekend is PROM and there will be an Assembly "Know the Truth" for 11<sup>th</sup> and 12<sup>th</sup> graders on substance abuse. May 11<sup>th</sup> will be Senior Awards Night for recognition of seniors, Dollars for Scholars Honors and Athletics scholarships. He also discussed High School PLTW's financial challenges and the need for 25 laptop computers for about \$37,500 for use in this program.

Elementary School Principal: Cory Lahr told the board that Darren Schuler, Elementary School Principal had suffered a moderate traumatic brain injury and is now resting and recovering. The elementary school's 3<sup>rd</sup> and 4<sup>th</sup> grades are MCA testing in reading and will be testing online in math this week. They will interview next week for a first grade opening to fill the 8<sup>th</sup> section receiving over 300 applications. He also talked about Earth Day and the students collecting plastic bags (336#) to be recycled, Wright-Hennepin Electric coop donated trees and April 16<sup>th</sup> was Tiger Fun Fair.

- C. Business Manager: Mary Reeder reported working on the preliminary FY12 budget for approval at the June Board Meeting and the current budget status is on track with a \$238,000 deficit.

- D. Community Education Director: Diane Johnson reported the summer brochure has been mailed out and thanked Carley Boll for her great design work on the covers. Summer registration has begun. Carpet and floor tile are being removed over the weekend and new tile installed in a few weeks. She reported on enrollment and programs currently in session. She also highlighted DI State Tournament where 6 Delano Teams competed. Four teams will advance to Global Finals in Knoxville TN the last week in May. TAC memberships are up 10% over last year and a new elliptical was purchased for the circuit room.

## **8. BOARD REPORTS**

- A. MAWSECO: A Johnson reported on staffing and program review and the joint powers revisions. Day treatment programs are full for next year, they passed a facilities proposal to move the central offices to Howard Lake and tabled the proposal for the Eastern Wright program to move to Wright Technical Center
- B. Wright Technical Center: E Frake reported meeting April 5<sup>th</sup> on certification requirements for staff and new technology planning for classrooms. There is one shed left to sell for \$1,000 and Rockford reinitiated coming back into the Coop.
- C. Community Education Advisory Council: L Seguin reported discussion of bylaw changes and budget updates.
- D. Curriculum Advisory Council: A Johnson reported they will meet in May.
- E. Schools for Equity in Education (SEE): Carolyn Milano reported Cecilia Retelle, Manager of Education and Labor/Management Policy from the Minnesota Chamber of Commerce and a representative from Education Minnesota. They discussed policy regarding teacher professional development and evaluation from their organization's perspective. A senator and representative from the majority party who sits on a education committee discussed the education finance omnibus bills and their priorities as the process moves forward.
- F. DASA: P Brasket reported they will meet next week.
- G. Safe Schools Committee: Dr. Sweet reported meeting April 15<sup>th</sup>. Suzanne O'Dell from United for Youth Group talked about a mentoring program for middle school girls. The program "Pay It Forward" meets with the girls weekly on different subjects. He also noted the Wright County Sheriff's Office is spending a lot of time on sexting investigations.
- H. Staff Development: E Frake reported meeting and discussing Academy Day planning and re-licensure, elementary school plans for the level library, Q-Comp report, levy information and the LEAA Awards coming up.
- I. City/School: L Seguin reported no meeting.

## **9. OLD BUSINESS:**

- A. Review Operating Levy Informational Meetings recently held. Dr. Sweet spoke of different scenarios for levy referendums stating the smaller the amount passed the shorter the length of time the School District can operate with \$1.9M cash for payables so we don't have to borrow.

## **10. NEW BUSINESS:**

- A. Approve revision of the Joint Powers Agreement with Meeker & Wright Special Education Coop. #893: A Johnson moved, S Baker seconded to approve the revision to the Joint Powers Agreement with MAWSECO as presented by Dr. Sweet. The revisions/changes to the agreement included membership provisions, withdrawal of a member district and dissolution of the cooperative.

Motion passed 6-0.

- B. Authorize membership in Minnesota State High School League for 2011-2012: C Milano moved, L Seguin seconded to authorize membership in the MN State High School League for 2011-12.

Motion passed by roll call vote 6-0.

C. First reading of revisions to the following policies: Sean Baughman reviewed the changes made to the policies presented and S Baker moved, L Seguin seconded to approve the first reading:

613 – Graduation Requirements

615 – Testing Accommodations

618 – Assessment of Standard Achievement

620 – Credit for Learning

701 – Establishment and Adoption of School District Budget

701.2 – Fund Balance

704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.

There was discussion on the 701.2 Fund Balance Policy stating changes due to the new GASB 54 accounting standards. This gives the district flexibility of what funds are used for from the unreserved fund balance. There was also discussion on what the district should set as a fund balance goal. Motion passed 6-0.

D. Accept quote for surplus Bridgeport Milling Machine in the amount of \$1,400 from Jim Schoening: A Johnson moved, L Seguin seconded to accept the quote as presented.

Motion passed 6-0.

E. Declare as surplus property dumbbell weights: P Brasket moved, C Milano seconded to declare the weights as surplus property. Motion passed 6-0.

11. **ADJOURNMENT:** L Seguin moved, S Baker seconded to adjourn the meeting at 9:05 pm.

Motion passed 6-0.

RECORDER \_\_\_\_\_  
Mary Foell

BOARD CLERK \_\_\_\_\_  
Carolyn Milano