



To: Core Planning Group

From: Kaitlin Schalow | KS

Date: June 13, 2016

Comm. No: 152235

Subject: Independent School District #879
Delano Secondary School Additions and Renovations
June 2, 2016 **Locker Rooms, Fitness Room, Circuit Room** Meeting Minutes

Attendees:

Chris Runke, Independent School District #879	chris.runke@delanoschools.org
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The Group met to discuss the preliminary User Group drawings. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spacial adjacencies. The following is a brief summary of topics discussed.

Discussion Topics:

- A. The group reviewed the revised drawings for the locker rooms and the above-named spaces.
- B. Travel locker rooms include separate changing spaces.
- C. Locker counts were reviewed and approved in all locker rooms as presented.
- D. Family changing rooms were added for the existing pool. Lockers in this area should not have any locking provisions.
- E. Ice arena locker rooms need four goalie lockers. A total of 38 are required in each room.
 - a. For team meetings add provisions for a wall LCD screen next to the markerboard locations.

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- b. Lockers: the group proposed an “open locker” concept. Images were provided by group members. Wold/ICS to explore the plan/budget impact of this proposal.
 - c. The addition should maximize ventilation and air exchange.
 - d. A keypad lock on locker room entry door is a must for management.
 - e. It would be ideal to have keycard access to locker rooms.
- F. Circuit Room:
- 1. Entrance is off the track level.
 - 2. 48 cubbies as drawn are good.
 - 3. Two tall cabinets with adjacent shelves are sufficient.
 - 4. There needs to be a desk for a room manager.
 - 5. No mirrors.
 - 6. Open floor space and projection for gathering space.
 - 7. Sound system – to be located in a lockable cabinet.
 - 8. Neutral floors and walls do not need any specific colors.
 - 9. There needs to be provisions for three screens throughout.
- G. Weight room:
- 1. Mirrors to be located along three walls.
 - 2. Projection capabilities.
 - 3. Two locations for flat screens.
 - 4. Air conditioned and good air movement key.
 - 5. Sound system in a lockable cabinet.
 - 6. Drinking fountains should be bottle fillers.

cc: Attendees
Traci Lawman, ISD #879