



To: Core Planning Group
From: Kaitlin Schalow | KS
Date: June 13, 2016
Comm. No: 152235

Subject: Independent School District #879
Delano Secondary School Additions and Renovations
June 2, 2016 **Project Lead The Way/STEM Labs** Meeting Minutes

Attendees:

Jeff Olson, Independent School District #879	jeff.olson@delanoschools.org
Matt Nohner, Independent School District #879	matt.nohner@delanoschools.org
Joe Finn, Independent School District #879	joe.finn@delanoschools.org
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Shane Baughman, Independent School District #879	shane.baughman@delanoschools.org
Bob Prell, ICS Consulting	bobp@ics-consult.com
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Kaitlin Schalow, Wold Architects and Engineers	kschalow@woldae.com

The Group met to discuss the preliminary User Group drawings. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spacial adjacencies. The following is a brief summary of topics discussed.

Discussion Topics:

- A. Tech Ed. Computer Lab:
 - 1. Move computer stations forward to allow for open table space/production space.
 - 2. Provide bus bar power over project area.
 - 3. (2) tall lockable storage cabinets should be added at the back of the classroom.
 - 4. Hard-Wired P.C.S. at student stations for equipment support.
 - 5. Wall mounted cabinet for twelve tablet storage/charging. This will be an FF&E item purchased by the District.
 - 6. Sealed concrete floor.
 - 7. Sound amplification.
- B. Clean Lab:
 - 1. (75) 15 x 15 x 18 metal lockers as drawn are sufficient.
 - 2. (4) 3D printers to be moved to top of countertop.
 - 3. Add (4) more tall lockable storage cabinets for a total of (8).



C. Dirty Lab:

1. There needs to be a meeting with the robotics coach to understand the team's needs. Steve to schedule the meeting.
2. Add double doors for 8'-0" clearance between dirty lab and the wood shop for transfer of large projects.
3. Move the (2) built-in storage cabinets (vex kits) and floorspace for (2) parts carts to adjacent wall. Purpose is to leave open floor space for robotics needs near the designated case storage area.

cc: Attendees

Traci Lawman, ISD #879

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